



## Wednesday, September 18, 2019 Regular Board Meeting

**Wednesday**  
**6:30**  
**Trustees' Room**

### **1. Meeting Opening**

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**Subject**                    **1.1 Call To Order**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                    1. Meeting Opening

Type                        Procedural

The meeting was called to order at 6:35 p.m. by Board President Oscar Davis Jr.

**Subject**                    **1.2 Roll Call**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                    1. Meeting Opening

Type                        Action, Procedural

Trustees present: Malcolm Clark (arrived at 6:45), Judy Williams-Davis, Tanya Southerland (arrived at 6:50), and Oscar Davis Jr.

Trustees absent: Cathlin Gleason

Also present was: Jonathan Davis; patron, Doris Hackett, Cheryl Thomas, James Finch, Thomas Terry; Staff, Jose Alvelo; Treasurer, Juan Jaramillo; Chief Accountant Clerk, Evania Thompson; Director, and Doreen McQueen; Administrative Assistant.

**Subject**                    **1.3 Pledge of Allegiance**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                    1. Meeting Opening

Type                        Procedural

Pledge of Allegiance was led by Evania Thompson.

**Subject**                    **1.4 Acceptance of Agenda**

Meeting Sep 18, 2019 - Regular Board Meeting  
 Category 1. Meeting Opening  
 Type Action  
 Recommended Action Motion to approve the agenda

Upon a motion made by Malcolm Clark, seconded by Judy William-Davis, the Board approved the agenda for the Regular meeting of Wednesday September 18, 2019. The vote carried 3 yes and 0 no.

Trustee Oscar Davis questioned: under the committee reports section, why were the personnel and marketing committee put together? The administrative assistance will separate the committees.

Yea Nay Abstain Trustees

X\_\_\_\_ \_ Malcolm I. Clark  
 X\_\_\_\_ \_ Oscar Davis, Jr.  
 X\_\_\_\_ \_ Judy Williams-Davis  
 \_\_\_\_ \_ Cathlin Gleason  
 \_\_\_\_ \_ Tanya Southerland

## **2. Correspondence**

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**Subject** 2.1 Correspondence  
 Meeting Sep 18, 2019 - Regular Board Meeting  
 Category 2. Correspondence  
 Type

No correspondence received

## **3. Director's Report**

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**Subject** 3.1 Director's Report- Evania Thompson  
 Meeting Sep 18, 2019 - Regular Board Meeting  
 Category 3. Director's Report  
 Type

## **4. Committee Reports**

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**Subject** 4.1 Building & Grounds  
 Meeting Sep 18, 2019 - Regular Board Meeting  
 Category 4. Committee Reports

Type

Chairperson Reported: Trustee Davis

- Brand new boiler is in place, and testing will be done on Saturday 9/21/19, the hot water issue will be addressed
- installation of the new roof will begin at the end of September
- quotes will start for the new door bidding

**Subject**                      **4.2 Finance Committee**

Meeting                      Sep 18, 2019 - Regular Board Meeting

Category                      4. Committee Reports

Type

no report given

**Subject**                      **4.3 Marketing Committee**

Meeting                      Sep 18, 2019 - Regular Board Meeting

Category                      4. Committee Reports

Type

No report given

**Subject**                      **4.4 Personnel**

Meeting                      Sep 18, 2019 - Regular Board Meeting

Category                      4. Committee Reports

Type

Chairperson Reported: Judy Williams-Davis

There are items to discuss, but will be addressed during executive session

**Subject**                      **4.5 Policy & Governance Committee**

Meeting                      Sep 18, 2019 - Regular Board Meeting

Category                      4. Committee Reports

Type

No report given, the committee has not met yet

**Subject**                      **4.6 Technology Committee**

Meeting                      Sep 18, 2019 - Regular Board Meeting

Category                      4. Committee Reports

Type

Chairperson Reported: Oscar Davis Jr.

- media box is up and running- (the director was asked where is the link on the website for the media box. and stated it must be done in order to promote the product)

### 5. Past Meeting Minutes

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**Subject** 5.1 June 10, 2019 Minutes- Working Meeting

Meeting Sep 18, 2019 - Regular Board Meeting

Category 5. Past Meeting Minutes

Type Minutes

Upon a motion made by Judy Williams-Davis, seconded by Malcolm Clark, the Board approved and adopted the Board minutes for the regular meeting of June 10, 2019.

**\*\*\* Trustee William-Davis re-called her vote, the minutes for June 10th, July 1st special, July 17th re-organizational, and July 17th regular meeting has been tabled and will be review at the October 2019 working meeting\*\*\***

Yea Nay Abstain Trustees

X\_\_\_\_\_ Malcolm I. Clark

X\_\_\_\_\_ Oscar Davis, Jr.

X\_\_\_\_\_ Judy Williams-Davis

\_\_\_\_\_ Cathlin Gleason

X\_\_\_\_\_ Tanya Southerland

**Subject** 5.2 July 1, 2019 Minutes- Special Meeting

Meeting Sep 18, 2019 - Regular Board Meeting

Category 5. Past Meeting Minutes

Type Minutes

**the minutes for June 10th, July 1st special, July 17th re-organizational, and July 17th regular meeting has been tabled and will be review at the October 2019 working meeting**

**Subject** 5.3 July 17, 2019 Re- Organizational Meeting

Meeting Sep 18, 2019 - Regular Board Meeting

Category 5. Past Meeting Minutes

Type Minutes

**the minutes for June 10th, July 1st special, July 17th re-organizational, and July 17th regular meeting has been tabled and will be review at the October 2019 working meeting**

**Subject**                   **5.4 July 17, 2019 Minutes - Regular Meeting**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                 5. Past Meeting Minutes

Type                      Minutes

**the minutes for June 10th, July 1st special, July 17th re-organizational, and July 17th regular meeting has been tabled and will be review at the October 2019 working meeting**

**6. Finance**

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**Subject**                   **6.1 BOT Report- Jose Alvelo**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                 6. Finance

Type

**Subject**                   **6.2 Check Signing Resolution #0127-19**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                 6. Finance

Type

**MOUNT VERNON PUBLIC LIBRARY  
BOARD OF TRUSTEES  
CHECK SIGNING RESOLUTION #0127-19**

**WHEREAS:** The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2020, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

**FURTHERMORE:** The Administration of the MVPL has prepared a check to a third party vendor dated July 29, 2019 check #14590 for \$34,316.43 expensed from account #1600.00 Accrued Expenses, which is within the approved budget for the fiscal year ending June 30, 2020.

**FURTHERMORE:** The Administration has reviewed this check and underlying documentation and makes the following affirmation:

***The Administration has reviewed the check and related underlying documentation and certify that this check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.***

**THEREFORE:** It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign these checks as delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0127-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
X	___	___	Judy Williams-Davis
___	___	___	Cathlin Gleason
X	___	___	Tanya Southerland

**Subject**                    **6.3 Check Signing Resolution #0130-19 August Checks**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                    6. Finance

Type

**MOUNT VERNON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**CHECK SIGNING RESOLUTION #0130-**

**19**

**WHEREAS:** The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2020, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

**FURTHERMORE:** The Administration of the MVPL has prepared various checks to various third parties, dated August 21, 2019, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2020. A listing of such checks is attached to this Resolution and includes consecutive check numbers #14601-14652 totaling \$197,548.82. After grouping these checks according to their respective purpose, a total of \$8,588.41 was for Accrued Expenses, \$35.64 was for NYS Ret EE\* Cont., Mand & Loans, \$786.19 was for Gifts & Donations-MV, \$34.95 was for Lost Books, \$4,448.59 was for Book expenses, \$4,539.32 was for Audio Visual expenses, \$5,938.38 was for New Technology, \$3,899.23 was for Program expenses-MV, \$1,200.00 was for Marketing Expense, \$10,447.56 was for Supplies expenses-Main, \$558.00 was for Computer Equip. Exp.-MV, \$646.56 was for Telephone-Telecommunication Exp., \$276.00 was for Office Expense, \$375.00 was for Publicity & Print Exp., \$240.56 was for Equipment Maint. Exp.-MV, \$500.00 was for Membership Exp.-MV, \$3,000.00 was for Professional meeting Exp, \$1,685.82 was for Custodial Supplies Exp.-MV, \$12,496.00 was for Security Guard Exp., \$2,391.68 was for Service Contract expense-MV, \$4,883.37 was for Miscellaneous Building Exp., \$128,095.99 was for Hospital & Medical Insurance Exp., \$2,481.57 was for Dental Exp.

**FURTHERMORE:** The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

***The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.***

**THEREFORE:** It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0130-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
X	___	___	Judy Williams-Davis
___	___	___	Cathlin Gleason
X	___	___	Tanya Southerland

**Subject**                    **6.4 Funds Transfer Resolution #0146-19**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                   6. Finance

Type

**MOUNT VERNON PUBLIC LIBRARY  
BOARD OF TRUSTEES FUNDS TRANSFER  
RESOLUTION #0146-19**

**WHERE AS:** The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

**FURTHERMORE:** The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

**THEREFORE:** It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Judy Williams-Davis, seconded by Malcolm Clark, the Board approved and adopted Resolution #0146-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
X	___	___	Judy Williams-Davis
___	___	___	Cathlin Gleason
X	___	___	Tanya Southerland

**Subject**                    **6.5 Check Signing Resolution #0147-19**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                    6. Finance

Type

**MOUNT VERNON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**CHECK SIGNING RESOLUTION #0147-19**

**WHEREAS:** The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2020, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.



**FURTHERMORE:** The Administration of the MVPL has prepared various checks to various third parties, dated September 18, 2019, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2020. A listing of such checks is attached to this Resolution and includes consecutive check numbers #14678-14761 totaling \$160,608.21. After grouping these checks according to their respective purpose, a total of \$455.00 was for Accrued Expenses, \$19,027.02 was Books Expense-MV, \$6,784.03 was for Audio Visual expenses, \$3,068.77 was for New Technology, \$13,294.90 was for Program expenses-MV, \$3,911.84 was for Marketing Expense, \$7,854.02 was for Supplies expenses-Main, \$42.41 was for Computer Equip. Exp.-MV, \$761.77 was for Compu. Softw. & Sup. Exp.-MV, \$154.08 was for Telephone- Telecommunication Exp., \$122.00 was for Postage Exp. Main, \$25.69 was for Office Expense, \$621.75 was for Publicity & Print Exp., \$45.80 was for Staff Training & Development, \$240.56 was for Equipment Maint. Exp.-MV, \$4,138.00 was for Professional meeting Exp, \$85.40 was for Custodial Supplies Exp.-MV, \$1,697.00 was for Repairs to Build. Exp.-MV, \$8,764.80 was for Security Guard Exp., \$2,177.24 was for Service Contract expense-MV, \$4,757.14 was for Miscellaneous Building Exp., \$2,200.00 was for Arbitration Processing Fees, \$13,008.00 was for Hospital & Medical Retiree Reimb., \$64,046.67 was for Hospital & Medical Insurance Exp., \$2,156.82 was for Dental Exp., 1,087.50 was for Furniture & Equipment Exp., \$80.00 was for Golf Tournament Fund Raiser.

**FURTHERMORE:** The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

***The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.***

**THEREFORE:** It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0147-19 **with the amendment as follows; check #14721 DNK for \$2,100.00 and check #14725 Eric Sellin for \$2,000.00 has been removed. These items required additional explanation on their invoices for the services being provided at the comic expo. Therefore, the total amount for the expenses on resolution #0147-19 will be \$156,508.21 The vote carried 4 yes and 0 no.**

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis

\_\_\_\_\_ Cathlin Gleason

X\_\_\_\_\_ Tanya Southerland

**Subject** 6.6 Check Signing Resolution #0148-19

Meeting Sep 18, 2019 - Regular Board Meeting

Category 6. Finance

Type

**MOUNT VERNON PUBLIC**

**LIBRARY**

**BOARD OF TRUSTEES**

**CHECK SIGNING RESOLUTION**

**#0148-19**

**WHEREAS:** The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2020, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

**FURTHERMORE:** The Administration of the MVPL has prepared a check to a third party, dated September 18, 2019 check #14762 for \$300.00, which is within the approved budget for the fiscal year ending June 30, 2020. The listing for this check is attached to this Resolution, and will be expensed from account #8704.01 Golf Tournament Fund Raiser.

**FURTHERMORE:** The Administration has reviewed this check and underlying documentation and makes the following affirmation:

***The Administration has reviewed this check and related underlying documentation and certify that this check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.***

**THEREFORE:** It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign these checks as delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0148-19. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X\_\_\_\_\_ Malcolm I. Clark

X\_\_\_\_\_ Oscar Davis, Jr.

X \_\_\_\_\_ Judy Williams-Davis

\_\_\_\_\_ Cathlin Gleason

X \_\_\_\_\_ Tanya Southerland

**Subject** 6.7 Check Signing Resolution #0149-19

Meeting Sep 18, 2019 - Regular Board Meeting

Category 6. Finance

Type

**MOUNT**

**VERNON PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**CHECK SIGNING RESOLUTION #0149-19**

**WHEREAS:** The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2020, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

**FURTHERMORE:** The Administration of the MVPL has prepared a check to a third party, dated September 18, 2019 check #14770 for \$130.00, which is within the approved budget for the fiscal year ending June 30, 2020. The listing for this check is attached to this Resolution, and will be expensed from account #5260.01 Marketing Expense.

**FURTHERMORE:** The Administration has reviewed this check and underlying documentation and makes the following affirmation:

***The Administration has reviewed this check and related underlying documentation and certify that this check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.***

**THEREFORE:** It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign these checks as delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0149-19. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X \_\_\_\_\_ Malcolm I. Clark

- X\_\_\_\_\_ Oscar Davis, Jr.
- X\_\_\_\_\_ Judy Williams-Davis
- \_\_\_\_\_ Cathlin Gleason
- X\_\_\_\_\_ Tanya Southerland

## 7. New Business

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**Subject** 7.1 NYS Construction Grant Resolution #0133-19

Meeting Sep 18, 2019 - Regular Board Meeting

Category 7. New Business

Type

Mount Vernon Public Library  
Board of Trustees  
Resolution # 0133-19

### **A RESOLUTION FOR THE 2019-2020 NYS CONSTRUCTION GRANT, PHASE IV #0386-20-8601 APPLICATION**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board of Trustees the approval of a resolution to allow the filing of the NYS Library Construction Grants Phase IV #0386-20-8601 application, in order to improve and upgrade the library buildings’ windows, electrical systems in the adult computer area, the computer lab and in the children’s programming area, as well as install new security cameras in the interior of the building

**WHEREAS**, the Board of Trustees for the Mount Vernon Public Library must approve these recommendations, and sign the assurances for state library aid.

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the NYS construction grant application for the Capital project phase III, #0386-20-8601.

Upon a motion made by Malcolm Clark, seconded by Tanya Southerland, the Board approved and adopted Resolution #0133-19. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

- X\_\_\_\_\_ Malcolm I. Clark
- X\_\_\_\_\_ Oscar Davis, Jr.
- X\_\_\_\_\_ Judy Williams-Davis
- \_\_\_\_\_ Cathlin Gleason
- X\_\_\_\_\_ Tanya Southerland

**Subject** 7.2 City Fest Extra Hours Resolution #0138-19

Meeting Sep 18, 2019 - Regular Board Meeting

Category 7. New Business

Type

Mount Vernon Public Library  
Board of Trustees  
Resolution # 0138-19

**RESOLUTION TO APPROVE EXTRA WORK HOURS FOR THE STAFF WORKING CITY FEST EVENT**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board that the staff listed below, be allowed to work additional hours in order to assist with the Mount Vernon City Fest event on Saturday September 14, 2019,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that that the following staff;

**Justin Scott, Eric Russell, Jaden Lewis, Keenan Perkins, Jalen Brown, Jade Hackett, Georgia Hamilton, Lesly Webb, Tyrice Smith, Hichez-Tavres, and one (1) maintenance staff member,**

Work over their normal work week scheduled hours to assist with the Mount Vernon City Fest Event. Their salary will be expensed from the Non – Professional salaries account 4550.01 at her current rate of pay per hour.

Upon a motion made by Malcolm Clark, seconded by Tanya Southerland, the Board approved and adopted Resolution #0138-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

**Subject** 7.3 Library Closing Resolution #0139-19 9 (Comic Expo)

Meeting Sep 18, 2019 - Regular Board Meeting

Category 7. New Business

Type

**Mount Vernon Public Library  
Board of Trustees**

**RESOLUTION #0139-19  
A RESOLUTION TO APPROVE THE CLOSING OF THE LIBRARY FOR THE  
COMIC EXPO EVENT**

**Whereas**, the Director of Mount Vernon Public Library recommends to the Board that they approve the closing of the library and all public service stations on Saturday September 28, 2019 for the Comic Expo Event,

**Whereas**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**Now, Therefore**, be it

**Resolved**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the acceptance of the Library closing and all public service stations, on Saturday September 28, 2019 for the library 3<sup>rd</sup> Annual Comic Expo Event. The library will re-open Monday September 30, 2019 at the normal business hours scheduled.

**\*\*\*This resolution has been TABLED and will not be presented before the Board again\*\*\***

**8. Personnel**

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**Subject** 8.1 J.Finch Consultant Resolution#0129-19

Meeting Sep 18, 2019 - Regular Board Meeting

Category 8. Personnel

Type

**Mount Vernon Public Library  
Board of Trustees  
Resolution # 0129-19**

**A RESOLUTION TO APPROVE CONTINUATION OF CONTRACT WITH JAMES FINCH AS A  
CONSULTANT TO THE LIBRARY FOR THE MAINTENANCE DEPARTMENT**

**Whereas**, the Director of the Mount Vernon Public Library recommends to the Board that they approve the contracting of James Finch,

**Whereas**, the Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**Now, Therefore**, be it

**Resolved**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized to continue the contract services of James Finch at a cost not to exceed \$54,000 from budget line 6150.01 – Professional Fees, the contracts will cover April 6, 2017 through April 6, 2018, April 7, 2018 through April 7, 2019 and April 8, 2019 through April 8, 2020. These contracts are budgeted at \$41,634.39 and are not to exceed \$54,000. Mr. Finch will analyze the day to day maintenance operations, he will provide recommendations to improve staff performance and hold staff accountable. Analyze, review and consult on renovations, building and grounds contracts, new vendor contracts, and security system vendors. He will enhance and maintain the building and grounds, as

well as provide monthly statistics. Mr. Finch will act as an advisor and assistant to the new Custodial Foreman and will help in overseeing the Maintenance Department staff. He will work for no more than twenty-seven (27) hours a week. The Library hereby agrees to pay Independent Contractor during the term of this Resolution - Four Thousand Three Hundred Forty One Dollars and Forty Cents per month of services - (\$4, 341.40 per month), **to be paid in accordance to the contract.** Payment will be expensed from Professional Fees – Account No. 6150.01.

Upon a motion made by Tanya Southerland, seconded by Malcolm, the Board approved and adopted Resolution #0129-19, with the amended changes above in red. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

**Subject**                    **8.2 Extra Hours Resolution #0131-19 Weeding Project**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                    8. Personnel

Type

Mount Vernon Public Library  
Board of Trustees  
Resolution # 0131-19

**RESOLUTION TO APPROVE EXTRA WORK HOURS FOR THE LIBRARY-AIDES AND A CLERK**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board that the Library Aides and a Clerk, listed below, be paid for the hours worked due to the mandatory meeting,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that the following Library Aides, and one Clerk

**Jalen Brown (2 hrs @12.00), Mary Dolberry (1 hr @12.00), Georgia Hamilton (0.50 hr @12.00), Jade Hackett (2 hrs @ 12.00), Jeysell Hitchez-Tavares (1.25 hrs @12.00, Jaden Lewis (2 hrs @12.00), Lesly Webb (2 hrs @ 12.00), Carol White (1 hr @ 12.00) and Deborah Kershaw (library clerk) (1.5 hrs @16.14).**

They worked over their normal 17.5 hour work week due to the mandatory weeding meeting on Monday August 19, 2019, their salaries will be expensed from the Non – Professional salaries account 4550.01 at their current rates of pay.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0131-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

**Subject**                    **8.3 V. Ramos Resolution #0134-19 Termination**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                    8. Personnel

Type

Mount Vernon Public Library  
Board of Trustee  
Resolution # 0134-19

**A RESOLUTION TO ACCEPT THE TERMINATION OF VICTOR RAMOS A LIBRARY AIDE**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE, be it**

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of the following:

**Victor Ramos**, a Part-time library aide in the Community Outreach department, working up to 17.5 per week, at the pay rate of \$12.00 an hour due to Mr. Ramos’s abandonment of duties effective as of September 5, 2019.

Upon a motion made by Malcolm Clark, seconded by Tanya Southerland, the Board approved and adopted Resolution #0134-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
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X\_\_\_ \_\_\_ \_\_\_ Malcolm I. Clark  
 X\_\_\_ \_\_\_ \_\_\_ Oscar Davis, Jr.  
 X\_\_\_ \_\_\_ \_\_\_ Judy Williams-Davis  
 \_\_\_ \_\_\_ \_\_\_ Cathlin Gleason  
 X\_\_\_ \_\_\_ \_\_\_ Tanya Southerland

**Subject 8.4 D. Griffith Summer Hire Resolution #0135-19**

Meeting Sep 18, 2019 - Regular Board Meeting

Category 8. Personnel

Type

Mount Vernon Public Library  
 Board of Trustee  
 Resolution # 0135-19

**A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Deja Griffith, a Part-time Library Aide effective August 8, 2019 through August 23, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Her rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Tanya Southerland, seconded by Malcolm, the Board approved and adopted Resolution #0135-19. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X\_\_\_ \_\_\_ \_\_\_ Malcolm I. Clark  
 X\_\_\_ \_\_\_ \_\_\_ Oscar Davis, Jr.  
 X\_\_\_ \_\_\_ \_\_\_ Judy Williams-Davis  
 \_\_\_ \_\_\_ \_\_\_ Cathlin Gleason  
 X\_\_\_ \_\_\_ \_\_\_ Tanya Southerland

**Subject 8.5 Summer Hires Termination Resolution #0136-19**

Meeting Sep 18, 2019 - Regular Board Meeting  
Category 8. Personnel  
Type

Mount Vernon Public Library  
Board of Trustee  
Resolution #0136-19

**A RESOLUTION TO ACCEPT THE  
TERMINATION OF THE 2019 SUMMER AIDES**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE, be it**

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of the following:

**Joaquin Blessitt, Jason Boney, Kennedy Evans, Deja Griffith, Shanice Gilmore, Nia Hill, Jalen Hutchins, Jazhyoun Laing, Dezhaun Morgan, Abraham Seabrook, Derrick Simpson, Jaiden Wilson, Javaughn White**, all part-time summer library aides for the Community Outreach Department, working up to 17.5 per week, at the pay rate of \$12.00 an hour. Their summer employment ended August 23, 2019.

Upon a motion made by Malcolm Clark, seconded by Tanya Southerland, the Board approved and adopted Resolution #0136-19. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees  
X\_\_\_ \_\_\_ \_\_\_ Malcolm I. Clark  
X\_\_\_ \_\_\_ \_\_\_ Oscar Davis, Jr.  
X\_\_\_ \_\_\_ \_\_\_ Judy Williams-Davis  
\_\_\_ \_\_\_ \_\_\_ Cathlin Gleason  
X\_\_\_ \_\_\_ \_\_\_ Tanya Southerland

**Subject 8.6 G. McClendon Termination Resolution #0137-19 Cleaner**

Meeting Sep 18, 2019 - Regular Board Meeting  
Category 8. Personnel  
Type

Mount Vernon Public Library  
Board of Trustee  
Resolution # 0137-19

**A RESOLUTION TO ACCEPT THE TERMINATION OF GEORGE MCCLENDON A 2019 SUMMER PART TIME MAINTENANCE CLEANER**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of the following:

**George McClendon**, a part-time summer cleaner in the maintenance department, working up to 17.5 per week, at the pay rate of \$12.00 an hour. His summer employment ended August 20, 2019.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0137-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
X	_____	_____	Tanya Southerland

**Subject**                    **8.7 T. Issacc Extra Hours Resolution #0140-19**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                    8. Personnel

Type

Mount Vernon Public Library  
Board of Trustees  
Resolution #0140-19

**RESOLUTION TO APPROVE EXTRA WORK HOURS FOR P.T. LIBRARY- CLERK TASHAWNA ISSAC**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board that Part Time clerk, Tashawna Issac, worked additional hours in order to assist with the high school library card registration, per the request of the Board President, on Thursday August 1, 2019 from 5 p.m. to 8 p.m.; Tuesday, August 6, 2019 from 5 p.m. to 8 p.m.; Thursday August 8, 2019 from 5 p.m. to 8 p.m.; and

Monday, August 12, 2019. Due to this work she exceeded 35 hours on the August 30, 2019 pay period by 1.75 hours,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that Part Time Library-Clerk Tashawna Issac worked over her normal 17.5 hour work week to assist with the high school library registration for the above specified dates and hours. She will be paid an additional one hour and forty-five minutes over those 35 hours to completely compensate her. Her salary will be expensed from the Non – Professional salaries account 4550.01 at her current rate of pay of \$16.62 per hour.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0140-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
X	___	___	Judy Williams-Davis
___	___	___	Cathlin Gleason
X	___	___	Tanya Southerland

**Subject**                    **8.8 D. Hackett Resolution #0141-19 Step Increase**

Meeting                    Sep 18, 2019 - Regular Board Meeting

Category                    8. Personnel

Type

Mount Vernon Public Library  
Board of Trustees  
Resolution #0141-19

**A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Doris Hackett, Librarian I – Step 4, effective September 20, 2019 due for step increase. Her new step is at step 5 with a salary wage of \$61,735.00 with a \$400 longevity included. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0141-19. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X\_\_\_ \_\_\_ \_\_\_ Malcolm I. Clark

X\_\_\_ \_\_\_ \_\_\_ Oscar Davis, Jr.

X\_\_\_ \_\_\_ \_\_\_ Judy Williams-Davis

\_ \_ \_ \_ Cathlin Gleason

X\_\_\_ \_\_\_ \_\_\_ Tanya Southerland

**Subject 8.9 D. Kershaw Resolution #0142-19 Extra Hours**

Meeting Sep 18, 2019 - Regular Board Meeting

Category 8. Personnel

Type

**Mount Vernon Public Library  
Board of Trustees  
Resolution #0142-19**

**RESOLUTION TO APPROVE EXTRA WORK HOURS FOR P.T. LIBRARY- CLERK  
DEBORAH KERSHAW**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board that Part Time Clerk, Deborah Kershaw, worked additional hours in order to attend the Universal Periodic Review of the Human Rights Record of the U.S. Consultation on Election Integrity on behalf of the Mount Vernon Public Library, as per the request of the Board President, on Friday, September 5, 2019, from 9:30 a.m. to 12:30 p.m. Due to this work she will exceeded 35 hours in the next pay cycle.

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that that Part Time Library-Clerk Deborah Kershaw worked over her normal 17.5 hour work week to attend the Universal Periodic Review of the Human Rights Record of the U.S. Consultation on Election Integrity, on behalf of the Mount Vernon Public Library She will be paid an additional four (4) hours. Her salary will be expensed from the Non – Professional salaries account 4550.01 at her current rate of pay of \$16.14 per hour.

Upon a motion made by Tanya Southerland, seconded by Malcolm, the Board approved and adopted Resolution #0142-19. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

- X\_\_\_\_\_ Malcolm I. Clark
- X\_\_\_\_\_ Oscar Davis, Jr.
- X\_\_\_\_\_ Judy Williams-Davis
- \_\_\_\_\_ Cathlin Gleason
- X\_\_\_\_\_ Tanya Southerland

**Subject** 8.10 Comic Expo Extra Hours Resolution #0143-19

Meeting Sep 18, 2019 - Regular Board Meeting

Category 8. Personnel

Type

Mount Vernon Public Library  
Board of Trustees  
Resolution # 0143-19

**RESOLUTION TO APPROVE EXTRA WORK HOURS FOR THE LIBRARY 3<sup>RD</sup> ANNUAL COMIC EXPO EVENT**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board that the Library Aides, Clerks, listed below, approved for extra hours to be worked for the Comic Expo Event,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that that the following Library Aides, Clerks,

**Justin Scott, Lesly Webb, Eric Russell, Bre’Anna McQueen, Tyrice Smith, Jaden Lewis, Jeysell Hichez- Tavares , Keenen Perkins, Jalen Brown, Jade Hackett, LaShawn Brady, Tashawna Issac, Ebony Harrison, Logan Brown, Georgia Hamilton, Daniel Frett, Jovanna Easterling, Amanda Nunez, Doreen McQueen, Doris Hackett, Cathy Webb**

To work the 3<sup>rd</sup> Annual Comic Expo event, they worked over their normal 17.5 & 35 hour work week, their salaries will be expensed from the Non – Professional salaries account 4550.01 and 4501.01 – Professional salaries at their current salaries.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0143-19. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

- X\_\_\_\_\_ Malcolm I. Clark
- X\_\_\_\_\_ Oscar Davis, Jr.
- X\_\_\_\_\_ Judy Williams-Davis

\_\_\_\_\_ Cathlin Gleason  
 X\_\_\_\_\_ Tanya Southerland

**Subject 8.11 Additional Hours Resolution #0144-19 Maintenance & Security**

Meeting Sep 18, 2019 - Regular Board Meeting

Category 8. Personnel

Type

**Mount Vernon Public Library  
 Board of Trustees  
 Resolution #0144-19**

**A RESOLUTION TO APPROVE ADDITIONAL HOURS FOR ALL MAINTENANCE STAFF FOR COMIC EXPO 2019 & TO HIRE THREE ADDITIONAL SECURITY GUARDS ON THE DAY OF COMIC EXPO 2019**

*Whereas*, the Director of Mount Vernon Public Library recommends to the Board that they approve additional hours for all maintenance staff (three full timers and all part-timers) in preparation for, and on the day of, Comic Expo 2019 on September 28, 2019;  
 Plus the hiring of three additional security guards on the day of September 28, 2019.

*Whereas*, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

*Now, Therefore*, be it

*Resolved*, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized additional hours for all maintenance staff (three full timers and all part-timers) in preparation for, and on the day of, Comic Expo 2019 on September 28, 2019; plus the hiring of three additional security guards on the day of September 28, 2019.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0144-19. The vote carried 4 yes and 0 no.

Yea    Nay    Abstain    Trustees

X\_\_\_\_\_ Malcolm I. Clark  
 X\_\_\_\_\_ Oscar Davis, Jr.  
 X\_\_\_\_\_ Judy Williams-Davis  
 \_\_\_\_\_ Cathlin Gleason  
 X\_\_\_\_\_ Tanya Southerland

**Subject 8.12 E. Russell Resolution #0145-19 Personnel Change**

Meeting Sep 18, 2019 - Regular Board Meeting

Category 8. Personnel

Type

Mount Vernon Public Library  
Board of Trustee  
Resolution # 0145-19

**A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:  
Eric Russell, a Part-time Library Aide effective September 16, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Mr. Russell position will fill the vacancy created by Victor Ramos. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Board approved and adopted Resolution #0145-19. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
X	___	___	Judy Williams-Davis
___	___	___	Cathlin Gleason
X	___	___	Tanya Southerland

**9. Period of Public Expression**

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**Subject** 9.1 Public Expression

Meeting Sep 18, 2019 - Regular Board Meeting

Category 9. Period of Public Expression

Type

No public expression

**10. Executive Session (If Needed)**

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**Subject**                    **10.1 Executive Session**

Meeting                      Sep 18, 2019 - Regular Board Meeting

Category                     10. Executive Session (If Needed)

Type

Upon a motion made Judy Williams- Davis the Board entered into executive session at 8:56 p.m. to discuss personnel matters. Executive session ended at 9:05 p.m.

## **11. New Committee Meeting Schedule**

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**Subject**                    **11.1 New Schedule**

Meeting                      Sep 18, 2019 - Regular Board Meeting

Category                     11. New Committee Meeting Schedule

Type

### **BUILDING & GROUNDS MEETING – Chairperson Oscar Davis Jr.**

**Meets every Thursday of the Month at 5:30 P.M.**

September 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup>

October 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup>

November 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>

December 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup>

**January 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup> 2020**

### **FINANCE COMMITTEE MEETING- Chairperson Cathlin Gleason**

**Meets every 2<sup>nd</sup> Monday of the Month at 5:30 P.M.**

September 10<sup>th</sup> **(Tuesday)**

October 15<sup>th</sup> **(Tuesday)**

November 11<sup>th</sup>

December 9<sup>th</sup>

**January 13<sup>th</sup> 2020**

### **PERSONNEL COMMITTEE MEETING/MARKETING- Chairperson Judy Williams-Davis**

**Meets every \_\_\_\_\_**

November 13<sup>th</sup> **(Tuesday)**

December 11<sup>th</sup>

**January 14<sup>th</sup> 2019**

### **POLICY & GOVERNANCE COMMITTEE- Chairperson Cathlin Gleason**

**Meets every 3<sup>rd</sup> Wednesday of the Month at 5:30 P.M.**

September 18<sup>th</sup>

October 16<sup>th</sup>

November 13<sup>th</sup>

December 18<sup>th</sup>

**January 15<sup>th</sup> 2020**

### **TECHNOLOGY COMMITTEE MEETING – Chairperson Oscar Davis Jr.**

**Meets every Thursday of the Month at 6:30 P.M.**

September 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup>  
 October 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup>  
 November 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>  
 December 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup>  
**January 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup> 2020**

### REGULAR BOARD MEETING

**Meets every 3<sup>rd</sup> Wednesday of the Month at 6:30 P.M.**

September 18<sup>th</sup>

October 16<sup>th</sup>

November 20<sup>th</sup>

December 18<sup>th</sup>

**January 15<sup>th</sup> 2020**

### WORKING BOARD OF TRUSTEE MEETING

**Meets every 2<sup>nd</sup> Monday of the Month at 6:30 P.M.**

September 10<sup>th</sup> (Tuesday)

October 15<sup>th</sup> (Tuesday)

November 11<sup>th</sup> December 9<sup>th</sup>

**January 13<sup>th</sup> 2020**

## 12. Meeting Closing

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<b>Subject</b>	<b>12.1 Adjournment</b>
Meeting	Sep 18, 2019 - Regular Board Meeting
Category	12. Meeting Closing
Type	

Upon a motion made by Tanya Southerland, seconded by Malcolm Clark, the Regular meeting of Wednesday September 18, 2019 adjourned at 9:05 p.m. The vote carried 4 yes, 0 no.