



## Thursday, July 1, 2021 Emergency Meeting

**Thursday**  
**5:30 a.m.**  
**Trustee Room**  
<https://www.facebook.com/mountvernonpubliclibrary>

### 1. Meeting Opening

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**Subject**                    **1.1 Call To Order**

Meeting                    Jul 1, 2021 - Emergency Meeting

Category                    1. Meeting Opening

Type                        Procedural

The Emergency meeting of Thursday July 1, 2021, was called to order at 5:42 p.m. by Oscar Davis Jr.

**Subject**                    **1.2 Roll Call**

Meeting                    Jul 1, 2021 - Emergency Meeting

Category                    1. Meeting Opening

Type                        Action, Procedural

Trustees' present: Cathlin Gleason, Judy Williams-Davis, Hope Marable, Vivien Salmon, and Oscar Davis Jr.

Also present was: Timur Davis; Director

**Subject**                    **1.3 Pledge of Allegiance**

Meeting                    Jul 1, 2021 - Emergency Meeting

Category                    1. Meeting Opening

Type                        Procedural

### The Pledge of Allegiance

I pledge Allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation under God, indivisible,  
with Liberty and Justice for all.

### Pledge of Allegiance was led by

**Subject**                    **1.4 Acceptance of Agenda**

Meeting                    Jul 1, 2021 - Emergency Meeting

Category                    1. Meeting Opening

Type                        Action

Recommended Action    Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved the agenda for the emergency meeting of Thursday July 1, 2021. The vote carried \_\_\_ yes and \_\_\_ no.

Yea    Nay    Abstain    Trustees

X\_\_\_\_ \_                Oscar Davis, Jr.

X\_\_\_\_ \_                Judy Williams-Davis

X\_\_\_\_ \_                Cathlin Gleason

X\_\_\_\_ \_                Hope Marable

X\_\_\_\_ \_                Vivien Salmon

## 2. Finance

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**Subject**                    **2.1 Funds Transfer Resolution #0056-21**

Meeting                    Jul 1, 2021 - Emergency Meeting

Category                    2. Finance

Type

**MOUNT VERNON PUBLIC LIBRARY  
BOARD OF TRUSTEES FUNDS TRANSFER  
RESOLUTION #0056-21**

**WHERE AS:** The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

**FURTHERMORE:** The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

**THEREFORE:** It is the recommendation of the Management of the MVPL that the Board of Trustees authorized the transfer of exactly \$205,128.04 (Two hundred five thousand one hundred twenty eight dollars and four cents) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$205,128.04 (Two hundred five thousand one hundred twenty eight dollars and four cents) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved resolution #0056-21. The vote carried 5 yes and 0 no.

**Yea Nay Abstain Trustees**

X\_\_\_\_\_ Oscar Davis, Jr.

X\_\_\_\_\_ Judy Williams-Davis

X\_\_\_\_\_ Cathlin Gleason

X\_\_\_\_\_ Hope Marable

X\_\_\_\_\_ Vivien Salmon

**Subject** 2.2 Check Signing Resolution #0057-21

Meeting Jul 1, 2021 - Emergency Meeting

Category 2. Finance

Type

**MOUNT VERNON PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**CHECK SIGNING RESOLUTION #0057-21**

**WHEREAS:** The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2021, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

**FURTHERMORE:** The Administration of the MVPL has prepared various checks to various third parties, dated June 30, 2021, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2021. A listing of such checks is attached to this Resolution. The expenditures check numbers 15686 through 15710 totaling \$35,128.04. After grouping these checks according to their respective purpose the spreadsheet attached gives a breakdown of the funds.

**FURTHERMORE:** The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

***The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.***

**THEREFORE:** It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board approved and adopted resolution #0057-21. The vote carried 5 yes, and 0 no.

**Yea Nay Abstain Trustees**

X\_\_\_\_\_ Oscar Davis, Jr.

X\_\_\_\_\_ Judy Williams-Davis

X\_\_\_\_\_ Cathlin Gleason

X\_\_\_\_\_ Hope Marable

X\_\_\_\_\_ Vivien Salmon

**3. New Business**

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**Subject** 3.1 City Quiet Windows Resolution #0038-21

Meeting Jul 1, 2021 - Emergency Meeting

Category 3. New Business

Type

Mount Vernon Public Library  
Board of Trustees  
Resolution # 0038-21

**A RESOLUTION ACCEPT CONTRACTOR WITH CITY QUIET WINDOWS**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board this resolution for the restoration of the historic windows with the assistance of New York State Education Department grant # 0386-20-8601. After obtaining bids, the Director and the Building and Grounds committee recommends the job is awarded to City Quiet Windows.

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of City Quiet Windows to furnish and to complete the installation of 63 double hung, 44 top transoms, and to install new windows into existing openings using a high-grade sealant. The payment for the job will not exceed \$120,000.00, and will be expensed from \_\_\_\_\_ budget.

resolution did not pass, Board request insurance information from the company

**Subject** 3.2 Century Protective Security Resolution #0039-21

Meeting Jul 1, 2021 - Emergency Meeting

Category 3. New Business

Type

Mount Vernon Public Library  
Board of Trustees  
Resolution # 0039-21

**A RESOLUTION TO APPROVE CENTURY PROTECTIVE SERVICES SECURITY CONTRACT**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board this resolution for Century Protective Services, Inc. After obtaining bids, the Director and the Building and Grounds committee recommends the job is awarded to Century Protective Services, Inc.

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of Century Protective Services, Inc for Security and Public Safety protection in the Library. The payment for the job will not exceed \$158,704.00, and will be expensed from Security Guard Services budget.

resolution failed Director to followup with FOA insurance company

**Subject 3.3 DJSPCA Agreement**

Meeting Jul 1, 2021 - Emergency Meeting

Category 3. New Business

Type

**4. Personnel**

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**Subject 4.1 Contractual Salary Resolution #0053-21 Non Professional**

Meeting Jul 1, 2021 - Emergency Meeting

Category 4. Personnel

Type

**Mount Vernon Public Library  
Board of Trustee  
Resolution #0053-21**

**A RESOLUTION TO APPROVE THE CONTRACTUAL 2.5% SALARY INCREASES FOR THE NON-PROFESSIONAL EMPLOYEES**

**WHEREAS**, the Director recommends to the Board of Trustees of Mount Vernon Public Library that a salary raise to non-professional employee personnel is appropriate; and

**WHEREAS**, Effective 07/01/2021 the Board of Mount Vernon Public Library has approved a 2.5 % salary increase for all non-professional employees.

**NOW THEREFORE**,

**BE IT RESOLVED**, that the Mount Vernon Public Library Board do hereby approve the salary the 2.5% salary increase for non-professional personnel listed is as follow; V. Barden, T. Blackman, T. Blessitt, D. Bracey-Harris, S. Brown, R. Copeland, J. Easterling, C. Francis, M. Grandison, W. Jones, L. Lea, A. Nunez, T. Redahan, C. Thomas, C. Williams. The necessary backup including Resolution #0152-19 the MOU Agreement that certifies the salary increases beginning 2014 through 2024 will be satisfied until the next Board and Union agreement is negotiated.

Upon a motion made by Hope Marable, seconded by Cathlin Gleason, the Board approved resolution #0053-21. The vote carried 5 yes and 0 no.

**Yea Nay Abstain Trustees**

X\_\_\_\_\_ Oscar Davis, Jr.

X\_\_\_\_\_ Judy Williams-Davis

X\_\_\_\_\_ Cathlin Gleason

X\_\_\_\_\_ Hope Marable

X\_\_\_\_\_ Vivien Salmon

**Subject** 4.2 Contractual Salary Resolution #0054-21 Professional

Meeting Jul 1, 2021 - Emergency Meeting

Category 4. Personnel

Type

**Mount Vernon Public Library  
Board of Trustee  
Resolution #0054-21**

**A RESOLUTION TO APPROVE THE CONTRACTUAL 2.5% SALARY INCREASES FOR THE PROFESSIONAL EMPLOYEES**

**WHEREAS**, the Director recommends to the Board of Trustees of Mount Vernon Public Library the contractual salary increases for the professional personnel is appropriate.

**WHEREAS**, Effective 07/01/2021 the Board of Mount Vernon Public Library has approved a 2.5 % salary increase for all professional union employees.

**NOW THEREFORE,**

**BE IT RESOLVED**, that the Mount Vernon Public Library Board do hereby approve the salary the 2.5% salary increase for the professional union personnel listed is as follow; S. Dugaw, S. Griffith, D. Hackett, D. Nelson, G. Newman, N. Stepak, E. Thompson, C. Webb, and M. Wu. The necessary backup including Resolution #0152-19 the MOU Agreement that certifies the salary increases beginning 2014 through 2024 will be satisfied until the next Board and Union agreement is negotiated.

Upon a motion made by Hope Marable, seconded by Cathlin Gleason, the Board approved resolution #0054-21. The vote carried 5 yes and 0 no.

**Yea Nay Abstain Trustees**

X\_\_\_ \_\_\_ \_\_\_ Oscar Davis, Jr.

X\_\_\_ \_\_\_ \_\_\_ Judy Williams-Davis

X\_\_\_ \_\_\_ \_\_\_ Cathlin Gleason

X\_\_\_ \_\_\_ \_\_\_ Hope Marable

X\_\_\_ \_\_\_ \_\_\_ Vivien Salmon

## **5. Meeting Closing**

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