Wednesday, June 19, 2019
Regular Meeting

Wednesday
6:30
Trustees' Room

1. Meeting Opening

Subject 1.1 Call To Order
Meeting Jun 19, 2019 - Regular Meeting
Category 1. Meeting Opening
Type Procedural

The Regular meeting of Wednesday June 19, 2019 was called to order at 6:32 p.m. by Trustee Oscar Davis, Jr.

Subject 1.2 Roll Call
Meeting Jun 19, 2019 - Regular Meeting
Category 1. Meeting Opening
Type Action, Procedural

Trustees presents: Cathlin Gleason, Tanya Southerland, and Oscar Davis, Jr.
Absent: Malcolm Clark, and Judy Williams-Davis, and Evania Thompson

Also present was: Gary Newman; CSEA Union President, Doris Hackett, Cheryl Thomas, Scott Griffith, Carol White, Deborah Kershaw, Thomas Terry; staff, Jose Alvelo; Treasurer, Juan Jaramillo; Chief Accountant Clerk, and Doreen McQueen; Administrative Assistant.

Subject 1.3 Pledge of Allegiance
Meeting Jun 19, 2019 - Regular Meeting
Category 1. Meeting Opening
Type Procedural

The pledge of allegiance was led by Jose Alvelo.
Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved the agenda for the Regular meeting of June 19, 2019.

### 2. Correspondence

<table>
<thead>
<tr>
<th>Subject</th>
<th>2.1 Correspondence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jun 19, 2019 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>2. Correspondence</td>
</tr>
<tr>
<td>Type</td>
<td></td>
</tr>
</tbody>
</table>

There was no correspondence received.

### 3. Director's Report

<table>
<thead>
<tr>
<th>Subject</th>
<th>3.1 Director's Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jun 19, 2019 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>3. Director's Report</td>
</tr>
<tr>
<td>Type</td>
<td></td>
</tr>
</tbody>
</table>

The director's report will be reviewed as the next regular board meeting of July 2019.

### 4. Committee Resports

<table>
<thead>
<tr>
<th>Subject</th>
<th>4.1 Bargaining Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jun 19, 2019 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>4. Committee Reports</td>
</tr>
<tr>
<td>Type</td>
<td></td>
</tr>
</tbody>
</table>

Trustee Gleason - Bargaining committee did not meet

<table>
<thead>
<tr>
<th>Subject</th>
<th>4.2 Building &amp; Grounds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jun 19, 2019 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>4. Committee Reports</td>
</tr>
<tr>
<td>Type</td>
<td></td>
</tr>
</tbody>
</table>

Trustee Gleason reported
- The Tech room painting has been completed
tiles have been selected for the tech office
the handicap push button will be repaired
thermo scan was done on the roof- there are 60 new holes created by squirrels
awaiting the doors from A.B. Rag

Trustee Gleason reported
- Jose is working on the ownership project
- working on purchase order procedures

No report given

No report given

No report given

No report given
Upon a motion made by Cathlin Gleason, seconded by Tonya Southerland, the Board approve the past minutes for the May 13, 2019 working meeting.

6. Finance

Subject 6.1 BOT Report - Jose Alevelo
Meeting Jun 19, 2019 - Regular Meeting
Category 6. Finance
Type

Subject 6.2 Fund Transfer Resolution #0097-19
Meeting Jun 19, 2019 - Regular Meeting
Category 6. Finance
Type

MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES FUNDS TRANSFER
RESOLUTION #0097-19

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for
payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

**THEREFORE:** It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly $500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of $500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Tanya Southerland, seconded by Cathlin Gleason, the Board approved and adopted Resolution #0097-19. The vote carried 3 yes and 0 no.

Yea         Nay         Abstain  Trustees
____  ____  ____      Malcolm I. Clark
X____  ____  ____     Oscar Davis, Jr.
____  ____  ____     Judy Williams-Davis
X____  ____  ____     Cathlin Gleason
X____  ____  ____     Tanya Southerland

**MOUNT VERNON PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**CHECK SIGNING RESOLUTION #0092-19**

**WHEREAS:** The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

**FURTHERMORE:** The Administration of the MVPL has prepared a check to a third party, dated May 15, 2019, for Professional fees expense –MV, which is within the approved budget for the fiscal year.
ending June 30, 2019. The listing for the check is attached to this Resolution, check number #14341 totaling $12,900.00, and will be expensed from G/L account #6150.01 Professional fees.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item. THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign this check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved and adopted Resolution #0092-19. The vote carried 3 yes and 0 no.

Yea  Nay  Abstain  Trustees

___  ___  ___  Malcolm I. Clark
X___  ___  ___  Oscar Davis, Jr.
___  ___  ___  Judy Williams-Davis
X___  ___  ___  Cathlin Gleason
X___  ___  ___  Tanya Southerland

Subject  6.4 Check Signing Resolution #0098-19
Meeting  Jun 19, 2019 - Regular Meeting
Category  6. Finance
Type

MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
CHECK SIGNING RESOLUTION #0098-19

WHEREAS: The Mount Vernon Public Library (“MVPL”) submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated June 19, 2019, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30,
2019. A listing of such checks is attached to this Resolution and includes consecutive check numbers #14386-14499 totaling $258,173.15. After grouping these checks according to their respective purpose, a total of $23.00 was for Lost Books, $11,428.09 was for Book expenses, $3,583.12 was for Audio Visual expenses, $359.00 was for Periodicals expenses, $4,016.96 was for New Technology, $3,608.62 was for Program expenses-MV, $1,569.65 was for Supplies expenses-Main, $875.57 was for Computer Equip. Exp.-MV, $283.53 was for Telephone- Telecommunication Exp., $10.55 was for Postage Exp.-Main, $375.00 was for Publicity & Print Exp., $16.00 was for Professional meeting Exp., $111.98 was for Staff Training & Dev., $725.00 was for Election Expense, $2,440.58 was for Equipment Maint. Exp., $440.51 was for Memberships Exp.-MV, $16,530.97 was for Professional Fees Exp.-MV, $325.00 was for Repairs to Build Exp., $30,527.20 was for Security Guard Exp., $1,831.39 was for Service Contract expense-MV, $279.81 was for Miscellaneous Building expense-MV, $22,756.65 was for Insurance Exp.-MV, $100.00 was for Arbitration Processing, $75,935.00 was for Workers Comp. Exp.-MV, $75,836.23 was for Hospital & Medical Retiree Reimb., $4,183.74 was for Dental Exp.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved and adopted Resolution #0098-19. The vote carried 3 yes and 0 no.

Yea  Nay  Abstain  Trustees
____  ____  ____  Malcolm I. Clark
X____  ____  ____  Oscar Davis, Jr.
____  ____  ____  Judy Williams-Davis
X____  ____  ____  Cathlin Gleason
X____  ____  ____  Tanya Southerland

Subject  6.5 Check Signing Resolution#0099-19 Golf Tournament
WHEREAS: The Mount Vernon Public Library (“MVPL”) submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated June 19, 2019 check #14500 for $400.00 as a deposit for the Golf Tournament fundraiser scheduled September 9, 2019, this expense, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for this check is attached to this Resolution, and will be expensed from GL account #8704.01 Golf Tournament Fundraiser.

FURTHERMORE: The Administration has reviewed this check and underlying documentation and makes the following affirmation:

The Administration has reviewed this check and related underlying documentation and certify that this check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign these checks as delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Tanya Sourtherland, seconded by Cathlin Gleason, the Board approved and adopted Resolution #0099-19. The vote carried 3 yes and 0 no.
WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated June 19, 2019 check #14501 for $6,701.50 as a 50% deposit for the Tech office furniture, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for this check is attached to this Resolution, and will be expensed from accounts #7901.01 Furniture and 1160.07 Restricted Construction fund.

FURTHERMORE: The Administration has reviewed this check and underlying documentation and makes the following affirmation:

The Administration has reviewed this check and related underlying documentation and certify that this check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign these checks as delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

This item has been pulled and will be represented at a later date.
RESOLUTION #0101-19

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated June 19, 2019 check #14502 for $6,800.00 for Chamber More life, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for this check is attached to this Resolution, and will be expensed from accounts #6800.01 Miscellaneous Building expense and #1160.07 Restricted Construction Funds.

FURTHERMORE: The Administration has reviewed this check and underlying documentation and makes the following affirmation:

*The Administration has reviewed this check and related underlying documentation and certify that this check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.*

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign these checks as delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Tanya Southerland, seconded by Cathlin Gleason, the Board approved and adopted Resolution #0101-19. The vote carried 3 yes and 0 no. The check will be signed but, it will not be released to the vendor until the job is completed and inspected.

Yea    Nay    Abstain    Trustees

___ ___ ___    Malcolm I. Clark
X___ ___ ___    Oscar Davis, Jr.
___ ___ ___    Judy Williams-Davis
X___ ___ ___    Cathlin Gleason
X___ ___ ___    Tanya Southerland

7. New Business

Subject    7.1 Daiken Contract Resolution #0088-19

Meeting    Jun 19, 2019 - Regular Meeting

Category    7. New Business
A RESOLUTION TO AWARD A CONTRACT TO DAIKEN FOR SERVICE AND REPAIR OF THE LIBRARY’S DAIKEN HEATING & AIR CONDITIONING UNITS AS PART OF THE HEATING PLANT SYSTEM, AS WELL AS TO INSTALL ONE (1) COOLMASTER.NET CONTROLLER

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the service and repair contract with Daiken (sole source) located at 43-24 21st street, Long Island City, N.Y. 11101 for the contract amount of $17,536.50, in order to repair two of the Library’s Daikin Heating & Air Conditioning units, as part of the Library’s Heating Plant System, as well as approve, one coolmaster.net.controller to the existing Daiken Touch Controller for remote monitoring of the existing Daiken Touch controller for the service and repair contract amount of $5,847.00

AND WHEREAS, the amount budgeted for the Heating Plant System in the project, per NYSL Construction Program Grant #0386-17-6901 is $150,260.00

- Total MVPL Contribution $74,156.00
- Total NYSL Grant $ 212,579.00

NOW, THEREFORE, be it

RESOLVED, that that upon the request of the Director, and upon the recommendation of the Building and Grounds Committee, the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of the contract to Daikin, in an amount not to exceed $17,536.50, as well as approve, adopt and authorize one coolmaster.net.controller to the existing Daiken Touch Controller in an amount not to exceed of $5,847.00 The contract fees for both these services will be expensed from line #1160.07 Restricted Construction Funds in a total amount not to exceed $23,383.60.

Upon a motion made by Tanya Southerland, seconded by Cathlin Gleason, the Board approved and adopted Resolution #0088-19. The vote carried 3 yes and 0 no.

Yea  Nay  Abstain  Trustees
____  ____  ____  Malcolm I. Clark
X____  ____  ____  Oscar Davis, Jr.
____  ____  ____  Judy Williams-Davis
X____  ____  ____  Cathlin Gleason
X____  ____  ____  Tanya Southerland
WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of the attendance of: Trustee Oscar Davis Jr., Trustee Judy Williams-Davis, Librarian Deborah Nelson, Library Assistant Cathy Webb, and Principal Clerk Maxine Grandison, at the American Library Association Conference & Exhibition taking place in Washington, D.C., from June 20-25, 2019.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve their attendance at the conference,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the attendance of: Trustee Oscar Davis Jr., Trustee Judy Williams-Davis, Librarian Deborah Nelson, Library Assistant Cathy Webb, and Principal Clerk Maxine Grandison, at the American Library Association Conference on June 20 - June 25, 2019 in Washington, D.C. This expense will come from the Professional Meeting budget line 5940.04.

Upon a motion made by Tanya Southerland, seconded by Cathlin Gleason, the Board approved and adopted Resolution #0089-19. The vote carried 3 yes and 0 no.
WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the payment for the purchase of six (6) Dell laptops for the use of staff and patrons in the amount of $3,961.80

WHEREAS, The Board of Trustees must approve this recommendation

NOW, THEREFORE, be it,

RESOLVED, that upon the request of the Director, and upon the recommendation of the Technology Committee, the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the payment to purchase six (6) Dell laptops. These items will be expensed from line item #5200.01 New Technology in a total amount not to exceed $3,961.80.

Upon a motion made by Tanya Southerland, seconded by Cathlin Gleason, the Board approved and adopted Resolution #0094-19. The vote carried 3 yes and 0 no. The Board approved, however the written report was not provided. The plan for the usage of the laptops must be completed and uploaded to Board Docs.
A RESOLUTION TO HOST A GOLF FUNDRAISING EVENT FOR THE MOUNT VERNON PUBLIC LIBRARY IN SEPTEMBER OF 2019

WHEREAS, the Board of Trustees shall have the power to fund raise on behalf of the Mount Vernon Public Library,

WHEREAS, the Board of Trustees on its own initiative has decided to throw a fundraising event at the Pelham Bay Golf Course in September of 2019

Now, Therefore, be it

Resolved, that upon the request of the Director, and as per the recommendations of the finance committee, the Board of Trustees for the Mount Vernon Public Library, has approved, adopted, and authorized a Golf Event Fundraiser held at the Pelham Bay Course in September of 2019. We will incur a cost not to exceed $5,320.00 for the event, and the $5,320.00 will be paid the day after the event. It will be expensed from GL account #8704.01.

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved and adopted Resolution #0095-19. The vote carried 3 yes and 0 no.

Yea      Nay  Abstain  Trustees
___  ____  ____      Malcolm I. Clark
X___  ____  ____    Oscar Davis, Jr.
____  ____  ____    Judy Williams-Davis
X___  ____  ____    Cathlin Gleason
X___  ____  ____    Tanya Southerland

RESOLUTION PURCHASE OFFICE FURNITURE FOR THE STAFF TECH AREA

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the lowest quote for the purchase of office furniture for the staff tech area by RJV Office Furniture. LLC located at 165 Marine Street, Farmingdale, N.Y. 11735 in the amount of $13,403.00

WHEREAS, The Board of Trustees must approve this recommendation
NOW, THEREFORE, be it,

RESOLVED, that upon the request of the Director, and upon the recommendation of the Building & Grounds Committee, the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the purchase and payment to RJV Office Furnishing LLC in an amount not exceed a total amount of $13,403.00. A 50% payment in the amount of $6,701.50 is required and the balance will be paid based on Net 30 terms. These items will be expensed from budget line #7901.01 Furniture expense ($2,900), and #1160.07 Restricted Construction Funds ($10,503.00).

This item has been pulled, the invoice and floor plan must be adjusted.

8. Personnel

<table>
<thead>
<tr>
<th>Subject</th>
<th>8.1 M. Narine Resignation Resolution #0085-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jun 19, 2019 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>8. Personnel</td>
</tr>
</tbody>
</table>

A RESOLUTION TO ACCEPT THE RESIGNATION OF MARK NARINE A LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:
Mark Narine, as a Library Aide for the Circulation Department effective June 4, 2019.

Upon a motion made by Tanya Southerland, seconded by Cathlin Gleason, the Board approved and adopted Resolution #0085-19. The vote carried 3 yes and 0 no.

Yea      Nay  Abstain  Trustees
____  ____  ____      Malcolm I. Clark
X____  ____  ____    Oscar Davis, Jr.
__  ____  ____      Judy Williams-Davis
X____  ____  ____    Cathlin Gleason
X____  ____  ____    Tanya Southerland
RESOLUTION TO EXTEND EXTRA WORK HOURS FOR LIBRARY-AIDE JAMICE WILLIAMS TO DO MENDING

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that, Jamice Williams can continue working 22 ½ hours a week, every week instead of 17 ½ hours for the next three months

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that Library-Aide Jamice Williams, can to continue working 22 ½ hours every week, instead of her regular 17 ½ work schedule in order to continue mending. This extension is requested for the next months (June thru August 2019), and after the 3 month extension there will be another review of her progress to determine an additional extension. Her salary will be expensed from the Non – Professional salaries account 4550.01 at her current rate of pay - $12.10 per hour. Effective June 2019.

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved and adopted Resolution #0086-19. The vote carried 3 yes and 0 no.
Mount Vernon Public Library
Board of Trustees
Resolution # 0087-19

A RESOLUTION TO APPROVE EXTRA HOURS WORKED & TO REQUEST APPROVAL OF ADDITIONAL HOURS FOR A MAINTENANCE CLEANER

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that the Maintenance Cleaner listed below, be paid 7 ½ extra hours worked over his regular 17 ½ hour schedule for the week ending June 8, 2019,

WHEREAS, the Director of the Mount Vernon Public Library also recommends to the Board that the Maintenance Cleaner listed below, at the request of his supervisor Chris Francis be allowed to work future additional hours as needed. The additional hours are not to exceed 43 hours per pay period.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that that Donald Penn (Maintenance Cleaner) with the permission of his supervisor worked over his normal 17 ½ hours. His salary will be expensed from the Non – Professional salaries account 4550.01 at his current rate of pay.

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that Donald Penn (Maintenance Cleaner), will be allowed to work additional hours as needed. The additional hours are not to exceed 43 hours per pay period (June-August 31, 2019) pending The Board President approval.

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved and adopted Resolution #0087-19. The vote carried 3 yes and 0 no.

Yea    Nay  Abstain  Trustees
_____ _____ _____    Malcolm I. Clark
X_____ _____ _____    Oscar Davis, Jr.
X_____ _____ _____    Judy Williams-Davis
X_____ _____ _____    Cathlin Gleason
_____ _____ _____    Tanya Southerland

Subject  8.4 M. Cabrera Reimbursement Resolution #0090-19
RESOLUTION TO APPROVE PAYMENT OF STAFF DEVELOPMENT TRAINING (USCIS CITIZENSHIP TRAINING) FOR P.T. LIBRARIAN MAYRA CABRERA

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that p.t. librarian Mayra Cabrera be paid for the six (6) hours worked, by taking the Bridge to Citizenship class on March 25, 2019 in order to begin offering citizenship classes at the Mount Vernon Public Library

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that p.t. Librarian Mayra Cabrera be paid for six (6) hours worked by taking the Bridge to Citizenship class on March 25, 2019. Her salary will be expensed from the Professional Salaries account 4501.01 at her current rate of pay $23.84 per hour.

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved and adopted Resolution #0090-19. The vote carried 3 yes and 0 no.

Yea Nay Abstain Trustees

_____ _____ _____ Malcolm I. Clark
X_____ _____ _____ Oscar Davis, Jr.
_____ _____ _____ Judy Williams-Davis
X_____ _____ _____ Cathlin Gleason
X_____ _____ _____ Tanya Southerland
Resolution #0093-19

A RESOLUTION TO HIRE A TEMPORARY PART-TIME PER-DIEM CLEANER

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:
Tony B. Paylor as a Part-time per-diem cleaner for the maintenance department. He will fill the vacancy in the maintenance department created by William Valentine. He will be supervised by Christopher Francis. His rate of pay will be $12.00 per hour, part-time staff may work up to 17.5 hours per week.

Upon a motion made by Tanya Southerland, seconded by Cathlin Gleason, the Board approved and adopted Resolution #0093-19. The vote carried 3 yes and 0 no.

Yea  Nay  Abstain  Trustees
___  ___  ___  Malcolm I. Clark
X___  ___  ___  Oscar Davis, Jr.
___  ___  ___  Judy Williams-Davis
X___  ___  ___  Cathlin Gleason
X___  ___  ___  Tanya Southerland

9. Period of Public Expression

Subject  9.1 Public Expression
Meeting  Jun 19, 2019 - Regular Meeting
Category  9. Period of Public Expression

10. Executive Session (If Needed)

Subject  10.1 Executive Session
Meeting  Jun 19, 2019 - Regular Meeting
Category  10. Executive Session (If Needed)

Upon a motion made by Tanya Southerland, and seconded by Cathlin Gleason, the Board entered into executive session at 7:38 P.M. to discuss personnel matters. Executive session ended at 7:53 P.M.
## 11. Meeting Closing

<table>
<thead>
<tr>
<th>Subject</th>
<th>11.1 Adjournment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jun 19, 2019 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>11. Meeting Closing</td>
</tr>
</tbody>
</table>

Meeting adjourned at 7:54 P.M.