



MOUNT VERNON
PUBLIC LIBRARY
WHERE OPPORTUNITY AWAITS

Wednesday, March 21, 2018 Regular Meeting-Cancelled Due To inclement Weather

Wednesday
6:30
Trustees' Room

1. Meeting Opening

Subject	1.1 Call To Order
Meeting	Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather
Category	1. Meeting Opening
Type	Procedural

The regular meeting was called to order at _____ by _____.

Subject	1.2 Roll Call
Meeting	Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather
Category	1. Meeting Opening
Type	Information, Procedural

Trustee's present:
Trustee's absent:

Also present was:

Subject	1.3 Pledge of Allegiance
Meeting	Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather
Category	1. Meeting Opening
Type	Procedural

The Pledge of Allegiance was led by _____.

Subject	1.4 Acceptance of Agenda
Meeting	Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather
Category	1. Meeting Opening
Type	Action
Recommended Action	Motion to approve the agenda

Upon a motion made _____, seconded _____, the Board of approve the agenda for the regular meeting of Wednesday March 21, 2018. The vote carried ___ and ___ no.

Yea	Nay	Abstained	Trustees
___	___	___	Oscar Davis, Jr.,
___	___	___	Cathlin Gleason
___	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	___	Tanya Southerland

2. Correspondence

3. Period of Public Expression

4. Presentation

Subject 4.1 Nishan Stepak Presentation

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 4. Presentation

Type

File Attachments Nishan Stepak Presntation -StrategicPlanWithPictures March 2018.pdf (454 KB)
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Subject 4.2 Technology Proposal Discussion

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 4. Presentation

Type

File Attachments MTVernonLibrary_Hosting_020518_v2.pdf (857 KB) Master Services Agreement (REV 2016).pdf (251 KB)

5. Director's Report

Subject 5.1 Director's Report

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 5. Director's Report

Type

File Attachments Director's Report March 2018.pdf (430 KB)

6. Approval of Past Meeting Minutes

Subject **6.1 Minutes 1/17/18 Regular Meeting**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 6. Approval of Past Meeting Minutes

Type Minutes

Subject **6.2 Minutes 1/24/18 Special Meeting**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 6. Approval of Past Meeting Minutes

Type Minutes

Subject **6.3 Minutes 2/13/18 Working Meeting**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 6. Approval of Past Meeting Minutes

Type Minutes

Subject **6.4 Minutes 2/21/18 Regular Meeting**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 6. Approval of Past Meeting Minutes

Type Minutes

Subject **6.5 Minutes 2/26/18 Special Meeting**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 6. Approval of Past Meeting Minutes

Type Minutes

7. Finance

Subject **7.1 BOT Report BY Jose Alvelo**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 7. Finance

Type Information

File Attachments
 BOT Sum. Budget Report 8 Months Ending February 2018.pdf (43 KB)
 BOT Detail Budget Report 8 Months Ending February 2018.pdf (74 KB)

Subject **7.2 Check Signing Resolution#0029-18 Petty Cash**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 7. Finance

Type Action

Recommended Action WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated February 21, 2018 as payment for Petty Cash, which is within the approved budget for the fiscal year ending June 30, 2018. The listing for the check is attached to this Resolution, check number #13181 totaling \$465.38 operating account #0601.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0029-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

____ Oscar Davis, Jr.
____ Cathlin Gleason
____ Brian G. Johnson
____ Darren M. Morton
____ Tanya Southerland

File Attachments
[Check Register for Petty Cash check no. 13181.pdf \(44 KB\)](#)

Subject 7.3 Fund Transfer Resolution#0036-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 7. Finance

Type Action

Recommended Action WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$400,000.00 (four hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$400,000 (four hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0036-18. The vote carried ___ yes, and ___ no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
_____	_____	_____	Tanya Southerland

Subject	7.4 Check Signing Resolution#0037-18
Meeting	Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather
Category	7. Finance
Type	Action
Recommended Action	WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated March 21, 2018, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2018. A listing of such checks is attached to this Resolution and includes consecutive check numbers 13191-13270 totaling \$164,467.84. After grouping these checks according to their respective purpose, a total of \$8,276.00 was for Accrued expenses, \$25.00 was for Lost Book expenses, \$10,728.33 was for Book expenses, \$7,002.16 was for Audio Visual expenses, \$4,472.59 was for Periodicals expenses, \$2,139.00 was for New Technology, \$2,231.75 was for Program expenses-MV, \$1,330.46 was for Supplies expenses-Main, \$2,706.61 was for Computer Equip. expenses, \$1,083.17 was for Computer Software& Sup. expenses, \$277.09 was for Telephone Telecommunication expenses, \$870.00 was for Postage expenses, \$990.00 was for Office expenses, \$1,440.50 was for Publicity & Print expenses-MV, \$586.25 was for Equipment Maintenance expenses-MV, \$8,654.80 was for Professional Fees, \$3,019.42 was for Electricity expenses-MV, \$4,442.31 was for Fuel expenses-MV, \$1,258.79 was for Custodial Supplies-MV, \$2,300.00 was for Repairs to Building expense-MV, \$17,005.35 was for Security Guard expenses, \$2,980.11 was for Service Contract expense-MV, \$793.98 was for Miscellaneous expense, \$12,462.00 was for Hospital & Medical Retiree Reimb., \$ 62,640.33 was for Hospital & Medical Insurance expenses, \$2,091.87 was for Dental expenses, \$189.98 was for Furniture & Equipment expenses, and \$2,469.99 was for GiveGab exp- Let's Build Robot Grant.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0037-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

_____ Oscar Davis, Jr.
 _____ Cathlin Gleason
 _____ Brian G. Johnson
 _____ Darren M. Morton
 _____ Tanya Southerland

File Attachments

Check Register for checks issued on 3-21-2018.pdf (54 KB)

Summarized Expense Allocation for checks issued on 3-21-2018 Modified(1).pdf (18 KB)

8. Committee Reports

Subject **8.1 Building & Grounds Committee**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 8. Committee Reports

Type

Subject **8.2 Finance Committee**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 8. Committee Reports

Type

Subject **8.3 Personnel Committee**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 8. Committee Reports

Type

Subject **8.4 Policy & Governance**

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 8. Committee Reports

Type

Subject 8.5 Technology Committee

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 8. Committee Reports

Type

9. New Business

Subject 9.1 E-Rate Maintenance Proposal

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 9. New Business

Type

File Attachments
MTVernon Public Lib Erate 2018 BM Response(1).pdf (1,371 KB)

10. Personnel

Subject 10.1 J. Boney Resolution #0012-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

Jason Boney, a provisional part-time summer library aide hired to work for the Community Outreach department beginning July 10, 2017 through August 10, 2017. This resolution is to terminate him from payroll effective February 1, 2018.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0012-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

_____ Oscar Davis, Jr.
_____ Cathlin Gleason
_____ Brian G. Johnson
_____ Darren M. Morton
_____ Tanya Southerland

Subject 10.2 G. McClendon Resolution#0013-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

George McClendon, a provisional part-time summer library aide hired to work for the Maintenance department beginning July 10, 2017 through August 10, 2017.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0013-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

____ Oscar Davis, Jr.
____ Cathlin Gleason
____ Brian G. Johnson
____ Darren M. Morton
____ Tanya Southerland

Subject 10.3 A. John Resolution#0014-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

Aliyah John, a provisional part-time summer library aide hired to work for the Children’s room beginning July 10, 2017 through August 10, 2017. This resolution is to terminate

her from payroll effective February 1, 2018.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0014-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

- _____ Oscar Davis, Jr.
- _____ Cathlin Gleason
- _____ Brian G. Johnson
- _____ Darren M. Morton
- _____ Tanya Southerland

Subject 10.4 D. Covington Resolution#0015-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

Denzel Covington, a provisional part-time summer library aide hired to work for the Children’s room beginning July 10, 2017 through August 10, 2017. This resolution is to terminate his from payroll effective February 1, 2018.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0015-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

- _____ Oscar Davis, Jr.
- _____ Cathlin Gleason
- _____ Brian G. Johnson
- _____ Darren M. Morton
- _____ Tanya Southerland

Subject 10.5 W. Jones Resolution#0017-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Wayne Jones, Cleaner-Step 4, effective January 1, 2018 due for step increase. His new step is at step 5 with a salary wage of \$46,334. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0017-18. The vote carried ____ yes, and ____ no.

Yea Nay Abstain Trustees

_____ Oscar Davis, Jr.
 _____ Cathlin Gleason
 _____ Brian G. Johnson
 _____ Darren M. Morton
 _____ Tanya Southerland

Subject 10.6 A. Nunez Resolution#0018-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Amanda Nunez, Library Clerk-Step 1, effective January 1, 2018 due for step increase. Her new step is at step 2 with a salary wage of \$ 37,396. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0018-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

____ Oscar Davis, Jr.
____ Cathlin Gleason
____ Brian G. Johnson
____ Darren M. Morton
____ Tanya Southerland

Subject 10.7 T. Blackman F/T Permanent Resolution#0028-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Tisha Blackman, as a Permanent Full-time Library Clerk- step 1 to fill the vacancy at the circulation desk. Her salary will be expensed from expense account 4550.01 Salaries Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0028-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

____ Oscar Davis, Jr.
____ Cathlin Gleason
____ Brian G. Johnson
____ Darren M. Morton
____ Tanya Southerland

Subject 10.8 T. Blackman Resolution#0019-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Tisha Blackman, Library Clerk-Step 1, effective January 1, 2018 due for step increase.

Her new step is at step 2 with a salary wage of

\$37,396. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0019-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

- _____ Oscar Davis, Jr.
- _____ Cathlin Gleason
- _____ Brian G. Johnson
- _____ Darren M. Morton
- _____ Tanya Southerland

Subject 10.9 C. Francis Resolution#0020-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Christopher Francis, Janitor-Foreman – Step 6, effective January 1, 2018 due for step increase. His new step is at step 7 with a salary wage of \$57,923. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0020-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

- _____ Oscar Davis, Jr.
- _____ Cathlin Gleason
- _____ Brian G. Johnson
- _____ Darren M. Morton
- _____ Tanya Southerland

Subject 10.10 T. Redahan Resolution#0021-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Thomas Redahan, Cleaner-Step 1, effective January 1, 2018 due for step increase. His new step is at step 2 with a salary wage of \$40,707. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0021-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
_____	_____	_____	Tanya Southerland

Subject 10.11 May Wu Resolution#0022-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Xiao Yuan Wu, Librarian II – Step 4, effective January 1, 2018 due for step increase. Her new step is at step 5 with a salary wage of \$ 68,883. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0022-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

- _____ Oscar Davis, Jr.
- _____ Cathlin Gleason
- _____ Brian G. Johnson
- _____ Darren M. Morton
- _____ Tanya Southerland

Subject 10.12 S. Dugaw Resolution#0023-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Suzi Dugaw, Librarian I – Step 1, effective January 1, 2018 due for step increase. Her new step is at step 2 with a salary wage of \$ 54,927. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0023-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

- _____ Oscar Davis, Jr.
- _____ Cathlin Gleason
- _____ Brian G. Johnson
- _____ Darren M. Morton
- _____ Tanya Southerland

Subject 10.13 N. Stepak Resolution#0024-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Nishan Stepak, Librarian III – Step 4, effective January 1, 2018 due for step increase. His new step is at step 5 with a salary wage of \$ 76,088. His salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0024-18. The vote carried ____ yes, and ____ no.

Yea Nay Abstain Trustees

_____ Oscar Davis, Jr.
 _____ Cathlin Gleason
 _____ Brian G. Johnson
 _____ Darren M. Morton
 _____ Tanya Southerland

Subject 10.14 A. Shangai Resolution#0027-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the hire of:

Akia Shangai as a temporary substitute Administrative Assistant beginning on March 22, 2018 at \$20.00 per hour. Funds will come from the Professional Fees Expense Budget line 6150.01. As a temporary substitute Administrative Assistant, Ms. Shangai will perform duties as needed but is not guaranteed hours each week.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0027-18. The vote carried ____ yes, and ____ no.

Yea Nay Abstain Trustees

_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
_____	_____	_____	Tanya Southerland

Subject 10.15 B. Taylor Resignation Resolution#0030-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:

Blushous Taylor as part-time aide for the circulation desk effective March 14, 2018.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0030-18. The vote carried ____ yes, and ____ no.

Yea Nay Abstain Trustees

_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
_____	_____	_____	Tanya Southerland

Subject 10.16 J. Jaramilo Resolution# 0038-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Treasurer of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, the Treasurer of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Juan Jaramillo, Chief Account Clerk – Step 3, Due for pay scale adjustment from 2010 Pay Scale to 2013 Pay Scale. Effective 7/01/2013 his new salary as reported per 2013 pay scale should be \$63,083. Therefore a total adjustment to be paid out as of December 31, 2016 is \$6,430.00. This amount will be paid out of the account 4600.01 Salaries – Administrative.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0038-18. The vote carried ___ yes, and ___ no.

Yea Nay Abstain Trustees

_____ Oscar Davis, Jr.
_____ Cathlin Gleason
_____ Brian G. Johnson
_____ Darren M. Morton
_____ Tanya Southerland

Subject 10.17 D.McQueen Payscale adjustment Resolution#0040-18

Meeting Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category 10. Personnel

Type Action

Recommended Action WHEREAS, the Treasurer of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, the Treasurer of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following pay scale adjustment:

Doreen McQueen, Administrative Assistant – Step 3, Due for pay scale adjustment from 2010 Pay Scale to 2013 Pay Scale. Effective 4/1/2013 her new salary as reported per 2013 pay scale should be \$53,071. Therefore a total adjustment to be paid out as of December 31, 2016 is \$1,160.00. This amount will be paid out of the account 4600.01 Salaries –Administrative.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution#0040-18. The vote carried ____ yes, and ____ no.

Yea Nay Abstain Trustees

_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
_____	_____	_____	Tanya Southerland

11. Executive Session (If Needed)

12. Meeting Closing

Subject

12.1 Adjournment

Meeting

Mar 21, 2018 - Regular Meeting-Cancelled Due To inclement Weather

Category

12. Meeting Closing

Type

The Regular meeting of Wednesday March 21, 2018 adjourned at _____ p.m.