



MOUNT VERNON
PUBLIC LIBRARY
WHERE OPPORTUNITY AWAITS

**Wednesday, September 19, 2018
September 19, 2018 Regular Meeting**

**Wednesday
6:30
Trustees' Room**

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 1. Meeting Opening

Type Procedural

The Regular of Wednesday September 19, 2018 was called to order at 6:32 pm by Trustee Oscar Davis Jr.

Subject **1.2 Roll Call**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustee's present:

Malcolm I. Clark - arrived at 6:38pm

Oscar Davis, Jr.

Judy Williams-Davis

Cathlin Gleason - arrived at 6:38 pm

Tanya Southerland - left at 8:42 pm

Also present was: Dennis Ruch (Burbio), Makeda James, Grace Pemberton(Toast Master's Int'l), Tamar Stewart, Deborah Porter; library patron, Jose Alvelo; Treasurer, Juan Jaramillo; Chief Accountant Clerk, Evania Thompson; Library Director, and Doreen McQueen; Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 1. Meeting Opening

Type Procedural

The Pledge of Allegiance was led was by Trustee Judy Williams-Davis.

Subject 1.4 Acceptance of Agenda

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by Tanya Southerland, seconded by Judy Williams-Davis, the Board approved the agenda for the Regular meeting of Wednesday September 19, 2018.

Yea Nay Abstain Trustees

- Malcolm I. Clark
- X Oscar Davis, Jr.
- X Judy Williams-Davis
- Cathlin Gleason
- X Tanya Southerland

2. Correspondence

Subject 2.1 Great Customer Service Letter

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 2. Correspondence

Type

To the attention of Director, Evania A.Thompson, Esq

I am writing to you with regard to the employees of the Mount Vernon Library - Jillian and Logan - that assisted me on Thursday evening in a very serious matter.

I received a call on Wednesday evening at 8.20pm from someone at the circulation desk stating that they had my NYS ID and that it would be kept safely until I could come in to retrieve it. I was alarmed and surprised as I had never been to Mt. Vernon library and had in my possession a current NYS Drivers license.

Out of concern for potential fraud took steps to protect my identity.

After discussing it with my brother who was also concerned about a potential opportunity to defraud, he called the library on Thursday evening to clarify the identity of the person on the ID. They confirmed the identity except for the DOB which was incorrect so subsequently we took a trip to the library.

Upon arrival at the circulation desk I was asked for my ID and it was immediately clear that the person in the ID was not me. The ID was also not a drivers license but was an EBT card issued in 12/17. Jillian and Logan were very explicit in following protocol of the library while still provide me with excellent customer service and protection of my information. Jillian was able to determine that my number was located in the centralized WLS system and that is how and why I was called and not because it was on the ID found.

I was assured that my identity was protected but that they could not follow up with me until Monday as they were off the next few days however they ensured me that they would notify their supervisor about the incident. They took a copy of my ID to compare to the person who had my name so that a note could be made about making sure that this confusion did not happen again.

I am asking that it be noted that these two employees couldn't have been more attentive and professional about the matter and I wanted to make sure that this was conveyed to the administration of the library.

Although I am very happy with the handling of the incident by Jillian and Logan, I am disappointed about the fact that I have not heard anything from the Manager - Doris Hackett - who I was told would be informed of what had happened. A copy of my ID is behind the desk and I am now concerned that my details could be at risk!

It sounds like it was an unfortunate coincidence with 2 people with the same name however my only concern is the protection of my information. I would like a call back as soon as possible reassuring me that the incident has been notified and that the copy of my ID has been shredded.

I will call on Monday morning to follow up with you and can come into the office if needed.

Thank you for your attention to this important matter

Ingrid N McKenzie
9144797801

ingridnmckenzie@aol.com Aug 4 (2 days ago)

Subject **2.2 Excellent Customer Service Letter**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 2. Correspondence

Type

----- Forwarded message -----

From: **Dawn Cancellieri** <dawn@oedhouse.com>
Date: Thu, Sep 13, 2018 at 2:08 PM
Subject: Excellent Customer Service
To: ethompson@wlsmail.org

Director Thompson,

I want to take a moment to alert you to the excellent customer service I received this morning from Doris. She called this morning to inform me that an ILL I had requested had arrived. While I had her on the phone I asked her to assist me with an additional situation I had with another hold. She was helpful, knowledgeable, and solved the problem very quickly for me. Too often people are quick to point out situations where they feel customer service has been lacking and fail to take the time to acknowledge when someone goes above and beyond. I wanted you to know how much I appreciate the assistance that Doris, as well as the entire staff of the Mount Vernon Public Library, provides on a daily basis.

Sincerely,
Dawn Cancellieri

3. Period Of Public Expression

Subject **3.1 Public Expression**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 3. Period Of Public Expression

Type

Cheryl Thomas- expressed,

- everyone is frustrated
- when are we getting our money
- everything comes by you (Trustee Davis), the director does not get to make any decisions
- the roof isn't fixed, the elevator doesn't work

Board Response:

Trustee Gleason- the roof is not as easy as you think, it's a warranty issue, there will be an infrared test to determine where the leaks are.

Please put any concerns in writing so that the Board can address them

As it pertains to the contract, we reached out to the union, however, the Rep. is on maternity leave. The Board is ready to move forward, we may need some one else from the union to go forward.

Trustee Davis- Address the director, if monthly meetings are going on, then you would know about the elevator and the roof.

4. Presentation

Subject **4.1 Toast Master's Presentation- Ms. James**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 4. Presentation

Type

Subject **4.2 Burbio Presentation**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 4. Presentation

Type

5. Past Meeting Minutes

Subject **5.1 6/19/18 Special Meeting Minutes**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 5. Past Meeting Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board agreed to accept the minutes of 6/19/18, 7/9/18, and 7/18/18 collectively. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

- _____ Malcolm I. Clark
- X _____ Oscar Davis, Jr.
- X _____ Judy Williams-Davis
- X _____ Cathlin Gleason
- X _____ Tanya Southerland

Subject **5.2 7/9/18 Working Meeting Minutes**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 5. Past Meeting Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board agreed to accept the minutes of 6/19/18, 7/9/18, and 7/18/18 collectively. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

- _____ Malcolm I. Clark
- X _____ Oscar Davis, Jr.
- X _____ Judy Williams-Davis
- X _____ Cathlin Gleason
- X _____ Tanya Southerland

Subject **5.3 7/18/18 Regular Meeting Minutes**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 5. Past Meeting Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board agreed to accept the minutes of 6/19/18, 7/9/18, and 7/18/18 collectively. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

- _____ Malcolm I. Clark
- X _____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

X_____ Tanya Southerland

6. Directors Report

Subject **6.1 Report- Director E. Thompson**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 6. Directors Report

Type

The director's report has been re-loaded to Board docs as a pdf document

File Attachments
[Director's Report September 2018.pdf \(923 KB\)](#)

7. Committee Reports

Subject **7.1 Bargaining Committee**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 7. Committee Reports

Type

Trustee Gleason reported- the committee is handling negotiations

Subject **7.2 Building & Grounds Committee**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 7. Committee Reports

Type

Trustee Davis reported:

- They are almost finished with the elevator, once it's complete we will have a ribbon cutting ceremony
- The roof was repaired but other things arose
- We're moving forward with changing the locks on doors
- Working on the grant, for the Tech. department floor and re-design

Subject **7.3 Finance Committee**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 7. Committee Reports

Type

Trustee Gleason reported:

- A new intern from Berkley College started
- Contacted firm, having issues with the auditors due to a breakdown in a change of their staff
- Issue with photo copier resolved
- Jose made changes with the bank
- looking for new cellular phone service
- Admin. has been set up on clock

Subject **7.4 Marketing / Technology Committee's**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 7. Committee Reports

Type

Trustee Davis reported:

- the apple tv needs to be secured
- recieved complaints about the hotspot- we should never wait for complaints before we make changes

Subject **7.5 Personnel Committee**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 7. Committee Reports

Type

no report given

Subject **7.6 Policy & Governance Committee**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 7. Committee Reports

Type

no report given

Subject **7.7 Strategic Planning Committee**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 7. Committee Reports

Type

no report given

8. Old Business - Finance

Subject **8.1 Check Signing Resolution #0096-18 OLA Consulting**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 8. Old Business - Finance

Type Action

Recommended Action WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0096-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated June 29, 2018, for Repairs to Building fees, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for the check is attached to this Resolution, check number #13546 totaling \$2,642.25.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0096-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ Malcolm I. Clark

X_____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

_____ Tanya Southerland

Subject **8.2 Check Signing Resolution #0099-18 Leslie Alpert**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 8. Old Business - Finance

Type Action

Recommended Action WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0099-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated July 18, 2018, for Professional fees, which is within the approved budget for the fiscal year ending June 30, 2018. The listing for the check is attached to this Resolution, check number #13581 totaling \$1,697.50.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0099-18. The vote carried 3 yes and 1 no.

Yea Nay Abstain Trustees

X_____ Malcolm I. Clark

_____ X_____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

_____ Tanya Southerland

Subject **8.3 Check Signing Resolution#0100-18 MBA Graphics**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 8. Old Business - Finance

Type

CHECK SIGNING RESOLUTION #0100-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated July 18, 2018, for Election Expenses, which is within the approved budget for the fiscal year ending June 30, 2018. The listing for the check is attached to this Resolution, check number #13582 totaling \$9,024.48.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0100-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

Subject 8.4 Check Signing Resolution #0103-18 D.J.H. Mechanical

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 8. Old Business - Finance

Type

CHECK SIGNING RESOLUTION #0103-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated July 27, 2019, for Building Repairs fees, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for the check is attached to this Resolution, check number #13618 totaling \$4,250.00.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0103-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ _____ _____ Malcolm I. Clark

X_____ _____ _____ Oscar Davis, Jr.

X_____ _____ _____ Judy Williams-Davis

X_____ _____ _____ Cathlin Gleason

_____ _____ _____ Tanya Southerland

Subject 8.5 Check Signing Resolution #0104-18 R.M. Neilson

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 8. Old Business - Finance

Type Action

Recommended Action WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0104-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated June 29, 2018, for Repairs to Building fees, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for the check is attached to this Resolution, check number #13547 totaling \$6,840.00.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0104-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

Subject **8.6 Cass Maintenance Resolution #0105-18**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 8. Old Business - Finance

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the proposal for an annual maintenance contract of \$500.00 now that the three year warranty for our Cass Business Telephone System has expired,

CHECK SIGNING RESOLUTION #0105-18

A RESOLUTION TO APPROVE AN ANNUAL MAINTENANCE CONTRACT WITH CASS BUSINESS TELEPHONE SYSTEMS

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the proposal for an annual maintenance contract of \$500.00 now that the three year warranty for our Cass Business Telephone System has expired,
WHEREAS, THE Board of Trustees must approve this recommendation
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library approves, adopts and authorizes the acceptance of the proposal for an annual maintenance contract of \$500.00 with Cass Business Telephone Systems, for a term of one (1) year, beginning July 1, 2018 – June 30, 2019.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0105-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

Subject **8.7 Check Signing Resolution #0106-18 Cass Maintenance**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 8. Old Business - Finance

Type Action

Recommended Action WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0106-18

WHEREAS: The Mount Vernon Public Library (“MVPL”) submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated August 6, 2018, for Accrued Expenses, which is within the approved budget for the fiscal year ending June 30, 2018. The listing for the check is attached to this Resolution, check number #13626 totaling \$500.00.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0106-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

9. Finance

Subject	9.1 BOT Report - Jose Alvelo
Meeting	Sep 19, 2018 - September 19, 2018 Regular Meeting
Category	9. Finance
Type	

Subject 9.2 Funds Transfer Resolution#0107-18 August Request

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 9. Finance

Type Action

Recommended Action WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

RESOLUTION #0107-18

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0107-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ _____ _____ Malcolm I. Clark

X_____ _____ _____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

_____ Tanya Southerland

Subject 9.3 Funds Transfer Resolution #0119-18 September Request

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 9. Finance

Type Action

Recommended Action WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

RESOLUTION #0119-18

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0119-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ Malcolm I. Clark

X_____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

_____ Tanya Southerland

Subject 9.4 Check Signing Resolution #0108-18 August Expenses

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 9. Finance

Type Action

Recommended Action WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0108-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated August 15, 2018, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2018. A listing of such checks is attached to this Resolution and includes consecutive check numbers 13634-13680 totaling \$198,006.75. After grouping these checks according to their respective purpose, a total of \$73.21 was for Lost Book expenses, \$10,864.41 was for Book expenses, \$3,432.74 was for Audio Visual expenses, \$322.00 was for Periodicals expenses, \$2,800.00 was for New Technology, \$2,669.12 was for Program expenses-MV, \$1,061.82 was for Marketing expenses, \$2,095.20 was for Supplies expenses-Main, \$60.00 was for Computer Software & Supp. Expenses, \$268.58 was for Telephone Telecommunication expenses, \$68,458.11 was for WLS Terminal expenses, \$34.58 was for Postage expenses, \$1,111.98 was for Office expenses, \$375.00 was for Publicity & Print expenses-MV, \$7.63 was for Staff & Train. & Dev. Expenses, \$225.00 was for Equipment Maintenance expenses-MV, \$370.00 was for Miscellaneous expenses-MV, \$10,430.30 was for Professional Fees, \$3,339.61 was for Electricity expenses-MV, \$126.40 was for Fuel expenses-MV, \$1,552.50 was for Custodial Supplies-MV, \$4,275.00 was for Repairs to Building expense-MV, \$15,238.95 was for Security Guard expenses, \$2,039.57 was for Service Contract expense-MV, \$1,011.54 was for Miscellaneous Building expense-MV, \$62,415.64 was for Hospital & Medical Insurance, \$2,091.87 was for Dental expenses, \$1,255.99 was for GiveGab expense- Lets Build Robot.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0108-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

Subject	9.5 Check Signing Resolution #0120-18 September Expenses
Meeting	Sep 19, 2018 - September 19, 2018 Regular Meeting
Category	9. Finance
Type	Action
Recommended Action	WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0120-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated September 19, 2018, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2019. A listing of such checks is attached to this Resolution and includes consecutive check numbers 13695-13779 totaling \$138,454.03. After grouping these checks according to their respective purpose, a total of, \$3,888.97 was for Book expenses, \$5,034.56 was for Audio Visual expenses, \$325.50 was for Periodicals expenses, \$3,097.50 was for New Technology, \$12,853.37 was for Program expenses-MV, \$6,116.08 was for Marketing expenses, \$2,750.51 was for Supplies expenses-Main, \$362.37 was for Computer Software & Supp. Expenses, \$278.06 was for Telephone Telecommunication expenses, \$1,899.50 was for Publicity & Print expense-MV, \$18.75 was for Staff Train. & Dev. Exp.-MV, \$526.00 was for Equipment Maintenance expenses-MV, \$406.28 was for Miscellaneous expenses-MV, \$6,290.50 was for Professional Fees, \$5,400.47 was for Electricity expenses-MV, \$116.18 was for Fuel expenses-MV, \$208.35 was for Custodial Supplies-MV, \$2,000.00 was for Repairs to Building expense-MV, \$8,436.40 was for Security Guard expenses, \$1,195.73 was for Service Contract expense-MV, \$817.73 was for Miscellaneous Building expense-MV, \$12,060.00 was for Hospital & Medical Retiree Reimb., \$61,524.35 was for Hospital & Medical Insurance, \$2,091.87 was for Dental expenses.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0120-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

Subject **9.6 Check Signing Resolution #0126-18**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 9. Finance

Type Action

Recommended Action WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0126-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated September 19, 2018, for Program expenses, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for the checks is attached to this Resolution, check number #13781-13782 totaling \$1,630.00.

FURTHERMORE: The Administration has reviewed these checks and underlying documentation and makes the following affirmation:

The Administration has reviewed the checks and related underlying documentation and certify that the checks has been prepared in accordance with such documentation, for the amount of the related invoices and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign these checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0126-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ Malcolm I. Clark

X_____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X _____ Cathlin Gleason
 _____ Tanya Southerland

10. New Business

Subject 10.1 NYS Construction Grant Phase III Application Resolution#0114-18
Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting
Category 10. New Business
Type Action
Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board of Trustees the approval of a resolution to allow the filing of the NYS Library Construction Grants Phase III #0386-19-8012 application

A RESOLUTION FOR THE 2018-2019 NYS CONSTRUCTION GRANT, PHASE III #0386-19-8012 APPLICATION

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board of Trustees the approval of a resolution to allow the filing of the NYS Library Construction Grants Phase III #0386-19-8012 application , in order to repair and upgrade the water damaged areas, young adult, fiction, children’s, the un-useable back offices and the un-useable study room A.

WHEREAS, the Board of Trustees for the Mount Vernon Public Library must approve these recommendations, and sign the assurances for state library aid.

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the NYS construction grant application for the Capital project phase III, #0386-19-8012.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0114-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X _____ Malcolm I. Clark
 X _____ Oscar Davis, Jr.
 X _____ Judy Williams-Davis
 X _____ Cathlin Gleason
 _____ Tanya Southerland

Subject 10.2 NYLA Conference Resolution# 0115-18
Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting
Category 10. New Business

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of Deborah Nelson attendance at the New York Library Association Conference taking place in Rochester, NY from November 7-10, 2018..

Resolution #0115-18

A RESOLUTION TO APPROVE NYLA CONFERENCE ATTENDANCE

WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of Deborah Nelson attendance at the New York Library Association Conference taking place in Rochester, NY from November 7-10, 2018..

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve her attendance at the conference,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the attendance of Deborah Nelson at the New York Library Association Conference.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0115-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

11. Personnel

Subject	11.1 Hiring of P/T Summer Aide L. Hayden Resolution#0109-18
Meeting	Sep 19, 2018 - September 19, 2018 Regular Meeting
Category	11. Personnel
Type	Action
Recommended Action	WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0109-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Lia Hayden, a Part-time Summer Aide effective July 17, 2018 through August 24, 2018 to work up to 17.5 hours per week for the Accounting Department. Her rate of pay, which will come from expense account 4600.01 Salaries Administrative, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0109-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ Malcolm I. Clark

X_____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

_____ Tanya Southerland

Subject **11.2 Hiring of P/T Summer Aide N. Hill Resolution#0110-18**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0110-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Nia Hill, a Part-time Summer Aide effective July 17, 2018 through August 17, 2018 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Her rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0110-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

- X_____ Malcolm I. Clark
- X_____ Oscar Davis, Jr.
- X_____ Judy Williams-Davis
- X_____ Cathlin Gleason
- _____ Tanya Southerland

Subject 11.3 Hiring of P/T Summer Aide D. Evans Resolution#0111-18

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0111-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Dillon Evans, a Part-time Summer Aide effective July 17, 2018 through August 17, 2018 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0111-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

- X_____ Malcolm I. Clark
- X_____ Oscar Davis, Jr.
- X_____ Judy Williams-Davis
- X_____ Cathlin Gleason

_____ Tanya Southerland

Subject 11.4 Hiring of P/T Summer Aide Y. Adeyi Resolution#0112-18

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0112-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Yussuf Adeyi, a Part-time Summer Aide effective July 17, 2018 through August 17, 2018 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0112-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ Malcolm I. Clark

X_____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

_____ Tanya Southerland

Subject 11.5 Hiring of P/T Summer Aide J. Hutchins Resolution#0113-18

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0113-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Jalen Hutchins, a Part-time Summer Aide effective July 23, 2018 through August 31, 2018 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0113-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X _____ Malcolm I. Clark

X _____ Oscar Davis, Jr.

X _____ Judy Williams-Davis

X _____ Cathlin Gleason

_____ Tanya Southerland

Subject 11.6 Hiring of P/T Library Aide J. Youngs Resolution #0116-18

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0116-18

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Jaden Youngs, as a Part-time Library Aide effective September 10, 2018 to work up to 17.5 hours per week for the Circulation desk under the supervision of Mrs. Doris Hackett. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0116-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ Malcolm I. Clark

X_____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

_____ Tanya Southerland

Subject **11.7 Hiring of P/T Library Aide J. Walters Resolution #0117-18**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0117-18

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Jordan Walters, as a Part-time Library Aide effective September 10, 2018 to work up to 17.5 hours per week for the Circulation desk under the supervision of Mrs. Doris Hackett. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0117-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

Subject 11.8 Resignation of D. Alford Resolution #0118-18

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type

Resolution # 118-18

A RESOLUTION TO ACCEPT THE RESIGNATION OF DIAMOND ALFORD A LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:

Diamond Alford, as a Library Aide for the Community Outreach Department effective August 1, 2018.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0118-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

Subject 11.9 Hiring of P/T Librarian I- D. Frett Resolution #0121-18

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action (Consent)

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0121-18

A RESOLUTION ON PERSONNEL CHANGES

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

Daniel Frett, as an on call Substitute Librarian 1, effective September 20, 2018, with a 6 month probation period ending April 20, 2019. His hourly rate of pay is \$23.84 with the annual salary totaling \$21,777.84, it will be expensed from account 4501.01 for Professional salaries. Mr. Frett is certified from the civil service list dated 7/16/18.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0121-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ Malcolm I. Clark

X_____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

_____ Tanya Southerland

Submitted By: Evania Thompson

Subject 11.10 Hiring of P/T Librarian I - R. Mapp Resolution #0122-18

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0122-18

A RESOLUTION ON PERSONNEL CHANGES

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Roxanne Mapp, as an on call Substitute Librarian 1, effective September 20, 2018, with a 6 month probation period ending April 20, 2019. Her hourly rate of pay is \$23.84 with the annual salary totaling \$21,777.84, it will be expensed from account 4501.01 for Professional salaries. Ms. Mapp is certified from the civil service list dated 7/16/18.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0122-18. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

Submitted By: Evania Thompson

Subject	11.11 Hiring of P/T Librarian I - L. Sutorius Resolution #0123-18
Meeting	Sep 19, 2018 - September 19, 2018 Regular Meeting
Category	11. Personnel
Type	Action
Recommended Action	WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0123-18

A RESOLUTION ON PERSONNEL CHANGES

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Lisa Sutorius, as an on call Substitute Librarian, Step 1 permanent position effective September 20, 2018. Her hourly rate is at \$23.84, her annual salary will be \$21,777.84, and will be expensed from account 4501.01 for Professional salaries. Ms. Sutorius is certified from the civil service list dated 7/16/18.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0123-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

- X_____ Malcolm I. Clark
- X_____ Oscar Davis, Jr.
- X_____ Judy Williams-Davis
- X_____ Cathlin Gleason
- _____ Tanya Southerland

Submitted By: Evania Thompson

Subject **11.12 Hiring of P/T Librarian I. - David Ockene Resolution #0124-18**

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0124-18

A RESOLUTION ON PERSONNEL CHANGES

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:
David Ockene, , as an on call Substitute Librarian 1, effective September 20, 2018, with a 6 month probation period ending April 20, 2019. His hourly rate of pay is \$23.84 with the annual salary totaling \$21,777.84, it will be expensed from account 4501.01 for Professional salaries. Mr. Ockene is certified from the civil service list dated 7/16/18.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0124-18. The vote carried 3 yes and 1 no.

Yea Nay Abstain Trustees

- X_____ Malcolm I. Clark
- _____ X_____ Oscar Davis, Jr.
- X_____ Judy Williams-Davis
- X_____ Cathlin Gleason

_____ Tanya Southerland

Submitted By: Evania Thompson

Subject 11.13 Hiring of F/T Librarian I - D. Hackett Resolution #0125-18

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting

Category 11. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0125-18

A RESOLUTION ON PERSONNEL CHANGES

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of Doris Hackett to the permanent position of Librarian I Step 4, effective September 20, 2018. Her rate of pay will be expensed from account #4501.01 – Professional Salaries, will be at \$59,501 as per the current yearly wage and she will receive a longevity level payment of \$300 which has been included in the yearly wage. Mrs. Hackett has been certified by civil service on their list dated 7/16/18.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0125-18. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X_____ Malcolm I. Clark

X_____ Oscar Davis, Jr.

X_____ Judy Williams-Davis

X_____ Cathlin Gleason

_____ Tanya Southerland

Submitted By: Evania Thompson

12. Executive Session (If Needed)

Subject 12.1 Call for Executive Session

Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting
 Category 12. Executive Session (If Needed)
 Type

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board entered into executive session at 7:40 pm to discuss personnel matters and resumed the meeting at 8:45 pm.

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board entered into executive session at 3:34 pm to discuss personnel matters and resumed the meeting at 9:44 pm.

Subject 12.2 Item for Review
 Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting
 Category 12. Executive Session (If Needed)
 Type

Board of Trustees
 Resolution # 0127-18

A RESOLUTION TO APPROVE THE STIPULATION TO SETTLE THE DORIS HACKETT GRIEVANCE FOR OUT OF TITLE PAY

WHEREAS, the Mount Vernon Public Library has reached an agreement with the employee, Doris Hackett, in regards to her Grievance for Out of Title Pay.

WHEREAS, THE Board of Trustees must approve said agreement

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library approves, adopts and authorizes the acceptance of a stipulation to settle the Doris Hackett Grievance for Out of Title Pay in the amount of \$200.00 from line item 4501.01 (Professional Salaries) effective date 9/20/2018.

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved and adopted Resolution #0127-18. The vote carried 3 yes and 1 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
_____	_____	X	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

Submitted By: Evania Thompson

Subject **12.3 Letter to review**
Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting
Category 12. Executive Session (If Needed)
Type

13. Meeting Closing

Subject **13.1 Adjournment**
Meeting Sep 19, 2018 - September 19, 2018 Regular Meeting
Category 13. Meeting Closing
Type

The Regular Board meeting of September 19, 2018 adjourned at 9:46 pm.