Wednesday, December 30, 2020
Emergency Meeting

Wednesday
5:30 p.m.
Via Zoom
https://www.facebook.com/mountvernnonpubliclibrary

1. Meeting Opening

Subject 1.1 Call To Order
Meeting Dec 30, 2020 - Emergency Meeting
Category 1. Meeting Opening
Type Procedural

The Emergency meeting of Wednesday December 30, 2020, via Zoom conferencing was called to order at ____ by ____________.

Subject 1.2 Roll Call
Meeting Dec 30, 2020 - Emergency Meeting
Category 1. Meeting Opening
Type Action, Procedural

Trustees' present:
Also present was:

Subject 1.3 Pledge of Allegiance
Meeting Dec 30, 2020 - Emergency Meeting
Category 1. Meeting Opening
Type Procedural

The Pledge of Allegiance

I pledge Allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with Liberty and Justice for all.

Pledge of Allegiance was led by ________________
Upon a motion made by ___________, seconded by ___________, the Board approved the agenda for the Emergency meeting of Wednesday December 30, 2020. The vote carried ___ yes and ___ no.

2. Old Business

Subject 2.1 Fund Transfer Resolution #0104-20
Meeting Dec 30, 2020 - Emergency Meeting
Category 2. Old Business
Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0104-20

A RESOLUTION TO APPROVE THE BOARD PRESIDENT PAYROLL FUNDS TRANSFERRING AUTHORIZATION

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve and grant authorization to the Board President to sign checks and authorize action to transfer funds for payroll, and bank funds,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the Board President to sign off on checks and the library bank transfers for payroll until further notices due to COVID-19.

Upon a motion made by ___________, seconded by ___________, the Board approved and adopted resolution #0104-20. The vote____yes and ____ no.

Yea    Nay    Abstain    Trustees
      _____     _____    Oscar Davis, Jr.
      _____     _____    Judy Williams-Davis
A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Tisha Blackman, Library Clerk-Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of $47,005. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

Upon a motion made by ___________, seconded by ___________, the Board approved and adopted resolution #0081-20. The vote_____yes and ____ no.

Yea    Nay    Abstain    Trustees
____   ____      Oscar Davis, Jr.
____   ____      Judy Williams-Davis
____   ____      Cathlin Gleason
____   ____      Hope Marable

Subject  2.2 T. Blackman Step Resolution #0081-20
Meeting Dec 30, 2020 - Emergency Meeting
Category 2. Old Business
Type
Mount Vernon Public Library  
Board of Trustees  
Resolution #0082-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Susi Dugaw, Librarian I – Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of $68,338. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by ___________, seconded by ___________, the Board approved and adopted resolution #0082-20. The vote____yes and ____ no.

Yea  Nay  Abstain  Trustees
_____ _____ _____  Oscar Davis, Jr.
_____ _____ _____  Judy Williams-Davis
_____ _____ _____  Cathlin Gleason
_____ _____ _____  Hope Marable

 Subject  2.4 W. Jones Step Resolution #0083-20
Meeting  Dec 30, 2020 - Emergency Meeting
Category  2. Old Business
Type

Mount Vernon Public Library  
Board of Trustees  
Resolution # 0083-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Wayne Jones, Cleaner-Step 5, effective January 1, 2020 due for step increase. His new step is at step 6 with a salary wage of $55,646. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by ___________, seconded by ___________, the Board approved and adopted resolution #0083-20. The vote____yes and ____ no.

Yea  Nay  Abstain  Trustees
_____  ____  ____      Oscar Davis, Jr.
_____  ____  ____      Judy Williams-Davis
_____  ____  ____      Cathlin Gleason
_____  ____  ____      Hope Marable

Subject   2.5 A. Nunez Step Resolution #0084-20
Meeting   Dec 30, 2020 - Emergency Meeting
Category   2. Old Business
Type

Mount Vernon Public Library
   Board of Trustees
   Resolution # 0084-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Amanda Nunez, Library Clerk-Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of $47,005. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

Upon a motion made by ___________, seconded by ___________, the Board approved and adopted resolution #0084-20. The vote____yes and ____ no.

Yea  Nay  Abstain  Trustees
_____  ____  ____      Oscar Davis, Jr.
_____  ____  ____      Judy Williams-Davis
WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Thomas Redahan, Cleaner-Step 3, effective January 1, 2020 due for step increase. His new step is at step 4 with a salary wage of $51,315. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by ___________, seconded by ___________, the Board approved and adopted resolution #0087-20. The vote____yes and ____ no.

Yea Nay Abstain Trustees

Oscar Davis, Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable

Subject 2.7 D. Nelson Step Resolution #0085-20
Meeting Dec 30, 2020 - Emergency Meeting
Category 2. Old Business
Mount Vernon Public Library
Board of Trustees
Resolution #0085-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Deborah Nelson, Librarian I – Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of $68,336. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by ___________, seconded by ___________, the Board approved and adopted resolution #0085-20. The vote____yes and ____ no.

Yea Nay Abstain Trustees
_____ _____ _____ Oscar Davis, Jr.
_____ _____ _____ Judy Williams-Davis
_____ _____ _____ Cathlin Gleason
_____ _____ _____ Hope Marable

Subject 2.8 D. Hackett Step Resolution #0086-20
Meeting Dec 30, 2020 - Emergency Meeting
Category 2. Old Business

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Doris Hackett, Librarian I – Step 5, effective July 1, 2020, 2019 due for step increase. Her new step is at step 6 with a salary wage of $73,267 with a $400 longevity included. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by ___________, seconded by ___________, the Board approved and adopted resolution #0086-20. The vote____yes and ____ no.

Yea Nay Abstain Trustees

Oscar Davis, Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable

Subject 2.9 N. Stepak Step Increase Resolution # 0130-20
Meeting Dec 30, 2020 - Emergency Meeting
Category 2. Old Business

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Nishan Stepak, Librarian III – Step 6, effective January 1, 2020, 2019 due for step increase. His new step is at step 7 with a salary wage of $66,144. His salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by ___________, seconded by ___________, the Board approved and adopted resolution #0130-20. The vote____yes and ____ no.

Yea Nay Abstain Trustees

Oscar Davis, Jr.
3. New Business

Subject  
3.1 FOA Insurance Renewal Resolution #0110-20

Meeting  
Dec 30, 2020 - Emergency Meeting

Category  
3. New Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0110-20

A RESOLUTION TO ACCEPT THE INSURANCE RENEWAL BY
FOA & SONS INSURANCE BROKERS FOR
DECEMBER 31, 2020 –DECEMBER 31, 2021

WHEREAS, the Director for the Mount Vernon Public Library recommends to the Board to accept the insurance renewal given by FOA & Sons for December 31, 2020- December 31, 2021 and to pay a total premium amount of $83,713. This premium includes: property, general liability, umbrella and cyber insurance necessary to provide complete coverage to the Library,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the treasurer to accept the insurance renewal given by FOA & Sons Insurance Brokers for December 31, 2020 – December 31, 2021, and to pay a total premium amount of $83,713. This will be expensed from budget line item 7001.01 (Insurance). This change is effective immediately.

Yea Nay Abstain Trustees

____ _____ _____ Oscar Davis, Jr.
____ _____ _____ Judy Williams-Davis
____ _____ _____ Cathlin Gleason
____ _____ _____ Hope Marable

4. Executive Session

Subject  
4.1 Executive Session Request- 5th Trustee Discussion

Meeting  
Dec 30, 2020 - Emergency Meeting

Category  
4. Executive Session
5. Meeting Closing