Monday, March 23, 2020
Emergency Special Meeting

Monday
5:30
Trustees' Room

1. Meeting Opening

Subject 1.1 Call To Order
Meeting Mar 23, 2020 - Emergency Special Meeting
Category 1. Meeting Opening
Type Procedural

The Emergency Special meeting was called to order at 5:33 p.m by Oscar Davis Jr.

Subject 1.2 Roll Call
Meeting Mar 23, 2020 - Emergency Special Meeting
Category 1. Meeting Opening
Type Action, Procedural

Trustees' present: Oscar Davis Jr., Judy Williams-Davis (joined at 5:52 p.m.), Cathlin Gleason, and Tanya Southerland

Trustee absent: Malcolm Clark

Also present: Marcus Griffith, and Doreen McQueen; Administrative Assistant.

Subject 1.3 Pledge of Allegiance
Meeting Mar 23, 2020 - Emergency Special Meeting
Category 1. Meeting Opening
Type Procedural

Pledge of Allegiance was led by Oscar Davis Jr.

Subject 1.4 Acceptance of Agenda
Upon a motion made by Cathlin Gleason, seconded by Tanya Southland, the Board approved the agenda for the Emergency Special meeting of Monday March 23, 2020. Trustee Davis requested that the meeting have an executive session category be added at the end of the meeting.

Upon a motion made by Cathlin Gleason, seconded by Tanya Southland, the Board agreed to add an executive session category to the emergency meeting as item 6 on the agenda.

The vote carried 3 yes and 0 no.

Yea  Nay  Abstain  Trustees

___  ___  ___  Malcolm I. Clark
X___  ___  ___  Oscar Davis, Jr.
___  ___  ___  Judy Williams-Davis
X___  ___  ___  Cathlin Gleason
X___  ___  ___  Tanya Southland

2. Presentation

Subject  2.1 Presentation by Marcus Griffith
Meeting  Mar 23, 2020 - Emergency Special Meeting
Category  2. Presentation
Type

3. Finance

Subject  3.1 Funds Transfer Resolution #0029-20
Meeting  Mar 23, 2020 - Emergency Special Meeting
Category  3. Finance
Type

MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES FUNDS TRANSFER
RESOLUTION #0029-20

WHERE AS: The Mount Vernon Public Library (“MVPL”) maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the
tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

**FURTHERMORE:** The Mount Vernon Public Library (“MVPL”) maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

**THEREFORE:** It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly $500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes the transfer of $500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved and adopted resolution #0029-20. The vote carried 4 yes and 0 no.

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<tr>
<th>Yea</th>
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<th>Abstain</th>
<th>Trustees</th>
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<td>Malcolm I. Clark</td>
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<td>Tanya Southerland</td>
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**4. New Business**

**Subject**

4.1 Provisional Chief Accountant Resolution #0030-20 M. Griffith

**Meeting**

Mar 23, 2020 - Emergency Special Meeting

**Category**

4. New Business

**Type**

Mount Vernon Public Library
Board of Trustees
Resolution # 0030-20 (AMENDED)

**A RESOLUTION TO APPOINT A PROVISIONAL CHIEF ACCOUNT CLERK**

**WHEREAS,** pending a background check, the Finance Committee and the Director for the Mount Vernon Public Library recommends the hiring of a Provisional Accountant Clerk, **NOW, THEREFORE,** be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the Provisional appointment of: Marcus Griffith to the provisional position of Chief Accountant Clerk effective Monday March 16, 2020, with a 6 month probation period, at which time he will be evaluated by the finance committee. This position does require a civil service exam. Mr. Griffith salary will be $65,000.00 annually and it will be expensed from the Administrative expense account 4600.01. There will be no medical benefits provided.

Upon a motion made by Tanya Southerland, seconded by Judy Williams-Davis, the Board approved and adopted resolution #0030-20. The vote carried 4 yes and 0 no.

Yea  Nay  Abstain  Trustees

____  ____  ____        Malcolm I. Clark
X____  ____  ____       Oscar Davis, Jr.
X____  ____  ____       Judy Williams-Davis
X____  ____  ____       Cathlin Gleason
X____  ____   ____      Tanya Southerland

Subject  4.2 Part Time Clerks and Part Time Aide Resolution #0031-20
Meeting  Mar 23, 2020 - Emergency Special Meeting
Category  4. New Business

Mount Vernon Public Library  
Board of Trustees  
Resolution #0031-20 (AMENDED)

RESOLUTION TO APPROVE PAYING THE PART TIME

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that Part Time Clerks and Part Time Aides, receive salary pay to during the library closing.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that Part Time Library Clerks and Library Part Aides, receive salary beginning Wednesday March 18, 2020 through Tuesday March 31, 2020, due to the library closing to the public. The staff salaries will be based on their monthly average wages and is not to exceed 17.5 hours per week.
Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved and adopted resolution #0031-20. The vote carried 4 yes and 0 no.

Yea   Nay   Abstain   Trustees
____   ____   ____        Malcolm I. Clark
X____   ____   ____        Oscar Davis, Jr.
X____   ____   ____        Judy Williams-Davis
X____   ____   ____        Cathlin Gleason
X____   ____   ____        Tanya Southerland

5. Meeting Closing

Subject       5.1 Adjournment
Meeting       Mar 23, 2020 - Emergency Special Meeting
Category      5. Meeting Closing
Type

With the Board being in agreement with 4 yea, the Emergency Special meeting of Monday March 23, 2020 adjourned at 7:22 p.m., and entered into executive session.

6. Executive Session

Subject       6.1 Executive Session
Meeting       Mar 23, 2020 - Emergency Special Meeting
Category      6. Executive Session
Type

Upon a motion made by Cathin Gleason, seconded by Tanya Southerland, the Board entered into executive session for 15 minutes to discuss personnel matters.