



Wednesday, May 17, 2017 Regular Meeting

Wednesday
6:30
Trustees' Room

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting May 17, 2017 - Regular Meeting

Category 1. Meeting Opening

Type Procedural

The meeting was called to order at 6:35 p.m. by Trustee Davis.

Subject **1.2 Roll Call**

Meeting May 17, 2017 - Regular Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees present: Trustee Oscar Davis, Trustee Cathlin Gleason, Trustee Brian Johnson, Trustee Darren Morton(.Arrived 6:42 left at 7:12)

Trustees Absent: Trustee Na'im Tyson.

Also present was:Pat Hansen, Deborah Ramsey, Tamara Stewart, Ardith Jobson; library patrons, Cheryl Thomas, Scott Griffith, Nishan Stepak; library staff, Gary Newman; CSEA Union President, Tonya Southerland; Trustee Elect, Jose Alvelo; Treasurer, Juan Jaramillo;Chief Accountant Clerk, Evania Thompson; Interim Director, and Doreen McQueen; Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting May 17, 2017 - Regular Meeting

Category 1. Meeting Opening

Type Procedural

Pledge of Allegiance led by Evania Thompson.

Subject **1.4 Acceptance of Agenda**

Meeting May 17, 2017 - Regular Meeting
 Category 1. Meeting Opening
 Type Action
 Recommended Action Motion to approve the agenda

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board accepted the agenda for the Regular of Wednesday May 17, 2017 with the amendment of moving the Finance category from item 7.0 on the agenda to item 4.0

The vote carried 4 yes 0 no.

Subject 1.5 Approval of Prior Meeting Minutes 5/1/17 Special Meeting

Meeting May 17, 2017 - Regular Meeting
 Category 1. Meeting Opening
 Type Minutes

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board agreed to move the minutes of 5/1/2017 to the next regular meeting of June 2017.

Subject 1.6 Approval of Prior Meeting Minutes 5/3/17

Meeting May 17, 2017 - Regular Meeting
 Category 1. Meeting Opening
 Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board agreed to move the minutes of 5/3/2017 to the next regular meeting of June 2017.

Subject 1.7 Approval of Prior Meeting Minutes 5/8/17

Meeting May 17, 2017 - Regular Meeting
 Category 1. Meeting Opening
 Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board agreed to move the minutes of 5/8/2017 to the next regular meeting of June 2017.

2. Period of Public Expression

Subject 2.1 Public Comments

Meeting May 17, 2017 - Regular Meeting
 Category 2. Period of Public Expression
 Type

Pat Hansen-Expressed she could not find the library budget online. The documents must be published and visible for the public to view, were funds reserved to give employees their retro when needed.

Cheryl Thomas- Stated we have all seen the articles in the newspapers and the facts are true we are working in a hostile environment, you (meaning the Board) cause wars in the library. Treat the people for what they are worth.

Nishan Stepak- Expressed his experience in the hiring process is very slow, we repeatedly go out to fill the positions but the process is very slow.

Gary Newman- Stated that there was discussion last meeting that the employees have a right at the open meeting to discuss whatever their concerns are.

Scott Griffith- Stated he spoke to the director about not having staff, he has one full time staff member being used in another department and it takes them away from the needs in his area. Invited to a lot of summer events but his concerns are they do not have the staff to do the outreach.

Ardith Jobson- Expressed thanks from the patrons for the program, their needs and concerns are new chairs and a larger space for the computer lab.

Trustee Response

Brian Johnson- Thanked Ms. Hansen for bringing to their attention about the budget is public information. He also agreed with Union President everyone should be able to speak. The Board has been criticize for micro-managing, we now have someone in place and we need to allow them to take charge.

Darren Morton- Apologizes for having to leave early, he agrees with Trustee Johnson in regards to micro managing, his expectations is for the of the person hired does what is needed to be done. Agrees with Mr. Stepak in regards to the hiring process is slow, but states the process is slow because the previous director hired whenever they felt like it and placing people in positions illegally. Trustee Morton expressed this is not a hostile environment by the Board, there maybe be hostile people. We want to be fair to everyone. In response to Ms. Hansen question, there is funds in the budget for the library and the money is encumbrance. Would like for the staff to be honest, we should hear you and we must learn to understand each other.

Cathlin Gleason- Offered apologies to Ms. Hansen for the the budget information not being easily accessible. She also thank the employees for coming, it has been a long time without a director and she can appreciate and understand the frustration on behalf of the staff.

3. Interim Director Report

Subject	3.1 Report
Meeting	May 17, 2017 - Regular Meeting
Category	3. Interim Director Report
Type	

File Attachments Interim Director Report April 2017 revised.pdf (589 KB)

4. Finance

Subject	4.1 Check Signing Resolution#00051-17
Meeting	May 17, 2017 - Regular Meeting
Category	4. Finance

Type

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated May 3, 2017 as payment for 2 insurance deductibles related to library litigation matters for the MVPL, which are within the approved budget for the fiscal year ending June 30, 2017. A listing of the check is attached to this Resolution and the check number #12411 totaling \$10,000.00 was for Insurance expenses.

FURTHERMORE: The President has reviewed the check and underlying documentation and makes the following affirmation:

I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Brian Johnson seconded by Cathlin Gleason, the Board approved and adopted Resolution #00051-17. The motion carried 3 yes and 0 no.

Yea	Nay	Abstained	Trustees
X___	___	___	Oscar Davis, Jr.
X___	___	___	Cathlin Gleason
X___	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

File Attachments
[Register for check #12411 SOKOLOFF STERN LLP.pdf \(43 KB\)](#)

Subject	4.2 Funds Transfer Resolution #00052-17
Meeting	May 17, 2017 - Regular Meeting
Category	4. Finance
Type	Action
Dollar Amount	\$500,000.00
Budgeted	Yes
Recommended Action	WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
FUNDS TRANSFER RESOLUTION #00052-17**

WHERE AS: The Mount Vernon Public Library (“MVPL”) maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library (“MVPL”) maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

FURTHERMORE: Checks have been duly prepared by the Chief Account Clerk for the purposes described above which aggregate approximately \$500,000, which checks need to be issued as soon as possible. Once issued, these checks will only be valid once the funds are transferred from the Money Market Account into the Operating Account.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board approved and adopted Resolution #00052-17. The motion carried 3 yes and 0 no.

Yea	Nay	Abstain	Trustees
X___	___	___	Oscar Davis, Jr.
X___	___	___	Cathlin Gleason
X___	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	___	Na’im R. Tyson

Subject 4.3 Check Signing Resolution #00053-17

Meeting May 17, 2017 - Regular Meeting

Category 4. Finance

Type Action

Fiscal Impact Yes

Dollar Amount \$8,115.00

Budgeted Yes

Recommended Action WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2017, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon. FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated May 3 & May 8, 2017, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2017. A listing of such checks is attached to this Resolution and includes consecutive check numbers 12399-12422 totaling \$8,315.00. After grouping these checks according to their respective purpose, a total of \$200.00 was for Publicity Expense, \$8,115.00 was for Election Expenses.

WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2017, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated May 3 & May 8, 2017, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2017. A listing of such checks is attached to this Resolution and includes consecutive check numbers 12399-12410& 12412-12422 totaling \$8,315.00. After grouping these checks according to their respective purpose, a total of \$200.00 was for Publicity Expense, \$8,115.00 was for Election Expenses.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board approved and adopted Resolution #00053-17. The motion carried 3 yes and 0 no.

Yea	Nay	Abstained	Trustees
X	___	___	Oscar Davis, Jr.
X	___	___	Cathlin Gleason
X	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

File Attachments
[Check Register for Elections.pdf \(49 KB\)](#)

Subject 4.4 Check Signing Resolution #0059-17

Meeting May 17, 2017 - Regular Meeting

Category 4. Finance

Type Action

Recommended Action CHECK SIGNING RESOLUTION #0059-17

WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2017, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated May 3, 2017 and May 17, 2017, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2017.

WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2017, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated May 3, 2017 and May 17, 2017, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2017. A listing of such checks is attached to this Resolution and includes check number 12398 and consecutive check numbers 12429-12479 totaling \$204,934.46. After grouping these checks according to their respective purpose, a total of \$626.32 was for Employee exchange account, \$76,394.08 was for Accrued expenses, \$19.00 was Lost book expense, \$15,725.21 was for Book Expense- MV, \$7,617.02 was for Audio Visual expenses, \$261.25 was for Periodicals expenses, \$2,957.63 was for New Technology, \$8,555.57 was for Program expenses, \$2,089.27 was for Supplies, \$149.90 was for Computer Equip. Exp, \$300.18 was for Computer Software & Supp. Exp., \$452.57 was for Telephone expense, \$892.07 was for Office Exp., \$66.88 was for Professional Meeting-MV, \$58.70 was for Conferences, \$34.08 was for Staff Training , \$6.88 was for Election Expense, \$1,422.75 was for Equipment Maintenance expenses, \$13,966.00 was for Professional Fees, \$2,781.04 was for Electricity expenses, \$1,067.65 was for Fuel expenses, \$604.59 was for Custodial Supplies, \$3,269.30 was for Repairs to Building, \$9,431.60 was for Security Guard expense, \$1,275.18 was for Service Contract expenses, \$2,920.00 was for Misc. Building expenses, \$6,944.92 was for Workers Comp. Exp., \$42,969.74 was for Hospital & Medical Insurance expenses, \$2,032.71 was for Dental Expense.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason , the Board approved and adopted Resolution #00059-17 with the amendment of removing check #12474 Thompson Reuters - West Publishing Corp in the amount of \$2,957.63, which has change the total of the check signing resolution to the amount of \$201,934.46. The motion carried 3 yes and 0 no.

Yea	Nay	Abstained	Trustees
X___	___	___	Oscar Davis, Jr.
X___	___	___	Cathlin Gleason
X___	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

File Attachments
[Check Register for Amazon ck no 12398 and check 12429 to 12479.pdf \(52 KB\)](#)
[Summarized Expense Allocations for Amazon ck no 12398 and checks 12429 to 12479-1.pdf \(12 KB\)](#)

Subject 4.5 Check Signing Resolution #00061-17

Meeting May 17, 2017 - Regular Meeting

Category 4. Finance

Type Action

Dollar Amount \$2,576.79

Budgeted Yes

Recommended Action WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2017, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2017, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various check to various third parties, dated May 17, 2017 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2017. A listing of such checks is attached to this Resolution and includes consecutive check numbers 12487-12490 totaling \$2,576.79. After grouping these checks according to their respective purpose, a total of \$108.28 was for Program expenses, \$2,468.51 was for Publicity Fees Expenses.

FURTHERMORE: The President has reviewed the checks and underlying documentation and makes the following affirmation:

I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board approved and adopted Resolution #00061-17. The motion carried 3 yes and 0 no

Yea	Nay	Abstained	Trustees
X	___	___	Oscar Davis, Jr.
X	___	___	Cathlin Gleason
X	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

File Attachments

[Check Register for checks 12487 through 12490.pdf \(45 KB\)](#)

Subject **4.6 BOT Report ending April 2017**

Meeting May 17, 2017 - Regular Meeting

Category 4. Finance

Type Information

File Attachments

[BOT -Detail Report For the 10 month ending April 2017.pdf \(54 KB\)](#)

Subject **4.7 BOT Summary Report**

Meeting May 17, 2017 - Regular Meeting

Category 4. Finance

Type Information

File Attachments

[BOT- Summary Report For the 10 month ending April 2017.pdf \(28 KB\)](#)

5. Committee Reports**Subject** **5.1 Committee Reports**

Meeting May 17, 2017 - Regular Meeting

Category 5. Committee Reports

Type

Finance

Trustee Morton (Chairperson)

Trustee Cathlin Gleason- Reported, there was no finance committee meeting for the month of May 2017.

Building & Grounds

Trustee Oscar Davis (Chairperson)- Stated the staff and building and grounds did a wonderful job for earth day, new shirts that were worn by maintenance, some staff are interested in shirts as well.

Personnel

Trustee Brian Johnson, (Chairperson)- Reported that both Admin. positions are still opened, reviewing some minor issues.

Trustee Cathlin Gleason,
Trustee Oscar Davis Jr.

Strategic Planning

Trustee Darren Morton (Chairperson)- No report.
Na'im Tyson

Technology

Trustee Oscar Davis (Chairperson)- Reported, the ipads order is being processed through Amazon . Looking into adding self check out units for children's room and for the circulation desk.
Na'im Tyson

Policy & Governance

Trustee Brian Johnson (Chairperson)- Stated the committee is waiting on direction from the director in regards to DLD.
Na'im Tyson

Election

Trustee Oscar Davis Jr. (Chairperson)- No report

Trustee Brian Johnson

6. Old Business

Subject 6.1 Amended Resolution #00032-17 N.L.L.D. Conference

Meeting May 17, 2017 - Regular Meeting

Category 6. Old Business

Type Action

Recommended Action WHEREAS, the Interim Director of the Mount Vernon Public Library recommends the amendment of Trustee Brian Johnson attendance at the New York Library Legislative Day Conference taking place in Washington D.C. from May 1-2, 2017.

**Mount Vernon
Board of Trustees
Resolution #00032-17
AMENDMENT**

A RESOLUTION TO AMEND THE N.L.L.D. CONFERENCE ATTENDANCE

WHEREAS, the Interim Director of the Mount Vernon Public Library recommends the amendment of Trustee Brian Johnson attendance at the New York Library Legislative Day Conference taking place in Washington D.C. from May 1-2, 2017.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve his attendance at the conference, **NOW, THEREFORE, be it**

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the attendance of Trustee Johnson at the New York Library Legislative Day Conference NOT to exceed an approximate cost of \$2000.00 plus mileage. Trustee Johnson will submit invoices for his expenses. This expense will come from the Conference budget line 5940.04, account ending in #0641.

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board approved and adopted Resolution #00032-17. The motion carried 3 yes and 0 no.

Yea	Nay	Abstained	Trustees
X	___	___	Oscar Davis, Jr.
X	___	___	Cathlin Gleason
X	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

File Attachments
[NLLD Conference Literature.pdf \(1,891 KB\)](#)

Subject 6.2 Amended Election Inspectors Resolution#00044-17

Meeting May 17, 2017 - Regular Meeting

Category 6. Old Business

Type Action

Recommended Action WHEREAS, the Interim Director of the Mount Vernon Public Library recommends the approval of the Budget Vote Elections Inspectors,
 WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the Election Inspectors,

WHEREAS, the Interim Director of the Mount Vernon Public Library recommends the approval of the Budget Vote Elections Inspectors,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the Election Inspectors,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the approval of the Budget Vote Election Inspectors, the funds will come from budget line # 5960.00. The 12 inspectors has received a payment of \$225.00 each, totaling \$2,700.00. Eleven (11) of the inspectors also received an additional \$25.00 for attending the informational session totaling \$275.00 bringing the Election Inspector's expense to \$2,975.00.

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board approved and adopted Resolution #00044-17. The motion carried 3 yes and 0 no.

Yea	Nay	Abstained	Trustees
X	___	___	Oscar Davis, Jr.
X	___	___	Cathlin Gleason
X	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

File Attachments
[Inspectors payment Info.pdf \(4,505 KB\)](#)

7. New Business

Subject 7.1 Administration Comp. Time Resolution #00057-17

Meeting May 17, 2017 - Regular Meeting

Category 7. New Business

Type Action

Recommended Action WHEREAS, both the Finance and Personnel Committees, have reviewed all compensatory time worked, and has come to an agreement to pay out said, and accumulated earned time worked, by the administrative employees, respectively, Doreen McQueen and Juan Jaramillo WHEREAS, in order to bring consistency for subsequent hours earned over 40 hours per week, compensation is to be paid monetarily (pay) at one and one-half time rate for each hour over 40.

WHEREAS, both the Finance and Personnel Committees, have reviewed all compensatory time worked, and has come to an agreement to pay out said, and accumulated earned time worked, by the administrative employees, respectively, Doreen McQueen and Juan Jaramillo

WHEREAS, in order to bring consistency for subsequent hours earned over 40 hours per week, compensation is to be paid monetarily (pay) at one and one-half time rate for each hour over 40.

THEREFORE, total payment due to date is in the amount of \$4,256.29 charged to Administrative Salaries Expense, line item 4600.01

NOW THEREFORE, BE IT RESOLVED, that the officers of the Mount Vernon Public Library are, and each acting alone is, herby authorized and directed to take such further action as may be necessary, appropriate or advisable to implement this resolution and amendment and any such prior actions are hereby ratified; and We, the undersigned, herby certify that the Mount Vernon Public Library is comprised of 5 members, of whom 3, constituting a quorum, were present at a meeting duly and regularly called, noticed, convened and held this 17 day of May, 2017 and that the foregoing Resolution was duly adopted at said meeting by the affirmative vote of _____members, and opposed by _____members, and that said Resolution has been duly recorded in the Minute Book and is in full force and effect.

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board approved and adopted Resolution #00057-17. The motion carried 3 yes and 0 no.

Yea	Nay	Abstain	Trustees
X__	___	___	Oscar Davis, Jr
X__	___	___	Brian G. Johnson
X__	___	___	Cathlin Gleason
___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

Subject 7.2 Donation Resolution #00058-17

Meeting May 17, 2017 - Regular Meeting

Category 7. New Business

Type Action

Recommended Action WHEAREAS, the Interim Director of Mount Vernon Public Library recommends to the Board to accept the monetary contribution to the Library of as per the following list of donors:

WHEAREAS, the Interim Director of Mount Vernon Public Library recommends to the Board to accept the monetary contribution to the Library of as per the following list of donors:

John Sasko designated \$200.00 for Library Programs

V. Murphy Unspecified donation in the amount of \$ 25.00

WLS designated for Giving Tuesday \$91.70, \$151.39

Lions club designated, \$1,000.00 (\$500, \$500) for Library’s large print catalog

N. Chambers designated \$75.00 for Children’s room

M. Savage unspecified gift for \$50.00

MV Friends designated \$30.00 for Children’s room

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve this recommendation, in order for the Library to deposit funds into Contribution Account at Sterling National Bank account #1203301401.

NOW THEREFORE BE IT RESOLVED THAT the Board of MVPL enter into the agreement to accept the donated funds on behalf of MVPL

****NOT PASSED****

The vote carried 1 yes, 2 no.

Yea	Nay	Abstain	Trustees
_____	_____	X_____	Oscar Davis, Jr.
X_____	_____	_____	Brian G. Johnson
_____	_____	X_____	Cathlin Gleason
_____	_____	_____	Darren M. Morton
_____	_____	_____	Na’im Tyson

Trustee Davis states all the donations from this time period are not accounted for.

Subject 7.3 Westlaw Subscription Resolution #00063-17

Meeting May 17, 2017 - Regular Meeting

Category 7. New Business

Type Action

Recommended Action WHEREAS, the Interim Director of Mount Vernon Public Library recommends to the Board to accept the Westlaw research tool to gain a competitive advantage in obtaining legal information for access by our patrons

WHEREAS, the Interim Director of Mount Vernon Public Library recommends to the Board to accept the Westlaw research tool to gain a competitive advantage in obtaining legal information for access by our patrons

WHEREAS, the world’s most preferred online legal research service (Thomson Reuters Westlaw) is recommended as a search engine to be used at the Mount Vernon Public Library

FURTHERMORE, the subscription would be at a monthly cost of \$588.80. For a total expense of \$7,065.60, which includes the updating of the McKinney’s Laws set. This will be charged to line item 5200.01, New Technology

NOW THEREFORE BE IT RESOLVED that the Board of MVPL enter into agreement to accept and approve Thomson Reuters Westlaw Subscription.

Resolution #00063-17 did not pass. Documents were not provided.

Resolution #00063-17 the motion carried 2 yes and 1 no.

Yea	Nay	Abstain	Trustees
___	___	X__	Oscar Davis, Jr
X__	___	___	Brian G. Johnson
X__	___	___	Cathlin Gleason
___	___	___	Darren M. Morton
___	___	___	Na’im R. Tyson

8. Personnel

Subject 8.1 J. Wilson Resignation Resolution#00050-17

Meeting May 17, 2017 - Regular Meeting

Category 8. Personnel

Type Action

Recommended Action WHEREAS, the Interim Director of the Mount Vernon Public Library recommends to the Board the following employee changes, WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

Mount Vernon Public Library
Board of Trustee
Resolution # 00050-17

A RESOLUTION TO ACCEPT THE RESIGNATION OF JEROME WILSON PART-TIME LIBRARY AIDE

WHEREAS, the Interim Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:

Jerome Wilson as a part-time Library-Aide for the children room, effective May 13, 2017.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved and adopted Resolution #00050-17. The motion carried 3 yes and 0 no.

Table with 4 columns: Yea, Nay, Abstain, Trustees. Trustees listed include Oscar Davis, Jr., Cathlin Gleason, Brian G. Johnson, Darren M. Morton, and Na'im R. Tyson.

File Attachments
J. Wilson Resignation Letter.pdf (1,178 KB)

Subject 8.2 N. Henry Termination Resolution #00056-17

Meeting May 17, 2017 - Regular Meeting

Category 8. Personnel

Type Action

Recommended Action WHEREAS, the Interim Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, the Interim Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it ***RESOLVED***, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:
 Nu'Tashe Henry, part-time library aide for the Cyber Corner department effective as of May 9, 2017.

Upon a motioned made by Brian Johnson, seconded by Cathlin Gleason, the Board adopted and approved Resolution #00056-17. The vote carried 3 yes, 0 no.

Yea	Nay	Abstain	Trustees
X___	___	___	Oscar Davis, Jr.
X___	___	___	Cathlin Gleason
X___	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

Subject **8.3 T. Lee New Hire Resolution#00060-17**

Meeting May 17, 2017 - Regular Meeting

Category 8. Personnel

Type Action, Information

Recommended Action WHEREAS, the Interim Director of the Mount Vernon Public Library recommends to the Board the following employee change,
 WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

WHEREAS, the Interim Director of the Mount Vernon Public Library recommends to the Board the following,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the hiring of the following:

Tiffany Lee, Library Clerk, Step I beginning on 5/19/17, part-time up to 17.5 hours per week at a salary of \$16.14 per hour, she will fill the position of Nu'Tashe Henry. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional. Ms. Tiffany Lee has been certified by MV Civil Service for this appointment.

Submitted by: Evania Thompson at the request of Nishan Stepak

Upon a motion made by Cathlin Gleason seconded by Brian Johnson, the Board agreed to TABLE Resolution#00060-17 to gain a full understanding of the language used on the resume.

The vote carried 3 yes and 0 no.

Yea	Nay	Abstain	Trustees
X___	___	___	Oscar Davis, Jr.
X___	___	___	Cathlin Gleason

X	_____	_____
_____	_____	_____
_____	_____	_____

Brian G. Johnson
 Darren M. Morton
 Na'im R. Tyson

File Attachments
 Civil Service list Tiffany Lee.pdf (1,464 KB)

9. Upcoming Board Meetings

Subject **9.1 June 2017 Meeting Schedule**

Meeting May 17, 2017 - Regular Meeting

Category 9. Upcoming Board Meetings

Type

BUILDING & GROUNDS MEETING

Thursday, June 1, 2017

5:30 P.M.

TRUSTEE ROOM

FINANCE COMMITTEE MEETING

Monday, June 5, 2017

5:30 P.M.

TRUSTEE ROOM

PERSONNEL COMMITTEE MEETING

Monday, June 12, 2017

5:30 P.M.

TRUSTEE ROOM

WORKING BOARD OF TRUSTEE MEETING

Monday, June 12, 2017

6:30 P.M.

TRUSTEE ROOM

TECHNOLOGY COMMITTEE MEETING

Tuesday, June 13, 2017

6:30 P.M.

TRUSTEE ROOM

REGULAR BOARD MEETING

Wednesday, June 21, 2017

6:30 P.M.

TRUSTEE ROOM

POLICY & GOVERNANCE COMMITTEE

Thursday, June 22, 2017

5:30 P.M.

TRUSTEE ROOM

10. Executive Session (If Needed)

Subject	10.1 Executive Session
Meeting	May 17, 2017 - Regular Meeting
Category	10. Executive Session (If Needed)
Type	

The Regular Meeting for May 17, 2017 adjourned at 9:35 p.m.

11. Meeting Closing

Subject	11.1 Adjournment
Meeting	May 17, 2017 - Regular Meeting
Category	11. Meeting Closing
Type	Action

Recommended Action Motion to adjourn meeting.

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason the Board entered into executive session t 9:14 p.m. to discuss personnel matters. Executive session ended at 9:35 p.m.