



MOUNT VERNON  
PUBLIC LIBRARY  
WHERE OPPORTUNITY AWAITS

## Mount Vernon Public Library

### **P/T PIER-DIEM MAINTENANCE CLEANER**

The Mount Vernon Public Library maintenance team is applicants to work on an on call schedule within the maintenance department.

**DISTINGUISHING FEATURES OF THE CLASS:** Performs routine cleaning tasks. This is routine manual work calling for the performance of cleaning duties. Work is usually performed under the immediate supervision of The Custodial Foreman who assigns the tasks and frequently inspects them when completed. Does related work as required or directed by the Library Director.

**EXAMPLES OF WORK** (Illustrated Only)

Sweeps and mops floors; sweeps outside areas, rakes leaves, picks up papers and rubbish; mows lawns, cultivates trees and shrubs; performs a variety of other grounds tasks; washes windows and polishes floors; also does painting; makes minor repairs to the building, building equipment and furniture.

High and low dusts woodwork, furniture and other articles; replenishes lavatory supplies; cleans lavatories;

Participates in snow removal on sidewalks and walkways;

**REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:** Some knowledge of building cleaning practices, supplies and equipment, and the ability to use them economically and efficiently; ability to understand and follow simple oral and written directions; willingness to perform janitorial tasks; thoroughness; dependability; good physical condition.

**ACCEPTABLE EXPERIENCE AND TRAINING:**

Some cleaning experience, ability to read and write English.

Revised CSC 1/24/91

CSC Amended 1/14/2012

Amended 8/31/16

To Apply: Submit your resume to: [cfrancis@wlsmail.org](mailto:cfrancis@wlsmail.org) or mail to Mt. Vernon Public Library 28 South 1<sup>st</sup> Avenue Mt. Vernon NY 10550. Please direct questions to the Chris Francis: Maintenance Foreman at 914 668-1840 ext. 205.

Posted internally 3/3/21