

WORKING SESSION BOARD OF TRUSTEES

June 18, 2014

5:30 PM

MINUTES

The working meeting of the Board of Trustees of the Mount Vernon Public Library was held on June 18, 2014 at the Mount Vernon Public Library, 28 South First Avenue, Mount Vernon, New York 10550. Brian Johnson who presided called the meeting to order at 5:37 pm.

ROLL CALL

Trustees Present; Linda Bryant, Oscar Davis, Brian Johnson, Darren Morton and Na'im Tyson.

Also Present: Hafeezah Basir and Tamara Stewart, Library Patrons; Carolyn Karwoski, Library Director; Juan Jaramillo, Chief Account Clerk and Mary Harper, Administrative Assistant.

OLD BUSINESS

School District Library Transition

Darren Morton said that he, Brian Johnson and Carolyn Karwoski met with the comptroller, city management, the assessor and the school board and developed a plan of action.

A resolution for the library's tax levy will be presented at tonight's school board meeting. After the resolution is approved, the tax assessor will give the valuation for all parcels for the warrants and the school board will send out the bills.

Carolyn Karwoski said the library attorney wants to have a meeting with the comptroller, city management, the mayor, and library representatives to secure the library budget for the next four months.

Darren Morton said the comptroller's position is that the library is funded from July 1 from another source. It should not continue to get money from the city.

It was discussed if cutting the city funding to the library was premature. The school board does not receive all of their funding up front, but they have a fund balance, which the library does not.

At the school board's request, the board discussed transferring bank accounts after the transition. Juan Jaramillo will explore rates for new accounts at various banks. Oscar Davis said he would like to have something in writing from the school board.

The city accounts will have to be closed out and new library accounts must be opened. Darren Morton suggested that Juan Jaramillo make a suggestion for the bank. Na'im Tyson said he would like to see a comparative analysis before making a decision.

Carolyn Karwoski reminded that the Board would have to hire a Treasurer.

It will be determined what the duties of the position are and if it will be full time or part time. Money will have to be reallocated in the budget for this position.

501C3 Update

The library application for restoration of its 501C3 status is complete.

Children's Bathroom

The resolution to approve the feasibility study for the children's bathroom area was tabled.

Oscar Davis said the information should have been sent to the board for review earlier.

Carolyn Karwoski reminded that the study had to be done in order to apply for the construction grant. The grant could cover 75% of the cost of the project which may be about \$35,000. This is time sensitive since the grant must be submitted by mid August.

The grant application must first be submitted for historical preservation assessment. Carolyn Karwoski said she believes the library is exempt because of renovations that have been done.

Brian Johnson indicated that some adjustments would have to be made to the contract. Under law, some of the items cannot be approved.

Oscar Davis requested a tour of the area before he could vote. Linda Bryant said that the project is long overdue.

ADJOURNMENT:

Upon a motion by Darren Morton, seconded by Brian Johnson, the meeting was adjourned at 6:26 pm.

Respectfully submitted,

Carolyn Karwoski
Secretary