



**Wednesday, December 30, 2020
Emergency Meeting**

Wednesday
5:30 p.m.
Via Zoom
<https://www.facebook.com/mountvernonpubliclibrary>

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Dec 30, 2020 - Emergency Meeting

Category 1. Meeting Opening

Type Procedural

The Emergency meeting of Wednesday December 30, 2020, via Zoom conferencing was called to order at ____ by _____.

Subject **1.2 Roll Call**

Meeting Dec 30, 2020 - Emergency Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees' present:

Also present was:

Subject **1.3 Pledge of Allegiance**

Meeting Dec 30, 2020 - Emergency Meeting

Category 1. Meeting Opening

Type Procedural

The Pledge of Allegiance

I pledge Allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation under God, indivisible,
with Liberty and Justice for all.

Pledge of Allegiance was led by _____

Subject 1.4 Acceptance of Agenda

Meeting Dec 30, 2020 - Emergency Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by _____, seconded by _____, the Board approved the agenda for the Emergency meeting of Wednesday December 30, 2020. The vote carried ___ yes and ___ no.

2. Old Business

Subject 2.1 Fund Transfer Resolution #0104-20

Meeting Dec 30, 2020 - Emergency Meeting

Category 2. Old Business

Type

**Mount Vernon Public Library
Board of Trustees
Resolution # 0104-20**

**A RESOLUTION TO APPROVE THE BOARD PRESIDENT PAYROLL FUNDS
TRANSFERRING AUTHORIZATION**

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve and grant authorization to the Board President to sign checks and authorize action to transfer funds for payroll, and bank funds,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the Board President to sign off on checks and the library bank transfers for payroll until further notices due to COVID-19.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0104-20. The vote ___ yes and ___ no.

Yea Nay Abstain Trustees

_____ Oscar Davis, Jr.

_____ Judy Williams-Davis

_____ Cathlin Gleason
 _____ Hope Marable

Subject 2.2 T. Blackman Step Resolution #0081-20

Meeting Dec 30, 2020 - Emergency Meeting

Category 2. Old Business

Type

Mount Vernon Public Library
 Board of Trustees
 Resolution # 0081-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Tisha Blackman, Library Clerk-Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of \$47,005. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0081-20. The vote ___yes and ___ no.

Yea Nay Abstain Trustees

_____ Oscar Davis, Jr.

_____ Judy Williams-Davis

_____ Cathlin Gleason

_____ Hope Marable

Subject 2.3 S. Dugaw Step Resolution #0082-20

Meeting Dec 30, 2020 - Emergency Meeting

Category 2. Old Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0082-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Susi Dugaw, Librarian I – Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of \$68,338. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0082-20. The vote ____ yes and ____ no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Hope Marable

Subject **2.4 W. Jones Step Resolution #0083-20**

Meeting Dec 30, 2020 - Emergency Meeting

Category 2. Old Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0083-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Wayne Jones, Cleaner-Step 5, effective January 1, 2020 due for step increase. His new step is at step 6 with a salary wage of \$55,646. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0083-20. The vote____yes and ____ no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Hope Marable

Subject 2.5 A. Nunez Step Resolution #0084-20

Meeting Dec 30, 2020 - Emergency Meeting

Category 2. Old Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0084-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Amanda Nunez, Library Clerk-Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of \$47,005. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0084-20. The vote____yes and ____ no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis

_____ Cathlin Gleason
 _____ Hope Marable

Subject 2.6 T. Redahan Step Resolution #0087-20

Meeting Dec 30, 2020 - Emergency Meeting

Category 2. Old Business

Type

Mount Vernon Public Library
 Board of Trustees
 Resolution # 0087-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Thomas Redahan, Cleaner-Step 3, effective January 1, 2020 due for step increase. His new step is at step 4 with a salary wage of \$51,315. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0087-20. The vote ___ yes and ___ no.

Yea Nay Abstain Trustees

_____ Oscar Davis, Jr.

_____ Judy Williams-Davis

_____ Cathlin Gleason

_____ Hope Marable

Subject 2.7 D. Nelson Step Resolution #0085-20

Meeting Dec 30, 2020 - Emergency Meeting

Category 2. Old Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0085-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Deborah Nelson, Librarian I – Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of \$68,336. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0085-20. The vote _____ yes and _____ no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Hope Marable

Subject **2.8 D. Hackett Step Resolution #0086-20**

Meeting Dec 30, 2020 - Emergency Meeting

Category 2. Old Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0086-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Doris Hackett, Librarian I – Step 5, effective July 1, 2020, 2019 due for step increase. Her new step is at step 6 with a salary wage of \$73,267 with a \$400 longevity included. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0086-20. The vote____yes and ____ no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Hope Marable

Subject 2.9 N. Stepak Step Increase Resolution # 0130-20

Meeting Dec 30, 2020 - Emergency Meeting

Category 2. Old Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0103-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Nishan Stepak, Librarian III – Step 6, effective January 1, 2020, 2019 due for step increase. His new step is at step 7 with a salary wage of \$66,144. His salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0130-20. The vote____yes and ____ no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Oscar Davis, Jr.

_____ Judy Williams-Davis
 _____ Cathlin Gleason
 _____ Hope Marable

3. New Business

Subject 3.1 FOA Insurance Renewal Resolution #0110-20

Meeting Dec 30, 2020 - Emergency Meeting

Category 3. New Business

Type

Mount Vernon Public Library
 Board of Trustees
 Resolution # 0110-20

**A RESOLUTION TO ACCEPT THE INSURANCE RENEWAL BY
 FOA & SONS INSURANCE BROKERS FOR
 DECEMBER 31, 2020 –DECEMBER 31, 2021**

WHEREAS, the Director for the Mount Vernon Public Library recommends to the Board to accept the insurance renewal given by FOA & Sons for December 31, 2020- December 31, 2021 and to pay a total premium amount of \$83,713. This premium includes: property, general liability, umbrella and cyber insurance necessary to provide complete coverage to the Library,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the treasurer to accept the insurance renewal given by FOA & Sons Insurance Brokers for December 31, 2020 – December 31, 2021, and to pay a total premium amount of \$83,713. This will be expensed from budget line item 7001.01 (Insurance). This change is effective immediately.

Yea Nay Abstain Trustees

_____ Oscar Davis, Jr.
 _____ Judy Williams-Davis
 _____ Cathlin Gleason
 _____ Hope Marable

4. Executive Session

Subject 4.1 Executive Session Request- 5th Trustee Discussion

Meeting Dec 30, 2020 - Emergency Meeting

Category 4. Executive Session

Type

5. Meeting Closing
