



MOUNT VERNON
PUBLIC LIBRARY
WHERE OPPORTUNITY AWAITS

Wednesday, December 15, 2021
Regular Meeting * Minutes in progress**

Wednesday

6:30

Community Room

<https://www.facebook.com/mountvernonpubliclibrary>

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 1. Meeting Opening

Type Procedural

The Regular meeting of Wednesday December 15, 2021 was called to order at 6:35 pm by Trustee Vivien Salmon.

Subject **1.2 Roll Call**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 1. Meeting Opening

Type Action, Procedural

Trustees' present: Oscar Davis (arrived 6:40pm), Judy Williams-Davis, Cathlin Gleason, Hope Marable, and Vivien Salmon.

Also present was: Chris Williams, Doris Hackett; CSEA president/vice president, Tisha Blackman, Shanese Brown, Gary Newman, Maruie Newman, Debbie Harris, Michael Montes, Chanese Coleman, Yossi, Jonathan Davis, Nishan Stepak, Chris McDonough, A.K. Cole, Geoff, Lauren Carter, Michael Bullock, Nicole Lucio, Adrienne Van Lew, Tamara Stewart, Erica Pearson, Sheryll. Newyorkwork, Troy Muhammad, Denise Branch, Lauren Raysor; Marcus Griffith; Chief Accountant Clerk, Timur Davis; Director, and Doreen McQueen; Admin. Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 1. Meeting Opening

Type Procedural

The Pledge of Allegiance

I pledge Allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation under God, indivisible,
with Liberty and Justice for all.

Pledge of Allegiance was led by Vivian Salmon.

Subject	1.4 Acceptance of Agenda
Meeting	Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category	1. Meeting Opening
Type	Action
Recommended Action	Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved the agenda for the regular meeting of Wednesday December 15, 2021. The vote carried 5 yes and 0 no. Trustee Marable stated they will need to add information in regards to the agenda. President Salmon stated this topic will be addressed during executive session.

Oscar Davis, Jr.	Voted yes
Judy Williams-Davis	Voted yes
Cathlin Gleason	Voted yes
Hope Marable	Voted yes
Vivien Salmon	Voted yes

2. Director Report

Subject	2.1 Director Timur Davis Report
Meeting	Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category	2. Director Report
Type	

3. Board Meeting Mintues to Review

Subject	3.1 January 11, 2021 Special Meeting
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Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board agreed to archive the board minutes of January 2021 through June 30, 2021 with the understanding that any errors found, there will be an amendment made to those minutes. The vote carried 3 yes 2 abstained.

Oscar Davis Jr. - abstain stating that he stated several times there were items that needed correction, therefore he could not vote. **(The Trustee did not specify the items that needed correction, it was requested by the Administration several times to point out the errors and that the corrections would be a made.) Administration also stated to the Board that if they found errors to email admin and the other board members so collectively we would all be aware of the necessary changes.**

Judy Williams-Davis - Voted yes

Cathlin Gleason Voted yes

Hope Marable - abstain and stated, the reason she abstained, she needed more time to review the minutes some meetings were extremely long

Vivien Salmon Voted yes

Subject 3.2 January 20 , 2021 Regular Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

Subject 3.3 February 8, 2021 Working Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject 3.4 February 17, 2021 Regular Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject 3.5 February 23, 2021 Special Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject 3.6 March 1, 2021 Emergency Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject 3.7 March 17, 2021 Regular Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject 3.8 April 7 , 2021 Special Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject 3.9 April 16, 2021 Special Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject **3.10 April 21, 2021 Regular Meeting**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject **3.11 May 10, 2021 Working Meeting**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject **3.12 June 14, 2021 Special Meeting**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

A request has been made that the Board minutes for January 2021 through June 2021 be archived due to change in Board members. The Director will have Terry Kirchner confirm.

Subject **3.13 July 1, 2021 Emergency Meeting**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

Upon a motion made by Cathlin Gleason

Subject **3.14 July 6, 2021 Special Meeting**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Mintues to Review

Type Minutes

The Board minutes should be reviewed and should be presented for vote at the Regular meeting of 12/15/21.

Subject **3.15 July 21, 2021 Re-Organizational Meeting**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category 3. Board Meeting Mintues to Review
Type Minutes

The Board minutes should be reviewed and should be presented for vote at the Regular meeting of 12/15/21.

Subject 3.16 July 21, 2021 Regular Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category 3. Board Meeting Mintues to Review
Type Minutes

The Board minutes should be reviewed and should be presented for vote at the Regular meeting of 12/15/21.

Subject 3.17 July 29, 2021 Special Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category 3. Board Meeting Mintues to Review
Type Minutes

The Board minutes should be reviewed and should be presented for vote at the Regular meeting of 12/15/21.

Subject 3.18 August 31, 2021 Emergency Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category 3. Board Meeting Mintues to Review
Type Minutes

The Board minutes should be reviewed and should be presented for vote at the Regular meeting of 12/15/21.

Subject 3.19 September 7, 2021 Special Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category 3. Board Meeting Mintues to Review
Type Minutes

The Board minutes should be reviewed and should be presented for vote at the Regular meeting of 12/15/21.

Subject 3.20 September 13, 2021 Working Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category 3. Board Meeting Mintues to Review

Type Minutes

The Board minutes should be reviewed and should be presented for vote at the Regular meeting of 12/15/21.

Subject 3.21 September 15, 2021 Regular Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Minutes to Review

Type Minutes

The Board minutes should be reviewed and should be presented for vote at the Regular meeting of 12/15/21.

Subject 3.22 September 21, 2021 Special Meeting

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 3. Board Meeting Minutes to Review

Type Minutes

The Board minutes should be reviewed and should be presented for vote at the Regular meeting of 12/15/21.

4. Board Committee Reports

Subject 4.1 Building & Grounds/ Technology

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 4. Board Committee Reports

Type

Subject 4.2 Finance

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 4. Board Committee Reports

Type

Subject 4.3 Marketing/ Policy & Governance

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 4. Board Committee Reports

Type

Subject 4.4 Personnel

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 4. Board Committee Reports
 Type

Subject 4.5 Strategic Planning

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 4. Board Committee Reports
 Type

5. Correspondence / Public Expression

Subject 5.1 Correspondence

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 5. Correspondence / Public Expression
 Type

6. Finance

Subject 6.1 Check Signing Resolution #0125-21

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 6. Finance
 Type

MOUNT VERNON PUBLIC LIBRARY BOARD OF TRUSTEES CHECK SIGNING RESOLUTION #0125-21

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2022, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated December 15, 2021 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2022. A listing of such checks is attached to this Resolution and includes consecutive check numbers 15890-15884 totaling \$101,322.77. After grouping these checks according to their respective purpose, a total \$3,166.88 was for Book expenses, \$1,193.30 was for Audio Exp., \$1,474.00 was for Periodicals expenses, \$2,950.00 was for Program expenses-MV, \$3,850.00 was Marketing Exp., \$900.00 was for Computer Equipment, \$367.47 was for Miscellaneous Exp.-MV, \$50.00 was for Professional Fees, \$2,945.22 was for Electricity Exp.-MV, \$993.04 was for Custodial supplies, \$2,950.00 was for Repairs to Build. Exp.-MV, \$8,090.01 was for Security Guard Exp., \$64,427.28 was for Hospital & Medical Insurance Expense, \$7,964.57 was for Dental Exp.-MV.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Subject **6.2 Funds Transfer Resolution #0126-21**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 6. Finance

Type

MOUNT VERNON PUBLIC LIBRARY

BOARD OF TRUSTEES

FUNDS TRANSFER RESOLUTION #0126-21

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorized the transfer of exactly \$578,299.62 (Five hundred seventy eight thousand two hundred and ninety nine dollars and sixty two cents) from the Sterling National Bank MVPL Money Market tax levy account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

THEREFORE BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of exactly \$578,299.62 (Five hundred seventy eight thousand two hundred and ninety nine dollars and sixty two cents) from the Sterling National Bank MVPL Money Market tax levy account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Subject **6.3 Funds Transfer Resolution #0132-21**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 6. Finance
 Type

Subject 6.4 Check Signing Resolution #0133-21

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 6. Finance
 Type

7. Personnel

Subject 7.1 C. White Resolution #0113-21

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 7. Personnel
 Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0113-21

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Carol White, a Part-time Aide effective immediately upon the background check clearance. As an Aide the workable hours per week is 17.5 hours. Ms. White will work under the supervision of Mrs. Grandison for the periodicals desk. The rate of pay is \$15.00 per hour and will be expensed from account #4550.01 Salaries Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0113-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
 Judy Williams-Davis
 Cathlin Gleason
 Hope Marable
 Vivien Salmon

Subject 7.2 M. Dolberry Resolution #0114-21

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 7. Personnel
 Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0114-21

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Mary Dolberry, a Part-time Aide effective immediately upon the background check clearance. As an Aide the workable hours per week is 17.5 hours. Ms. Dolberry will work under the supervision of Mrs. Grandison for the periodicals desk. The rate of pay is \$15.00 per hour and will be expensed from account #4550.01 Salaries Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0114-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
 Judy Williams-Davis
 Cathlin Gleason
 Hope Marable
 Vivien Salmon

Subject **7.3 J. Lewis Resolution #0115-21**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 7. Personnel
 Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0115-21

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it **RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:
 Jaden Lewis, a Part-time Aide effective immediately upon the background check clearance. As an Aide the workable hours per week is 17.5 hours. Mr. Lewis will work under the supervision of Ms. Webb for the Community Outreach Department. The rate of pay is \$15.00 per hour and will be expensed from account #4550.01 Salaries Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0115-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
 Judy Williams-Davis
 Cathlin Gleason
 Hope Marable
 Vivien Salmon

Subject **7.4 B. McQueen Resolution #0116-21**
 Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
 Category 7. Personnel
 Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0116-21

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it **RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:
 Bre’Anna McQueen, a Part-time Aide effective immediately upon the background check clearance. As an Aide the workable hours per week is 17.5 hours. Ms. McQueen will work under the supervision of Ms. Webb for the Community Outreach Department. The rate of pay is \$15.00 per hour and will be expensed from account #4550.01 Salaries Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0116-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
 Judy Williams-Davis
 Cathlin Gleason

Hope Marable
Vivien Salmon

Subject 7.5 D. Evans Resolution #0117-21
Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category 7. Personnel
Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0117-21

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Daniel Evans, a Part-time Aide effective immediately upon the background check clearance. As an Aide the workable hours per week is 17.5 hours. Mr. Evans will work under the supervision of Mrs. Hackett for the Circulation Department. The rate of pay is \$15.00 per hour and will be expensed from account #4550.01 Salaries Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0117-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable
Vivien Salmon

Subject 7.6 D. Harrell Resolution #0118-21
Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category 7. Personnel
Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0118-21

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Denise Harrell, a Part-time Aide effective immediately upon the background check clearance. As an Aide the workable hours per week is 17.5 hours. Ms. Harrell will work under the supervision of Mrs. Hackett for the Circulation Department. The rate of pay is \$15.00 per hour and will be expensed from account #4550.01 Salaries Non-Professional.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0118-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable
Vivien Salmon

Subject **7.7 S. Griffith Resolution #0119-21 Extension**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 7. Personnel

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0119-21
**A RESOLUTION TO EXTEND THE TEMPORARY PERSONNEL CHANGE FOR
S.GRIFFITH**

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the temporary title change of the following:

Scott Griffith, will continue working in the capacity as the Head of the Children Department. This resolution will grant an extension for up to an additional 60 days beginning January 5, 2022 up to March 5, 2022 and shall not exceed over the 60 days without being presented to the Board. If the team member returns before the 60 days Mr.

Griffith duties as the temporary supervise will cease immediately. His increase in salary will be \$1,128 per month.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0119-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable
Vivien Salmon

Subject **7.8 T. Blackman Resolution #0120-21 Step Increase**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 7. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0120-21

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Tisha Blackman, Library Clerk-Step 5, effective January 1, 2022 due for step increase. Her new step is at step 6 with a salary wage of \$52,126.00. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional. The necessary backup including Resolution #0152-19 the MOU Agreement that certifies the salary increases beginning 2014 through 2024 will be satisfied until the next Board and Union agreement is negotiated.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0120-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable
Vivien Salmon

Subject **7.9 S. Dugaw Resolution #0121-21 Step Increase**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 7. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0121-21

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Susi Dugaw, Librarian I – Step 5, effective January 1, 2022 due for step increase. Her new step is at step 6 with a salary wage of \$75,099. Her salary will be paid out of the account 4501.01 Salaries – Professional. The necessary backup including Resolution #0152-19 the MOU Agreement that certifies the salary increases beginning 2014 through 2024 will be satisfied until the next Board and Union agreement is negotiated.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0121-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable
Vivien Salmon

Subject **7.10 D. Neslon Resolution #0122-21 Step Increase**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 7. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0122-21

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Deborah Nelson, Librarian I – Step 5, effective January 1, 2022 due for step increase. Her new step is at step 6 with a salary wage of \$75,099. Her salary will be paid out of the account 4501.01 Salaries – Professional. The necessary backup including Resolution #0152-19 the MOU Agreement that certifies the salary increases beginning 2014 through 2024 will be satisfied until the next Board and Union agreement is negotiated.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0122-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable
Vivien Salmon

Subject **7.11 T. Redahan Resolution #0123-21 Step Increase**

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 7. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0123-21

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Thomas Redahan, Cleaner-Step 5, effective January 1, 2022 due for step increase. His new step is at step 6 with a salary wage of \$57,039. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0123-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable
Vivien Salmon

Subject 7.12 Administrative Merit Resolution #0124-21 D.McQueen

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 7. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0124-21

A RESOLUTION TO APPROVE THE MERIT INCREASE FOR LIBRARY ADMINISTRATIVE ASSISTANT

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following merit increase for the following employee:

Doreen McQueen, will receive a 3% merit increase effective as of October 14, 2021. Her annual salary of \$74,356., and will be expensed from account 4600.01 Salaries –Administrative.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0124-21. The vote carried ___ yes, and ___ no.

Yea Nay

Oscar Davis Jr.
Judy Williams-Davis
Cathlin Gleason
Hope Marable
Vivien Salmon

8. 2022 Board Committe Meeting Schedule

Subject 8.1 Board Committee Schedule January through May 2022

Meeting Dec 15, 2021 - Regular Meeting * Minutes in progress**

Category 8. 2022 Board Committe Meeting Schedule

Type

2022 BOARD COMMITTEE MEETING SCHEDULE

BUILDING & GROUNDS MEETING

Chairperson Trustee Oscar Davis Jr., V. Salmon

Meets the 1st & 3rd Thursday of the Month at 5:30 P.M.

- January 6th, 20th
- February 3RD, 17TH
- March 3RD, 17TH
- April 7th, 21st
- May 5th, 19th

ELECTION COMMITTEE MEETING ** Committee to be decided

FINANCE COMMITTEE MEETING

Chairperson Trustee Cathlin Gleason, O. Davis Jr., V. Salmon

Meets every 2nd Monday of the Month at 5:30 P.M.

- January 10^h
- February 14th
- March 14th
- April 11th
- May 9th

PERSONNEL COMMITTEE MEETING

Chairperson Trustee Cathlin Gleason, O. Davis Jr., V.Salmon

Meets every 2nd Tuesday of the Month at 5:30 P.M

- January 19th
- February 16th
- March 16th
- April 20th
- May 18th

MARKETING / POLICY & GOVERNANCE COMMITTEE Rev. 12/13/21

Chairperson Trustee Judy Williams-Davis, O. Davis Jr.

Meets every 2nd Wednesday of the Month at 5:30 P.M.

- January 12th
- February 9th
- March 9th
- April 13TH
- May 11th

STRATEGIC PLANNING

Chairperson Trustee Hope Marable

- January 26TH
- February **TBD**
- March 30th
- April 27th
- May **TBD**

TECHNOLOGY COMMITTEE MEETING

Chairperson Trustee Oscar Davis Jr., V. Salmon

- January 6th, 20th
- February 3RD, 17TH

March 3rd, 17th
April 7th, 21st
May 5th, 19th

REGULAR BOARD MEETING

HELD every 3rd Wednesday of the Month at 6:30 P.M.

January 19th
February 16th
March 16th
April 20th
May 18th

WORKING BOARD OF TRUSTEE MEETING

HELD every 2nd Monday of the Month at 6:30 P.M.

January 10th
February 14th
March 14th
April 11th
May 9th

Subject	8.2 2022 Library Closing Schedule
Meeting	Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category	8. 2022 Board Committe Meeting Schedule
Type	

9. Excutive session called & Meeting Closing

Subject	9.1 Adjournment
Meeting	Dec 15, 2021 - Regular Meeting * Minutes in progress**
Category	9. Excutive session called & Meeting Closing
Type	