

**Mt. Vernon Chamber of Commerce**  
<http://www.mtvernonchamber.org>

**Mt. Vernon Journal News Classifieds**  
<http://www.lohud.com>

### **CAREER COUNSELING SESSIONS**

Individual one-on-one sessions are available with a career counselor. Call to the Reference Desk to make an appointment.

## **RESOURCES AND INFORMATION**

# **Job Information Center**

**MOUNT VERNON PUBLIC LIBRARY**



**WHERE OPPORTUNITY AWAITS**

**MOUNT VERNON PUBLIC LIBRARY**  
28 South First Ave. (Between E. First & E. Second Streets)  
Mount Vernon, NY 10550  
914-668-1840  
[www.mtvpl.org](http://www.mtvpl.org)

The Job Information Center is your first stop when you are searching for a new career, preparing for college, or taking a Civil Service Exam. We offer a wide variety of study guides for careers. We also have many resources for college bound teen or adults continuing their education. We have books and electronic resources to help in your career or educational search.

### **WHERE TO FIND THE JOB INFORMATION CENTER:**

Our Job Information Center is conveniently located across from our Reference Desk in the Adult Reference Department. Ask a librarian if you can't find what you need!

### **AREAS OF INTEREST FOUND AT THE CENTER:**

- Careers**
- Education**
- Civil Service Exams**
- Scholarships and Grants**
- Resumes**
- Vertical File Series**

### **TITLES FROM OUR JOB INFORMATION CENTER:**

*Expert Resumes for Teachers and Educators*, 650.14 E  
*How to Prepare a Standout College Application*, 378.16 I  
*Peterson's Scholarships, Grants and Prizes*, 2015-378.3 P  
*McGraw-Hill Preparation for the TASC Test*, 373.126 T  
*Post Office Jobs*, 6th Edition, 351.076 D  
*CLEP Official Study Guide*, 378.16C (Exam)  
*College Board 2015 Scholarship Handbook*, 378.3 C  
*TASC, Test Assessing Secondary Completion*, 373.126 T

*NCLEX-RN 2015-2016 Strategies, Practice and Review*, 610.73 N  
*ASVAB 2015 Strategies, Practice and Review*, 355.007A(Exam)  
*Job Search Handbook for People With Disabilities*, 650.14 R  
*300 Best Jobs Without a Four Year Degree*, 331.702 S  
*Peterson's 2016 Nursing Programs*, 610.73P  
*Choosing the Right College*, 378.73C  
*What Color is Your Parachute*, 650.14 B  
*500 Business Environment and Concept Questions for the CPA Exam*, 657.076 S  
*What to Say in Every Job Interview*, 650.144M  
*Barron's NYSTCE*, 4th Edition, 371.12P(Exam)  
*Women's Small Business Start-up Kit*, 658.11P

### **VERTICAL FILE SERIES:**

This is a more compact, convenient format that outlines qualifications, salaries, and other pertinent information necessary to get into many professions.

### **ONLINE JOB RESOURCES ON OUR WEBSITE:**

<http://mountvernonpubliclibrary.org>.

**Job and Career Accelerator** – A comprehensive, online job search system.

**Learning Express** – Students and adult learners can improve their skills required for academic and career Success.

**ERIC** – Academic database of articles on teaching.

### **COMMUNITY RESOURCES:**

**One-Stop Employment Center for Westchester County** – Search for job postings, upload resume, register for free workshops.