



## Wednesday, February 15, 2017 Regular Board Meeting

**Wednesday**  
**6:30**  
**Trustees' Room**

### 1. Meeting Opening

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**Subject**                    **1.1 Roll Call**

Meeting                    Feb 15, 2017 - Regular Board Meeting

Category                    1. Meeting Opening

Type                        Action, Procedural

Trustee Davis Called the Regular Board Meeting of Wednesday February 15, 2017 to order at 6:41 P.M.

#### **ROLL CALL**

Trustees presents: Trustee Oscar Davis, Caithlin Gleason, Brian Johnson, Na'im Tyson. Trustee Darren Morton absent.

Also present was: Tamara Stewart, Evania Thompson; Library patrons, Cheryl Thomas, Scott Griffith, Nishan Stepak; Library staff, Gary Newman, CSEA Unit President, Keo Moore, Emily Cayle: CBS Copier.

**Subject**                    **1.2 Pledge of Allegiance**

Meeting                    Feb 15, 2017 - Regular Board Meeting

Category                    1. Meeting Opening

Type                        Procedural

Pledge of Allegiance- led by Trustee Cathlin Gleason

**Subject**                    **1.3 Acceptance of Agenda**

Meeting                    Feb 15, 2017 - Regular Board Meeting

Category                    1. Meeting Opening

Type                        Action

Recommended Action    Motion to approve the agenda

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board accepted the agenda for the Regular Meeting on Wednesday February 15, 2017.

The vote carried 4 yes, 0 no.

**Subject**                    **1.4 Approval of Prior minutes 1/18/2017**

Meeting Feb 15, 2017 - Regular Board Meeting  
 Category 1. Meeting Opening  
 Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the prior board minutes dated January 18, 2017.  
 The vote carried 4 yes, 0 no.

**Subject 1.5 Approval of Prior Meeting Minutes 1/09/2017**

Meeting Feb 15, 2017 - Regular Board Meeting  
 Category 1. Meeting Opening  
 Type Action, Minutes  
 Recommended Action Motion to approve minutes as attached

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the prior board minutes dated January 9, 2017.  
 The vote carried 4 yes, 0 no.

**Subject 1.6 Approval of Prior Minutes 12/21/2016**

Meeting Feb 15, 2017 - Regular Board Meeting  
 Category 1. Meeting Opening  
 Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the prior board minutes dated December 21, 2016.  
 The vote carried 4 yes, 0 no.

## **2. Period of Public Expression**

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**Subject 2.1 Public Expression**

Meeting Feb 15, 2017 - Regular Board Meeting  
 Category 2. Period of Public Expression  
 Type

Public Expression:

**Cheryl Thomas-** Expresses concerns from the public that the library does not have tax forms available for them. Ms. Thomas also express safety concerns for the staff, reported that a few employees have been stalked and that the staff has put together a security committee.

**Scott Griffith-** Inquired about the hiring of new staff, Nishan is utilizing the personnel that was assigned to the children's department, which will cause a shortage in his area and creates a coverage issue. He would like a full time librarian. Librarians are being taken away from other duties by doing the holds, which originally was done by clerks. The children's room needs a share drive installed in the back office to allow them to work on projects away from the public. He would like to see new furniture

tables, chairs there is not enough available in the department. Mr. Griffith expressed concerns in regards to not receiving his promotional offer letter.

Gary Newman (added), May Wu and Nishan Stepak has not received a promotional letter as well. Mr. Griffith asked the Board where was he raise.

**Tamara Stewart** - Mentioned, for the Mobile Hotspot Resolution the hours should be added.

### 3. Correspondence

#### 4. Presentation

**Subject** 4.1 CBS Presentatuon Emily Coyle

Meeting Feb 15, 2017 - Regular Board Meeting

Category 4. Presentation

Type

File Attachments  
CBS Proposal 2017.pdf (1,444 KB)

### 5. Committee Reports

**Subject** 5.1 Committee Reports

Meeting Feb 15, 2017 - Regular Board Meeting

Category 5. Committee Reports

Type Information

#### Finance

Trustee Morton (Chairperson)

**Trustee Cathlin Gleason** - Reported they have 2 possible candidates for the Treasurer position and the Board will come to a collective agreement. All documents have been submitted to the Board, they are close to the final numbers for the budget and staff for each department.

#### Building & Grounds

**Trustee Oscar Davis (Chairperson)**- Reported the maintenance team has done a amazing job, keeping the parking area clean and safe. Overtime issues Juan brought to Trustee Morton in regards to overtime by the maintenance department working more than the 17.5 hours. And although overtime was done it was at extremely low expense under 2,000.00 dollars in comparison to the year 2015 where over 18,000.00 was spent.

Trustee Cathlin Gleason

#### Personnel

**Trustee Brian Johnson**, (Chairperson)- Reported the committee is extremely active working on filling the Treasurer and also the Interim Director position.

Trustee Cathlin Gleason,

Trustee Oscar Davis Jr.

#### Strategic Planning

Trustee Darren Morton (Chairperson)

Trustee Na'im Tyson

**Trustee Brian Johnson**- Reported , they are waiting for the final edits, the plan should be approved by April 2017. Have the Strategic plan reviewed by the Interim Director.

**Technology**

Trustee Oscar Davis (Chairperson)

**Trustee Na'im Tyson-** Reported The Board must decide on the tablet they would like to purchase and will discuss with the Finance Committee to have the funds available in the budget.

**Policy & Governance**

Trustee Brian Johnson (Chairperson)-

Trustee Na'im Tyson

**Election**

Trustee Oscar Davis Jr. (Chairperson)- No Report

Trustee Brian Johnson

**6. Old Business**

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**Subject** 6.1 ACCEPT THE VERTICAL SYSTEM ANALYSIS CAPITAL Resolution#127-16

Meeting Feb 15, 2017 - Regular Board Meeting

Category 6. Old Business

Type Action

Dollar Amount \$10,450.00

Budget Source 6650.01

Recommended Action Be It Resolved that upon the recommendation of the Buildings & Grounds Committee, the Mount Vernon Board of Trustees authorizes and accepts the agreement with Vertical Systems Analysis as the designer of record for the design and specification of the modernization of (1) passenger elevator and (1) book lift, to satisfy the Dasny Construction Grant

**ABSTRACT: Vertical Systems Analysis** was awarded the contract to design the elevator cab and hydraulics, as well as the booklift through competitive bid. The contract modification (CO#1 See Attached) to include the design of the rated wall and door for the machine room was pricing asked of the vendor- this item was not rebid, however we did ask Architectural Preservation to price it; they declined to bid.

Proposal dated October 8, 2015 at the cost of \$10,450 contract Upset Amount.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the Vertical Systems Analysis resolution# 127-16.

Yea Nay Abstain Trustees  
x \_\_\_ \_\_\_ Oscar Davis, Jr.  
x \_\_\_ \_\_\_ Cathlin Gleason  
x \_\_\_ \_\_\_ Brian G. Johnson  
\_\_\_ \_\_\_ \_\_\_ Darren M. Morton  
x \_\_\_ \_\_\_ Na'im R. Tyson

The vote carried 4 yes, 0 no.

VSA Resolution#127-16.pdf (155 KB)

**Subject 6.2 ACCEPT THE VERTICAL SYSTEM ANALYSIS CHANGE ORDER Resolution#128-16**

Meeting Feb 15, 2017 - Regular Board Meeting

Category 6. Old Business

Type Action

Dollar Amount \$1,000.00

Budget Source Budget 6650.01

Recommended Action Be It Resolved that upon the recommendation of the Building & Grounds Committee, the Mount Vernon Board of Trustees authorizes and accepts the agreement with Vertical Systems Analysis change order request for the additional design of a code-compliant machine room and revision to the bid documents to include this work modernization specification. Not to exceed \$1,000.00

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the Vertical Systems Analysis change order Resolution#128-16.

Yea Nay Abstain Trustees

- x   Oscar Davis, Jr.
- x   Cathlin Gleason
- x   Brian G. Johnson
- Darren M. Morton
- x   Na'im R. Tyson

The vote carried 4 yes, 0 no.

File Attachments  
 VSA Change order Resolution#128-16.pdf (153 KB)

**Subject 6.3 Mobile Hot Spot Resolution#130-16**

Meeting Feb 15, 2017 - Regular Board Meeting

Category 6. Old Business

Type Action

Recommended Action Upon careful consideration of the usage of Mobile Hotspots during the last Communications & Computing (Technical) Committee Meeting in December, 2016,

WHEREAS, the former director, Carolyn Karwoski, has already engaged in a contract with Sprint for Mobile Hotspots for an entire year,  
WHEREAS, other libraries such as the White Plains Library make Mobile Hotspots available to patrons,

**NOW, THEREFORE**, be it **RESOLVED**, that the Technical Committee recommends that the Board of Trustees makes the hotspots available for patron usage;  
**FURTHER RESOLVED**, all patrons shall use the hotspot for a period no longer than **three** business days in which the library is open.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the Mobile Hot Spot resolution# 130-16.

Yea	Nay	Abstain	Trustees
x	<input type="checkbox"/>	<input type="checkbox"/>	Oscar Davis, Jr.
x	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
x	<input type="checkbox"/>	<input type="checkbox"/>	Brian G. Johnson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Darren M. Morton
x	<input type="checkbox"/>	<input type="checkbox"/>	Na'im R. Tyson

The vote carried 4 yes, 0 no.

File Attachments  
[Mobile-hotspots Resolution #130-16.pdf \(229 KB\)](#)  
[Mount Vernon Hotspot Info 2017.pdf \(202 KB\)](#)

## 7. New Business

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**Subject** 7.1 Minimum Wage Resolution# 0007-17

Meeting Feb 15, 2017 - Regular Board Meeting

Category 7. New Business

Type Action

Preferred Date Feb 14, 2017

Budget Source jhkh

Recommended Action WHERE AS: NYS Department of Labor has increased the minimum wage from its current rate of \$9.00/hour to \$10.00/hour in the Westchester County by December 31, 2016.  
 WHEREAS: the 9 employees will receive an increase in salary to \$10.00/hour as of December 31, 2016.  
 RESOLVED: that in order to ensure that the implementation of this increase to the minimum wage is executed in an appropriate manner, the Board of Trustees will be briefed on an annual basis as to the implementation and the impact on the MVPL Budget.  
 BE IT RESOLVED: That the Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and adopt this resolution in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

RESOLVED: that in order to ensure that the implementation of this increase to the minimum wage is executed in an appropriate manner, the Board of Trustees will be briefed on an annual basis as to the implementation and the impact on the MVPL Budget.

BE IT RESOLVED: That the Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and adopt this resolution in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the Minimum wage resolution#0007-17.

Yea	Nay	Abstain	Trustees
x	<input type="checkbox"/>	<input type="checkbox"/>	Oscar Davis, Jr.
x	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
x	<input type="checkbox"/>	<input type="checkbox"/>	Brian G. Johnson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Darren M. Morton
x	<input type="checkbox"/>	<input type="checkbox"/>	Na'im R. Tyson

The vote carried 4 yes, 0 no.

File Attachments  
[NYS Wage Doc..pdf \(2,349 KB\)](#)

**Subject**                      **7.2 Budget Vote Calendar Resolution #00012-17**

Meeting                      Feb 15, 2017 - Regular Board Meeting

Category                      7. New Business

Type                              Action

Recommended Action      WHEREAS, the Administration of the Mount Vernon Public Library recommends to the Board that they approve the internal budget vote calendar for the 2017 election, WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

***NOW, THEREFORE, be it***

***RESOLVED***, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of the proposed internal budget vote calendar for 2017.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board accepted Resolution #00012-17, with the possible amendments to -1st The Board of Trustees Adopting, 2nd- to the District Register, and 3rd - the Date the Board accepts the results.

The Vote carried 4 yes, 0 no.

Yea	Nay	Abstain	Trustees
x	_____	_____	Oscar Davis, Jr.
x	_____	_____	Cathlin Gleason
x	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
x	_____	_____	Na'im R. Tyson

File Attachments  
[budget calendar 2017-2.pdf \(124 KB\)](#)  
[Budget calendar Resolution #00012-17.pdf \(151 KB\)](#)

**Subject**                      **7.3 Tax Service Resolution #00013-17**

Meeting                      Feb 15, 2017 - Regular Board Meeting

Category                      7. New Business

Type                              Action

Dollar Amount              \$650.00

Budgeted                      Yes

Budget Source \$650.00 per year

Recommended Action WHEREAS, pursuant to BYLAW, the Mount Vernon Public Library will be subject to the preparation of Form 990 Exempt Organization Tax Return For:  
 Short Year return January 1, 2014 – June 30, 2014  
 Fiscal Year Ending July 1, 2014—June 30, 2015  
 Fiscal Year Ending July 1, 2015 –June 30, 2016  
 WHEREAS Kristin Krauskopf, CPA has previously prepared our tax filings, Form 990 for the Years Ending December 31, 2012 and 2013 respectively. After reviewing her track record with regard to Tax planning and Preparations, this Board has determined that Kristin Krauskopf independent accounting firm is qualified and experienced to provide the Tax Services required for The Mount Vernon Public Library.  
 Resolved, that Kristin Krauskopf is hereby appointed Tax Preparer to the Mount Vernon Public Library for the purpose of preparing the Tax filing of Form 990. The cost to prepare these services will be \$650.00 for each year. Additional work will be billed at a standard rate of \$250.00 per hour for Kristen Krauskopf and \$75.00 per hour for staff time. This will be charged to professional fees. Line item 6150.01.

**RESOLVED FURTHER**, that the officers of the Mount Vernon Public Library are, and each acting alone is, herby authorized and directed to take such further action as may be necessary, appropriate or advisable to implement this resolution and amendment and any such prior actions are hereby ratified; and

**We, the undersigned, herby certify that the Mount Vernon Public Library is comprised of 5 members, of whom 3, constituting a quorum, were present at a meeting duly and regularly called, noticed, convened and held this 15 day of February, 2017 and that the foregoing Resolution was duly adopted at said meeting by the affirmative vote of 4 members, and opposed by 0 members, and that said Resolution has been duly recorded in the Minute Book and is in full force and effect.**

Trustee Tyson questioned why this Resolution was not added to the working meeting, adn Trustee Davis stated the request was overlooked and therefore added.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the Tax Service Resolution#00013-17.

Yea	Nay	Abstain	Trustees
x	___	___	Oscar Davis, Jr.
x	___	___	Cathlin Gleason
x	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
x	___	___	Na'im R. Tyson

The vote carried 4 yes, 0 no.

File Attachments  
 Tax Service Resolution# 00013-17.pdf (365 KB)

**Subject** 7.4 HR Consultant Addendum Res#00014-17

Meeting Feb 15, 2017 - Regular Board Meeting

Category 7. New Business



Type Action (Consent)

Recommended Action WHERE AS: the Personnel Committee of the Board of Trustee recommends that payment for additional consulting services from initial retainer be approved to HR Consultant. WHEREAS Board of trustees for the Mount Vernon Public Library must approve these recommendations

**NOW, THEREFORE**, be it **RESOLVED**, that the Board of Trustee for the Mount Vernon Public Library has approved, adopted and authorized the additional cost of RCC HR Consulting of New Rochelle, to provide human resources consulting support.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the HR Consultant addendum Resolution#00014-17. The motion carried 3 yes 1 abstain,

Yea	Nay	Abstain	Trustees
x	___	___	Oscar Davis, Jr.
x	___	___	Cathlin Gleason
x	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	x	Na'im R. Tyson

The vote carried 3 yes, 1 abstain.

File Attachments  
[HR Consultant Addendum Resolution #00014-17.pdf \(72 KB\)](#)  
[HR Consultant signed Res#0085-16.pdf \(1,506 KB\)](#)

**Subject 7.5 Read Down Your Debt Resolution#00016-17**

Meeting Feb 15, 2017 - Regular Board Meeting

Category 7. New Business

Type Action

Recommended Action WHEREAS, the Administration of the Mount Vernon Public Library recommends the approval of the Read Down your Fines program WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the program stated,

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the approval of the Read Down your Fines Incentive Program. The program will promote reading and allow the patrons to reduce their fines by earning vouchers to pay down their debt. The program is proposed to begin April 10, 2017 which is National Library week.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board has **TABLED**, the Read Down Your Debt Resolution #00016-17. The Resolution should be reviewed by the Policy & Governance Committee before voted on as stated by Trustees Johnson and Trustee Tyson. Trustee Davis will like the schools tp have enough time to participate before the incentive launches.

The motion to tabled carried a vote of 3 yes, 1 abstain.

Yea	Nay	Abstain	Trustees
___	___	x	Oscar Davis, Jr.
x	___	___	Cathlin Gleason
x	___	___	Brian G. Johnson
___	___	___	Darren M. Morton

x    \_\_\_    \_\_\_    Na'im R. Tyson

File Attachments  
[Read Down Debt RES# 00016-17.pdf \(145 KB\)](#)  
[Read Down Your Fines Policy.pdf \(592 KB\)](#)

**8. Finance**

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**Subject**                        **8.1 Funds Transfer # 0008-17**

Meeting                         Feb 15, 2017 - Regular Board Meeting

Category                        8. Finance

Type                             Action

Dollar Amount                \$300,000.00

Budgeted                        Yes

Recommended Action        FURTHERMORE: Checks have been duly prepared by the Chief Account Clerk for the purposes described above which aggregate approximately \$300,000, which checks need to be issued as soon as possible. Once issued, these checks will only be valid once the funds are transferred from the Money Market Account into the Operating Account.  
 THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$300,000.00 (Three hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$300,000 (Three hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the Funds Transfer Resolution#0008-17.

Yea    Nay    Abstain    Trustees

x    \_\_\_    \_\_\_    Oscar Davis, Jr.

x    \_\_\_    \_\_\_    Cathlin Gleason

x    \_\_\_    \_\_\_    Brian G. Johnson

\_\_\_    \_\_\_    \_\_\_    Darren M. Morton

x    \_\_\_    \_\_\_    Na'im R. Tyson

The vote carried 4 yes, 0 no.

File Attachments  
[Resolution Funds Transfer Request 0008-17.pdf \(165 KB\)](#)

**Subject**                        **8.2 Check Signing Resolution#0009-17**

Meeting Feb 15, 2017 - Regular Board Meeting

Category 8. Finance

Type Action (Consent)

Absolute Date Feb 15, 2017

Fiscal Impact Yes

Dollar Amount \$175,273.64

Budgeted Yes

Recommended Action FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated February 15, 2017, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2017. A listing of such checks is attached to this Resolution and includes consecutive check numbers 12190-12231 totaling \$175,273.64.

**FURTHERMORE:** The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

***I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.***

**THEREFORE:** It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Brian Johnson, seconded by Ni'am Tyson, the Board approved the Check Signing Resolution#0009-17.

Yea Nay Abstain Trustees

x	<input type="checkbox"/>	<input type="checkbox"/>	Oscar Davis, Jr.
x	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
x	<input type="checkbox"/>	<input type="checkbox"/>	Brian G. Johnson
	<input type="checkbox"/>	<input type="checkbox"/>	Darren M. Morton
x	<input type="checkbox"/>	<input type="checkbox"/>	Na'im R. Tyson

The vote carried 4 yes, 0 no.

File Attachments

Check signing resolution #0009-17.pdf (137 KB)

Summarized Expense Allocation - Checks dated 2-15-2017.pdf (19 KB)

2-15-2017 Check Register.pdf (52 KB)

**Subject 8.3 Check Signing Resolution#00015-17**

Meeting Feb 15, 2017 - Regular Board Meeting

Category 8. Finance

Type Action

Dollar Amount \$2,400.00

Recommended Action WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2016, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.  
 FURTHERMORE: The Administration of the MVPL has prepared various check to various third parties, dated February 15, 2017 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2016. A listing of such checks is attached to this Resolution and includes consecutive check numbers 12232 totaling \$2,400.00. After grouping these checks according to their respective purpose, a total of \$2,400.00 was for Accrued expenses.

**THEREFORE:** It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Brian Johnson, seconded by Niam Tyson, the Board approved the Check Signing Resolution#0015-17.The vote carried 4 yes, 0 no.

Yea Nay Abstain Trustees

x \_\_\_ \_\_\_ Oscar Davis, Jr.  
 x \_\_\_ \_\_\_ Cathlin Gleason  
 x \_\_\_ \_\_\_ Brian G. Johnson  
 \_\_\_ \_\_\_ \_\_\_ Darren M. Morton  
 x \_\_\_ \_\_\_ Na'im R. Tyson

File Attachments

[check Register Feb 15, 2017.pdf \(44 KB\)](#)

[Check Signing Resolution #0015-17.pdf \(130 KB\)](#)

**Subject 8.4 BOT Report**

Meeting Feb 15, 2017 - Regular Board Meeting

Category 8. Finance

Type

**Subject 8.5 BOT SUMMARY**

Meeting Feb 15, 2017 - Regular Board Meeting

Category 8. Finance

Type

Treasurer: Jose Alvelo - Reported on the extra funds being available for the open positions that need to be filled. Reported on savings in regards to retirement plan.

### 9. Executive Session (If Needed)

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**Subject** 9.1 Personnel Resolution#00017-17

Meeting Feb 15, 2017 - Regular Board Meeting

Category 9. Executive Session (If Needed)

Type

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board entered into executive session at 8.23 p.m.

The vote carried 4 yes, 0 no.

Executive session ended at 8:49 p.m.

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason the Board has approved Resolution#00017-17 the appointment of an Interim Director.

Yea Nay Abstain Trustees

- x \_\_\_ \_\_\_ Oscar Davis, Jr.
- x \_\_\_ \_\_\_ Cathlin Gleason
- x \_\_\_ \_\_\_ Brian G. Johnson
- \_\_\_ \_\_\_ \_\_\_ Darren M. Morton
- x \_\_\_ \_\_\_ Na'im R. Tyson

The vote carried 4 yes, 0 no.

File Attachments  
[Interim Director Resolution #00017-17.pdf \(157 KB\)](#)

### 10. Meeting Closing

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**Subject** 10.1 Adjournment

Meeting Feb 15, 2017 - Regular Board Meeting

Category 10. Meeting Closing

Type Action

Recommended Action Motion to adjourn meeting.

The Board of Trustee adjourned the meeting at 8:55 p.m.

**Subject** 10.2 Dates of future board meetings

Meeting Feb 15, 2017 - Regular Board Meeting

Category 10. Meeting Closing

Type Information

**POLICY & GOVERNANCE MEETING**

Thursday February 23, 2017 at 5:30 p.m.  
Trustee Room

Trustee Johnson (Chairperson)  
Na'im Tyson

**BUILDING & GROUNDS MEETING**

Thursday March, 2, 2017 at 5:30 p.m.  
Trustee Room

Trustee Davis (Chairperson)  
Cathlin Gleason