



**Wednesday, July 17, 2019
Regular Meeting**

**Wednesday
6:30
Trustees' Room**

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Jul 17, 2019 - Regular Meeting

Category 1. Meeting Opening

Type Procedural

The meeting was called to order at 7:10 p.m. by Oscar Davis Jr.

Subject **1.2 Roll Call**

Meeting Jul 17, 2019 - Regular Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees present- Oscar Davis Jr., Malcolm Clark, Judy Williams-Davis, Cathlin Gleason, and Tanya Southerland

Also present was: Jayden Youngs, Shanice Gilmore, Malachi Cleary, Eric Russell, Nicholas DeSilva, Spencer Augustine, Sophia Rigg, Victoria Washington, Fatou Sonna, Georgia Hamilton, Jalen Hutchins, Kennedy Evans, Nia Hill, Raheem Mollison, Jason Ramscummy, Warren Mitchell, Maia Hanson, Jayson Boney, Jaiden Wilson, Lesly Webb, Bre'Anna McQueen, Jalen Brown, Jeysell Hichez, Julian Fisher, Joaquin Blessittm Abraham Seabrook, Jade Hackett: Summer Youth Staff, Gary Newman; CSEA Union President, Cheryl Thomas; Deborah Nelson; staff, Jose Alevelo; Treasurer, Evania Thompson; Director, and Doreen McQueen; Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Jul 17, 2019 - Regular Meeting

Category 1. Meeting Opening

Type Procedural

Upon a motion made by Cathlin Gleason seconded by Malcolm Clark the Board agreed to omit the pledge of allegiance.

Subject **1.4 Acceptance of Agenda**

Meeting Jul 17, 2019 - Regular Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved the agenda for the Regular Meeting of Wednesday July 17, 2019. with the amendment of the correspondence being moved above the public expression category. The vote carried 5 yes and 0 no.

Yea Nay Abstain Trustees

X_____ _____ _____ Malcolm I. Clark

X_____ _____ _____ Oscar Davis, Jr.

X_____ _____ _____ Judy Williams-Davis

X_____ _____ _____ Cathlin Gleason

X_____ _____ _____ Tanya Southerland

2. Past Meeting Minutes

Subject **2.1 June 10, 2019 Minutes- Working Meeting**

Meeting Jul 17, 2019 - Regular Meeting

Category 2. Past Meeting Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded Tanya Southerland, the Board tabled the minutes for June 10, 2019 working meeting until the next meeting.

Subject **2.2 July 1, 2019 Minutes- Special Meeting**

Meeting Jul 17, 2019 - Regular Meeting

Category 2. Past Meeting Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded Tanya Southerland, the Board tabled the minutes for July 1, 2019 working meeting until the next meeting.

3. Director's Report

Subject **3.1 Director's Report**

Meeting Jul 17, 2019 - Regular Meeting

Category 3. Director's Report

Type

In addition to the directors report attached, she stated that the Stop N Shop will do the Give bag again for the library for the month of August.

4. Consent Agenda items Approved and Agreed to passed on Resolutions

Subject 4.1 Opportunity for Board to Remove Consent Agenda Items

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Subject 4.2 Approval of Consent Agenda items

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Subject 4.3 D. Morgan Resolution #0104-19 Summer Aide Hire

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0104-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
Dezhaun Morgan, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0104-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject 4.4 J. Boney Resolution #0105-19 Summer Aide Hire

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0105-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
Jayson Boney, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$12.00 as per the current wage.

The Board gave consent to approved and adopt Resolution #0105-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject **4.5 J. Blessitt Resolution #0106-19 Summer Aide Hire**

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0106-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
 Joaquin Blessitt, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0106-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject **4.6 S. Gilmore Resolution #0107-19 Summer Aide Hire**

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0107-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
Shanice Gilmore, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Her rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0107-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject **4.7 N. Hill Resolution #0108-19 Summer Aide Hire**

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0108-19

RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Nia Hill, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week. Her rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0108-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject 4.8 J. Hutchins Resolution #0109-19 Summer Aide Hire

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0109-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
Jalen Hutchins, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0109-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis

X_____ Cathlin Gleason
 X_____ Tanya Southerland

Subject 4.9 J. Laing Resolution #0110-19 Summer Aide Hire

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0110-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
 Jazhyoun Laing, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0110-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X_____	_____	_____	Malcolm I. Clark
X_____	_____	_____	Oscar Davis, Jr.
X_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Tanya Southerland

Subject 4.10 A. Seabrook Resolution #0111-19 Summer Aide Hire

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library

Board of Trustee
Resolution # 0111-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
Abraham Seabrook, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0111-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject **4.11 J. White Resolution #0113-19 Summer Aide Hire**

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0113-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
 Javaughn White, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0113-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
___	___	___	Judy Williams-Davis
___	___	___	Cathlin Gleason
X	___	___	Tanya Southerland

Subject 4.12 D. Simpson Resolution #0112-19 Summer Aide Hire
Meeting Jul 17, 2019 - Regular Meeting
Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions
Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0112-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
 Derrick Simpson, a Part-time Summer Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0112-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
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X___ ___ ___ Malcolm I. Clark
 X___ ___ ___ Oscar Davis, Jr.
 X___ ___ ___ Judy Williams-Davis
 X___ ___ ___ Cathlin Gleason
 X___ ___ ___ Tanya Southerland

Subject 4.13 G. Hamilton Resolution #0114-19 PT Library Aide

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0114-19

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
 Georgia Hamilton, a Part-time Library Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Ms. Hamilton position will fill the vacancy created by Kojo Gordon. Her rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

The Board gave consent to approved and adopt Resolution #0114-19. The vote carried 5 yes and 0 no.

Yea Nay Abstain Trustees
 X___ ___ ___ Malcolm I. Clark
 X___ ___ ___ Oscar Davis, Jr.
 X___ ___ ___ Judy Williams-Davis
 X___ ___ ___ Cathlin Gleason
 X___ ___ ___ Tanya Southerland

Subject 4.14 Sexual Harassment Policy Resolution #0115-19

Meeting Jul 17, 2019 - Regular Meeting
 Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions
 Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0115-19

A RESOLUTION TO ADOPT A NEW SEXUAL HARASSMENT POLICY IN ORDER TO COMPLY WITH NEW YORK STATE LAW
All Employers in

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board, that they approve the adoption of a new Sexual Harassment Policy in order to comply with the 2019 New York State law,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the new Sexual Harassment Policy

NOW, THEREFORE, *be it*

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized to accept a new Sexual Harassment Policy in order to comply with the 2019 State Law.

The Board gave consent to approved and adopt Resolution #0115-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
X	___	___	Judy Williams-Davis
X	___	___	Cathlin Gleason
X	___	___	Tanya Southerland

Subject 4.15 EAP Contract Resolution #0116-19

Meeting Jul 17, 2019 - Regular Meeting
 Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions
 Type

Mount Vernon Public Library
 Board of Trustee
Resolution#0116-19

A RESOLUTION TO ENTER INTO A CONTRACT FOR EAP (EMPLOYEE ASSISTANCE PROGRAM, MANAGEMENT ASSISTANCE PROGRAM, WORK-LIFE, WELLNESS) WITH CARE PLUS SOLUTIONS, INC.

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve a contract with Care PLUS Solutions Inc., located at 29 Chase Road - Ste. # 225 Scarsdale, N.Y. 10583 to purchase the one-five session package at an annual total Cost of \$1,532.40 per year

WHEREAS, The Board of Trustees must approve this recommendation

NOW, THEREFORE, be it

RESOLVED, that that upon the request of the Director, and upon the recommendation of the Personnel Committee, the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of an annual contract with Care Plus Solutions Inc., in an amount not to exceed \$1,532.40 per year. The contract fees for this services will be expensed from line # _____ .

The Board gave consent to approved and adopt Resolution #0116-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject 4.16 Ability Beyond Contract Resoultion #0117-19 (D. Covington)

Meeting Jul 17, 2019 - Regular Meeting

Category 4. Consent Agenda items Approved and Agreed to passed on Resolutions

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0117-19

A RESOLUTION TO APPROVE A PARTNERSHIP WITH ABILITY BEYOND TO ALLOW DENZEL COVINGTON TO WORK AS A SUMMER AIDE

WHEREAS, Director of the Mount Vernon Public Library recommends to the Board that they approve the acceptance of the letter by Ability Beyond, who will pay for 150 hours of work based learning experience at a minimum wage rate of \$12.00 an hour, for Denzel Covington to work during the weeks of July 8, 2019 thru August 16, 2019. Mr. Covington may work up to 24 hours per week under this agreement.

WHEREAS, Board of Trustees for the Mount Vernon Public Library, have to approve this recommendation,

NOW, THEREFORE, be it

that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the letter by Ability Beyond, who will pay for 150 hours of work based learning experience at a minimum wage rate of \$12.00 an hour, for Denzel Covington to work during the weeks of July 8, 2019 thru August 16, 2019. There is no cost to the Mount Vernon Public Library and Mr. Covington may work up to 25 hours per week. Mr. Covington will work in the Children’s Department.

The Board gave consent to approved and adopt Resolution #0117-19. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

5. New Business

Subject 5.1 PC Pals Contract Resolution #0073-19 (OLD Business)

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

**Mount Vernon
Board of Trustees
Resolution #0073-19**

**A RESOLUTION TO ACCEPT THE PC PALS COMPUTER TRAINING
CONSULTANT CONTRACT**

WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of the PC Pals Computer Consultant contract for training services,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the contract,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the approval of the PC Pals Computer Consultant System Contract for a six (6) month agreement effective June 1, 2019 and ending December 31, 2020. The consultant will meet and administer program(s) training for all that are interested. The Consultant will provide a variety of programs and projects to the community. The hourly rate of pay is at \$80.00 per hour, and will work 8 hours per week

totaling \$640.00 per week. The expense will come from the Library program budget line #5250.01.

Upon a motion made by Judy Williams-Davis, seconded by Tanya Southerland, the Board approved and adopted Resolution #0073-19 *pending the actions items are addressed. The contract has been voted on as a six (6) contract, the syllabus must be included and more programs should be included other than Word, the training should include excel, powerpoint etc.* Trustee Southerland also suggested Ms. Jobson be invited to attend a Technology meeting.

The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject **5.2 BOT Report**

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Subject **5.3 Bargaining Committee Report**

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Bargaining Committee: per Trustee Williams -Davis no report

Subject **5.4 Building & Grounds Committee Report**

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Trustee Davis reported:

- the vendor will be putting a covering on the roof that should last 15 years
- The tech office still needs the phone, the flooring and furniture have been upgraded
- media box ribbon cutting ceremony took place in D.C and also here, the Ardsley president came to see the new media box

- Elevator- we are pleased with the design and we will have a ribbon cutting soon, WLS is interested in using the same contractor to update their elevator

Trustee Davis stated; we are being viewed as leaders, we ran for office to make changes, we as trustees are going to other libraries and they are impressed with what we are doing here

Subject **5.5 Finance Committee Report**

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

No report given

Subject **5.6 Personnel Committee Report**

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Trustee Williams- Davis reported:

- The committee discussed EAP (Employee Assistance Program)
- Circulation is down two people and there is a request to add 2 part time clerks
- 2 positions are being advertised

Subject **5.7 Policy & Governance Committee Report**

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Trustee Clark reported: Committee is still reviewing the policies

Subject **5.8 Marketing Committee Report**

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Trustee Williams-Davis reported:

- Working on a process for expired library cards -**(Trustee Davis stated that they are working on sending out post cards with a link that will allow patrons to re-new their cards on line)**

Subject 5.9 Technology Committee Report

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Subject 5.10 K. Evans Resolution #0118-19 Summer Aide Hire

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0118-19

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
Kennedy Evans, a Part-time Library Aide effective July 8, 2019 through August 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Her rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Malcolm Clark, seconded by Tanya Southerland, the Board grouped Resolutions #0118-19, #0119-19, and #0120-18 together. The resolutions were approved and adopted. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject 5.11 J. Wilson Resolution #0119-19 Summer Aide Hire

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0119-19

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
Jaiden Wilson, a Part-time Library Aide effective July 8, 2019 through August 16, 2019 and will work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Her rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Malcolm Clark, seconded by Tanya Southerland, the Board grouped Resolutions #0118-19, #0119-19, and #0120-18 together. The resolutions were approved and adopted. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject 5.12 G. McClendon Resolution #0120-19 Summer Maintenance Worker

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0120-19

A RESOLUTION TO HIRE A SUMMER PART TIME MAINTENANCE CLEANER A 2018

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
George McClendon, a Part-time summer Maintenance Cleaner effective July 8, 2019 through August 31, 2019 and will work up to 17.5 hours per week. His rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$12.00 as per the current hourly wage.

Upon a motion made by Malcolm Clark, seconded by Tanya Southerland, the Board grouped Resolutions #0118-19, #0119-19, and #0120-18 together. The resolutions were approved and adopted. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject 5.13 990 Form Signing Authority Resolution #0121-19

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0121-19

Resolution Granting Signing Authority - for Tax Return Filing

WHEREAS, Kristin Krauskopf, CPA has prepared and completed the Return of Organization Exempt From Income Tax (Form 990) for the following periods:

Fiscal Year Ending July 1, 2017 –June 30, 2018

RESOLVED, that the Mount Vernon Public Library empower and authorize its Board President, Mr. Oscar Davis,Jr. to sign, execute, for and on behalf of the Organization, The tax filing of Form 990.

RESOLVED FURTHER, that the officers of the Mount Vernon Public Library are, and each acting alone is, hereby authorized and directed to take such further action as may be necessary, appropriate or advisable to implement this resolution and amendment and any such prior actions are hereby ratified; and

We, the undersigned, hereby certify that the Mount Vernon Public Library is comprised of 5 members, of whom 3, constituting a quorum, were present at a meeting duly and regularly called, noticed, convened and held this 17th day of July, 2019 and that the foregoing Resolution was duly adopted at said meeting by the affirmative vote of 4 members, and opposed by 0 members, and that said Resolution has been duly recorded in the Minute Book and is in full force and effect.

Upon a motion made by Tanya Southerland, seconded by Judy Williams-Davis, the Board approved and adopted Resolution #0121-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject 5.14 Funds Transfer Resolution #0122-19

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES FUNDS TRANSFER
RESOLUTION #0122-19**

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Judy Williams-Davis, seconded by Tanya Southerland, the Board approved and adopted Resolution #0122-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
X	___	___	Judy Williams-Davis
___	___	___	Cathlin Gleason
X	___	___	Tanya Southerland

Subject **5.15 Check Signing Resolution #0123-19**

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
CHECK SIGNING RESOLUTION #0123-19

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated July 17, 2019, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2019. A listing of such checks is attached to this Resolution and includes consecutive check numbers #14529-14576 totaling \$128,871.09. After grouping these checks according to their respective purpose, a total of \$34.95 was for Lost Books, \$9,110.86 was for Book expenses, \$4,135.78 was for Audio Visual expenses, \$547.00 was for Periodicals expenses, \$7,832.50 was for New Technology, \$1,818.72 was for Program expenses-MV, \$798.00 was for Marketing Expense, \$2,085.97 was for

Supplies expenses-Main, \$208.56 was for Telephone – Telecommunication Exp., \$67,482.69 was for WLS Terminal Exp., \$206.25 was for Postage Exp.-Main, \$367.50 was for Publicity & Print Exp-MV, \$10.27 was for Professional Meeting-MV, \$167.85 was for Conferences, \$498.25 was for Staff Training & Development, \$251.56 was for Equipment Maint. Exp.- MV, \$9,398.50 was for Professional Fees Exp.-MV, \$61.56 was for Fuel expenses-MV, \$2.25 was for Custodial Supplies-MV, \$9,908.80 was for Security Guard Exp., \$7,301.85 was for Service Contract expense-MV, \$2,534.57 was for Miscellaneous Building expense-MV, \$2,156.82 was for Dental Exp.-MV, \$1,950.00 was for Furniture & Equipment Exp.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Malcolm Clark, seconded by Judy Williams-Davis, the Board approved and adopted Resolution #0123-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject 5.16 Check Signing Resolution #0126-19 (August 2019 Expenditures)

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

**Mount Vernon Public Library
Board of Trustees
Resolution #0126-19**

A RESOLUTION TO APPROVE THE AUGUST 2019 SIGNING OF CHECKS

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the signing of checks with one Trustee and the Board Treasurer, **WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized one Trustee and the Board Treasurer to sign the August 2019 checks since there will not be a Board meeting scheduled for the month of August. All warranties for the August 2019 checks will come before the Board at the regular September meeting.

Upon a motion made by Malcolm Clark, seconded by Tanya Southerland, the Board approved and adopted Resolution #0126-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

Subject **5.17 L. Brown Resolution #0124-19 Department Relocation**

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0124-19

A RESOLUTION TO RELOCATE PERSONNEL WORK DEPARTMENT

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change - PT Clerk, Logan Brown, moved from the Circulation Department to the Collection Development Department as per our Nepotism Policy

WHEREAS, the Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the personnel changes of: PT Clerk, Logan Brown, moving from the Circulation

Department, to permanently work in the Collection Development Department as per our Nepotism Policy. There is no change to be made to his salary or to number of hours worked.

This resolution has been pulled, the resolution does not have the proper wording. It must be changed and presented at the next working meeting for review before it can be voted on.

Subject 5.18 Arts Westchester Grant Resolution #0125-19 (Paper Mache)

Meeting Jul 17, 2019 - Regular Meeting

Category 5. New Business

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0125-19

A Resolution to Accept ArtsWestchester’s Cultural Services Contract for Arts Initiative Grant 2019-2020 - “PAPER MACHE WORKSHOPS”

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board, that they approve the ArtsWestchester’s Cultural Services Contract for Arts Initiative Grant 2019 - 2020 - “Paper Mache Workshops,”

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of the ArtsWestchester’s Cultural Services Contract for Arts Initiative Grant 2019 - 2020 in the amount of \$2,400 to be used for “Paper Mache Workshops,” budget line #4335.01 ArtsWestchester.

Upon a motion made by Malcolm Clark, seconded by Judy Williams-Davis, the Board approved and adopted Resolution #0125-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

6. Correspondence

Subject 6.1 Correspondence

Meeting Jul 17, 2019 - Regular Meeting

Category 6. Correspondence

Type

No correspondence has been received

7. Period of Public Expression

Subject 7.1 Public Expression

Meeting Jul 17, 2019 - Regular Meeting

Category 7. Period of Public Expression

Type

Public expressions comments were requested to be recorded as they were presented:

Cheryl Thomas:

Thank you for the elevator, but there are resolutions you have not completed, during your campaign you stated that the children's bathroom would be done, the kids are still going to the bathroom and running all over the place. The bathrooms are desperately needed.

- Fact 2017- you brought 6 new iPads and said they were for the Board I don't see anyone else using them except for you. Last month we ordered 6 laptops what for? we have 12 already
- Fact- Thank you for fixing Technical services, but the AC isn't working and the fans are blowing so hard they blow our stuff everywhere, and there's no hot water
- day to day operations- you're always in everything Mr. Davis!
- Fact- there was a letter put out earlier this year for a director position, it was a disgrace for the Mount Vernon Public Library. It puts a strike for the central library status, you do know they want our status?
- Facts- you say day to day operations should be handled by the director, but you're always in it Mr. Davis, you're always in what the library do
- Facts- Last but not least the young man that came in saying gives us our money, you play Russian roulette with our union president on the computer as children back and forth. you want to keep things straight and right! Stop lying to us about what you're doing and how you're doing, and making things look good for the young kids. Yes we have to do for the young kids, they are our future, but tell them the truth as to what is really going on in this library. We need to work together, were separate. As long as I've been here the employees never got along wth the board. The Board never worked with the employees and that's ridiculous. Every employee counts, every employee needs their money and every employee needs a raise and that's all I have to say.

Board President Oscar Davis called for any other public expressions. Public expression for the public was closed.

President response to public expression:

For a fact the things that are brought before this board are day to day. I know for a fact that those concerns have not been brought to the director. So you want the director to do her job and take care of the day to day, like hot water! Director have you heard about that? Have you brought this to your director? You want to talk about progress, this Board has worked hard to secure money. Trustees, does anyone else have something to say? Public express was closed.

Mr. Newman began to speak,

Trustee Davis stated Mr. Newman was out of order, public speaking is over. Trustee Davis stated you are always out of order.

Newman: then get security

Trustee Davis: You are out of order

GN: SO THEN YOU DO SOMETHING ABOUT!

Trustee Davis: You are out of order

Newman: this is micro management on steroids

Trustee Davis: Mr. Newman, your are out of order. You sleep at your desk.

Newman: I want that on the record so I can sue you

Trustee Davis: I was told you sleep at your desk, I'm not going back and forth Mr. Newman

Newman: one of your eyes around the library

Trustee Davis: Mr. Newman have a great night

Newman: You too Davis

Trustee Davis: Have a blessed evening

Newman: you too and I hope you don't get struck by lightening

8. Items for Discussion

Subject	8.1 Policies for review
Meeting	Jul 17, 2019 - Regular Meeting
Category	8. Items for Discussion
Type	

9. Executive Session (If Needed)

Subject	9.1 Executive session
Meeting	Jul 17, 2019 - Regular Meeting
Category	9. Executive Session (If Needed)
Type	

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board entered into executive session at 8:38 p.m. for 5 minutes. Executive session ended ast 8:43 p.m.

10. Meeting Closing

Subject **10.1 Adjournment**

Meeting Jul 17, 2019 - Regular Meeting

Category 10. Meeting Closing

Type

Upon a motion made by Malcolm Clark, seconded by Tanya Southerland, the Regular meeting of Wednesday July 17, 2019 adjourned at 8:43 p.m.