Tuesday, November 19, 2019
Emergency Special Meeting

Tuesday
7:00
Trustees' Room

1. Meeting Opening

1.1 Call To Order
Meeting Nov 19, 2019 - Emergency Special Meeting
Category 1. Meeting Opening
Type Procedural

The Emergency Special meeting was called to order at 7:01 pm by Trustee Oscar Davis Jr.

1.2 Roll Call
Meeting Nov 19, 2019 - Emergency Special Meeting
Category 1. Meeting Opening
Type Action, Procedural

Present were: Oscar Davis Jr., Judy Williams- Davis, and Cathlin Gleason
Absent: Malcolm Clark, and Tanya Southerland

Also present was: Thomas Terry; Financial Consultant, Jose Alelo; Treasurer, Evania Thompson; Director, and Doreen McQueen; Administrative Assistant.

1.3 Pledge of Allegiance
Meeting Nov 19, 2019 - Emergency Special Meeting
Category 1. Meeting Opening
Type Procedural

Pledge of Allegiance was led by Trustee Judy Williams-Davis.

1.4 Acceptance of Agenda
Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved the agenda for the Emergency special meeting of Tuesday November 19, 2019 with the exception of the resolution being moved from the executive session category. The vote carried 3 yes and 0 no.

Yea  Nay  Abstain  Trustees

____  ____  ____     Malcolm I. Clark
X____ ____  ____     Oscar Davis, Jr.
X____ ____  ____    Judy Williams-Davis
X____ ____ ____    Cathlin Gleason
____   ____  ____    Tanya Southerland

2. New Business Finance

WHERE AS:
The Mount Vernon Public Library (“MVPL”) maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library (“MVPL”) maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer not to exceed $591,132.69 (five hundred ninety one thousand, one hundred thirty two dollars and sixty nine cents) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes the transfer not to exceed
$591,132.69, (five hundred ninety one thousand, one hundred thirty two dollars and sixty nine cents), from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601. Total taxes to be deducted from Operating acct 0601 for total of $129,630.41.

**FURTHERMORE:** Wire transfer for net wages in the amount of $461,502.28 is to be wired from acct 0601 to ADP Payroll Deposit Custodial Acct no. 00412283 (*Deutsche Bank Trust Company Americas*).

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved and adopted Resolution #0160-19. The vote carried 3 yes and 0 no.

Yea      Nay      Abstain      Trustees
        _____  ____  ____  Malcolm I. Clark
        X_____  ____  ____  Oscar Davis, Jr.
        X_____  ____  ____  Judy Williams-Davis
        X_____  ____  ____  Cathlin Gleason
        _____  ____  ____  Tanya Southerland

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**3. Executive Session (If Needed)**

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Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis the board entered into executive session at 7:24 pm.

**4. New Committee Meeting Schedule**

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Board & Committee Schedule 2019-2020

BUILDING & GROUNDS MEETING – Chairperson Oscar Davis Jr.
Meets every Thursday of the Month at 5:30 P.M.
November 7th, 14th, 21st,
December 5th, 12th, 19th, 26th
January 2nd, 9th, 16th, 23rd, 30th 2020

FINANCE COMMITTEE MEETING- Chairperson Cathlin Gleason
Meets every 2nd Monday of the Month at 5:30 P.M.
November 12th
December 9th
January 13th 2020

PERSONNEL COMMITTEE MEETING / MARKETING- Chairperson Judy Williams-Davis
Meets every ___________________________
November 13th (Wednesday)
December 11th
January 14th 2019

POLICY & GOVERNANCE COMMITTEE- Chairperson Cathlin Gleason
Meets every 3rd Wednesday of the Month at 5:30 P.M.
November 20th
December 18th
January 15th 2020

TECHNOLOGY COMMITTEE MEETING – Chairperson Oscar Davis Jr.
Meets every Thursday of the Month at 6:30 P.M.
November 7th, 14th, 21st,
December 5th, 12th, 19th, 26th
January 2nd, 9th, 16th, 23rd, 30th 2020

REGULAR BOARD MEETING
Meets every 3rd Wednesday of the Month at 6:30 P.M.
November 20th
December 18th
January 15th 2020

WORKING BOARD MEETING
Meets every 2nd Monday of the Month at 6:30 P.M.
November 12th. December 9th, January 13th 2020

5. Meeting Closing

Subject 5.1 Adjournment
Adjourned at 7:58