



**Tuesday, November 19, 2019
Emergency Special Meeting**

**Tuesday
7:00
Trustees' Room**

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Nov 19, 2019 - Emergency Special Meeting

Category 1. Meeting Opening

Type Procedural

The Emergency Special meeting was called to order at 7:01 pm by Trustee Oscar Davis Jr.

Subject **1.2 Roll Call**

Meeting Nov 19, 2019 - Emergency Special Meeting

Category 1. Meeting Opening

Type Action, Procedural

Present were: Oscar Davis Jr., Judy Williams- Davis, and Cathlin Gleason
Absent: Malcolm Clark, and Tanya Southerland

Also present was: Thomas Terry; Financial Consultant, Jose Alelo; Treasurer, Evania Thompson; Director, and Doreen McQueen; Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Nov 19, 2019 - Emergency Special Meeting

Category 1. Meeting Opening

Type Procedural

Pledge of Allegiance was led by Trustee Judy Williams-Davis.

Subject **1.4 Acceptance of Agenda**

Meeting Nov 19, 2019 - Emergency Special Meeting
 Category 1. Meeting Opening
 Type Action
 Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved the agenda for the Emergency special meeting of Tuesday November 19, 2019 with the exception of the resolution being moved from the executive session category. The vote carried 3 yes and 0 no.

Yea Nay Abstain Trustees

___	___	___	Malcolm I. Clark
X	___	___	Oscar Davis, Jr.
X	___	___	Judy Williams-Davis
X	___	___	Cathlin Gleason
___	___	___	Tanya Southerland

2. New Business Finance

Subject 2.1 Funds Transfer Resolution #0160-19 Revised
 Meeting Nov 19, 2019 - Emergency Special Meeting
 Category 2. New Business Finance
 Type

**MOUNT VERNON PUBLIC LIBRARY
 BOARD OF TRUSTEES FUNDS TRANSFER
 RESOLUTION #0160-19**

WHERE AS: The Mount Vernon Public Library (“MVPL”) maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library (“MVPL”) maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer not to exceed \$591,132.69 (five hundred ninety one thousand, one hundred thirty two dollars and sixty nine cents) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes the transfer not to exceed

\$591,132.69, (five hundred ninety one thousand, one hundred thirty two dollars and sixty nine cents), from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601. Total taxes to be deducted from Operating acct 0601 for total of \$129,630.41.

FURTHERMORE: Wire transfer for net wages in the amount of \$461,502.28 is to be wired from acct 0601 to ADP Payroll Deposit Custodial Acct no. 00412283 (Deutsche Bank Trust Company Americas).

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved and adopted Resolution #0160-19. The vote carried 3 yes and 0 no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Malcolm I. Clark
X_____	_____	_____	Oscar Davis, Jr.
X_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

3. Executive Session (If Needed)

Subject	3.1 Executive Session
Meeting	Nov 19, 2019 - Emergency Special Meeting
Category	3. Executive Session (If Needed)
Type	

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis the board entered into executive session at 7:24 pm.

4. New Committee Meeting Schedule

Subject	4.1 Committee Meeting Schedule
Meeting	Nov 19, 2019 - Emergency Special Meeting
Category	4. New Committee Meeting Schedule

Type

Board & Committee Schedule 2019-2020

BUILDING & GROUNDS MEETING – Chairperson Oscar Davis Jr.
Meets every Thursday of the Month at 5:30 P.M.

November 7th, 14th, 21st,

December 5th, 12th, 19th, 26th

January 2nd, 9th, 16th, 23rd, 30th **2020**

FINANCE COMMITTEE MEETING- Chairperson Cathlin Gleason
Meets every 2nd Monday of the Month at 5:30 P.M.

November 12th

December 9th

January 13th **2020**

PERSONNEL COMMITTEE MEETING / MARKETING- Chairperson Judy Williams-Davis
Meets every _____

November 13th (Wednesday)

December 11th

January 14th **2019**

POLICY & GOVERNANCE COMMITTEE- Chairperson Cathlin Gleason
Meets every 3rd Wednesday of the Month at 5:30 P.M.

November 20th

December 18th

January 15th **2020**

TECHNOLOGY COMMITTEE MEETING – Chairperson Oscar Davis Jr.
Meets every Thursday of the Month at 6:30 P.M.

November 7th, 14th, 21st,

December 5th, 12th, 19th, 26th

January 2nd, 9th, 16th, 23rd, 30th **2020**

REGULAR BOARD MEETING

Meets every 3rd Wednesday of the Month at 6:30 P.M.

November 20th

December 18th

January 15th **2020**

WORKING BOARD MEETING

Meets every 2nd Monday of the Month at 6:30 P.M

November 12th, December 9th , **January** 13th **2020**

5. Meeting Closing

Subject **5.1 Adjournment**

Meeting Nov 19, 2019 - Emergency Special Meeting

Category 5. Meeting Closing

Type

Adjourned at 7:58