



**Monday, March 23, 2020
Emergency Special Meeting**

**Monday
5:30
Trustees' Room**

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Mar 23, 2020 - Emergency Special Meeting

Category 1. Meeting Opening

Type Procedural

The Emergency Special meeting was called to order at 5:33 p.m by Oscar Davis Jr.

Subject **1.2 Roll Call**

Meeting Mar 23, 2020 - Emergency Special Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees' present: Oscar Davis Jr., Judy Williams-Davis (joined at 5:52 p.m.), Cathlin Gleason, and Tanya Southerland

Trustee absent: Malcolm Clark

Also present: Marcus Griffith, and Doreen McQueen;Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Mar 23, 2020 - Emergency Special Meeting

Category 1. Meeting Opening

Type Procedural

Pledge of Allegiance was led by Oscar Davis Jr.

Subject **1.4 Acceptance of Agenda**

Meeting Mar 23, 2020 - Emergency Special Meeting
 Category 1. Meeting Opening
 Type Action
 Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Tanya Southland, the Board approved the agenda for the Emergency Special meeting of Monday March 23, 2020. **Trustee Davis requested that the meeting have an executive session category be added at the end of the meeting.**

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board agreed to add an executive session category to the emergency meeting as item 6 on the agenda.

The vote carried 3 yes and 0 no.

Yea Nay Abstain Trustees

___	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
___	___	___	Judy Williams-Davis
X	___	___	Cathlin Gleason
X	___	___	Tanya Southerland

2. Presentation

Subject 2.1 Presentation by Marcus Griffith
 Meeting Mar 23, 2020 - Emergency Special Meeting
 Category 2. Presentation
 Type

3. Finance

Subject 3.1 Funds Transfer Resolution #0029-20
 Meeting Mar 23, 2020 - Emergency Special Meeting
 Category 3. Finance
 Type

**MOUNT VERNON PUBLIC LIBRARY
 BOARD OF TRUSTEES FUNDS TRANSFER
 RESOLUTION #0029-20**

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the

tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Cathlin Gleason, seconded by Tanya Southerland, the Board approved and adopted resolution #0029-20. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Malcolm I. Clark
X_____	_____	_____	Oscar Davis, Jr.
X_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Tanya Southerland

4. New Business

Subject 4.1 Provisional Chief Accountant Resolution #0030-20 M. Griffith

Meeting Mar 23, 2020 - Emergency Special Meeting

Category 4. New Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0030-20 **(AMENDED)**

A RESOLUTION TO APPOINT A PROVISIONAL CHIEF ACCOUNT CLERK

WHEREAS, pending a background check, the Finance Committee **and the Director** for the Mount Vernon Public Library recommends the hiring of a Provisional Accountant Clerk, **NOW, THEREFORE,** be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the Provisional appointment of:
 Marcus Griffith to the provisional position of Chief Accountant Clerk effective Monday March **16**, 2020, with a 6 month probation period, at which time he will be evaluated by the finance committee. This position does require a civil service exam. Mr. Griffith salary will be \$65,000.00 annually and it will be expensed from the Administrative expense account 4600.01. There will be no medical benefits provided.

Upon a motion made by Tanya Southerland, seconded by Judy Williams-Davis, the Board approved and adopted resolution #0030-20. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Malcolm I. Clark
X_____	_____	_____	Oscar Davis, Jr.
X_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Tanya Southerland

Subject 4.2 Part Time Clerks and Part Time Aide Resolution #0031-20
Meeting Mar 23, 2020 - Emergency Special Meeting
Category 4. New Business
Type

**Mount Vernon Public Library
 Board of Trustees
 Resolution #0031-20 (AMENDED)**

RESOLUTION TO APPROVE PAYING THE PART TIME

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that Part Time Clerks and Part Time Aides, receive salary pay to during the library closing.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that Part Time Library Clerks and Library Part Aides, receive salary beginning Wednesday March 18, 2020 through Tuesday March 31, 2020, due to the library closing to the public. The staff salaries will be based on their monthly average wages and is not to exceed 17.5 hours per week.

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved and adopted resolution #0031-20. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

_____	_____	_____	Malcolm I. Clark
X_____	_____	_____	Oscar Davis, Jr.
X_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Tanya Southerland

5. Meeting Closing

Subject	5.1 Adjournment
Meeting	Mar 23, 2020 - Emergency Special Meeting
Category	5. Meeting Closing
Type	

With the Board being in agreement with 4 yea, the Emergency Special meeting of Monday March 23, 2020 adjourned at 7:22 p.m., and entered into executive session.

6. Executive Session

Subject	6.1 Executive Session
Meeting	Mar 23, 2020 - Emergency Special Meeting
Category	6. Executive Session
Type	

Upon a motion made by Cathin Gleason, seconded by Tanya Southerland, the Board entered into executive session for 15 minutes to discuss personnel matters.