Wednesday, December 16, 2020
Regular Meeting

Wednesday
6:30 a.m.
Via Zoom
https://www.facebook.com/mountvernnonpubliclibrary

1. Meeting Opening

Subject 1.1 Call To Order
Meeting Dec 16, 2020 - Regular Meeting
Category 1. Meeting Opening
Type Procedural

The Regular meeting of Wednesday December 16, 2020, via Zoom conferencing was called to order at 6:49 by Judy Williams-Davis.

Subject 1.2 Roll Call
Meeting Dec 16, 2020 - Regular Meeting
Category 1. Meeting Opening
Type Action, Procedural

Trustees' present: Cathlin Gleason, Judy Williams-Davis, and Hope Marable.
Trustee absent: Oscar Davis Jr.

Also present was: Terry Kirchner: WLS Director, Chris Shoemaker; WLS, Marcus Griffith; Chief Accountant Clerk, Timur Davis; Library Director, and Doreen McQueen; Admin. Assistant.

Subject 1.3 Pledge of Allegiance
Meeting Dec 16, 2020 - Regular Meeting
Category 1. Meeting Opening
Type Procedural

The Pledge of Allegiance

I pledge Allegiance to the flag of the United States of America and to the Republic for which it stands,
one nation under God, indivisible, 
with Liberty and Justice for all.

Pledge of Allegiance was led by Terry Kirchner.

Subject | 1.4 Acceptance of Agenda
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Meeting | Dec 16, 2020 - Regular Meeting
Category | 1. Meeting Opening
Type | Action
Recommended Action | Motion to approve the agenda

Upon a motion made by Hope Marable, seconded by Cathlin Gleason, the Board approved the agenda for the Regular meeting of Wednesday December 16, 2020. The vote carried 3 yes and 0 no.

2. Director's Report

Subject | 2.1 Director Report
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Meeting | Dec 16, 2020 - Regular Meeting
Category | 2. Director's Report
Type | 

3. Board Committee Reports

Subject | 3.1 Building & Grounds Committee
--- | ---
Meeting | Dec 16, 2020 - Regular Meeting
Category | 3. Board Committee Reports
Type | 
No report

Subject | 3.2 Finance Committee
--- | ---
Meeting | Dec 16, 2020 - Regular Meeting
Category | 3. Board Committee Reports
Type | 

Trustee Gleason Reported:

- finance practices in review
- reviewed step increases
- 

https://go.boarddocs.com/ny/mvpl/Board.nsf/Public#
Trustee Gleason Reported:

- reviewing COVID policy hoping to bring it to the next meeting

Trustee Hope Marable stated her committee will meet December 21, 2021 by Zoom and her committee will consist of Mr. Finch, Nishan Stepak and the Director. The meeting time for this committee will be at 11:30 a.m.
The Director reported:

- upgrades are being made with the e-rates
- color coded wiring being installed
- 12 computers will be available for patron check out

### 4. Finance

<table>
<thead>
<tr>
<th>Subject</th>
<th>4.1 Fund Transfer Resolution</th>
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<tbody>
<tr>
<td>Meeting</td>
<td>Dec 16, 2020 - Regular Meeting</td>
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<tr>
<td>Category</td>
<td>4. Finance</td>
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</table>

no financials provided

<table>
<thead>
<tr>
<th>Subject</th>
<th>4.2 Check Signing Resolution</th>
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<tr>
<td>Meeting</td>
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<td>Category</td>
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</table>

no financials provided

### 5. New Business

<table>
<thead>
<tr>
<th>Subject</th>
<th>5.1 Book Donation Resolution #0101-20 Conde Nas Publisher/ J. Davis</th>
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<td>Meeting</td>
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<td>5. New Business</td>
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Mount Vernon Public Library
Board of Trustees
Resolution #0101-20

**A RESOLUTION TO ACCEPT THE BOOK DONATION FROM CONDE NAS PUBLISHER THROUGH JONATHAN DAVIS**

WHEREAS, the Director of the Mount Vernon Public Library request that the Board approves this resolution, to accept the Book donation gifted by Conde Nas Publisher Company with the assistance of Mr. Jonathan Davis.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of Books from The Conde Nas Publisher Company for continuing the Mount Vernon reads initiative. The books will be given to residents and families throughout the City of Mount Vernon.
Upon a motion made by Cathlin Gleason, seconded by Hope Marable the Board approved Resolution #0101-20. The vote carried 3 yes and 0 no.

Subject  5.2 Book Donation Resolution #0102-20 Tha Brown Urban Mother's
Meeting  Dec 16, 2020 - Regular Meeting
Category  5. New Business

Mount Vernon Public Library
Board of Trustees
Resolution # 0103-20

A RESOLUTION TO ACCEPT THE BOOK DONATION FROM THE BROWN URBAN MOTHER PARTNERS INC.

WHEREAS, the Director of the Mount Vernon Public Library request that the Board approves this resolution, to accept the Book donation gifted by Tha Brown Urban Mother Partners, Founder Cynthia Turnquest –Jones. WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations, NOW, THEREFORE, be it RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of Books from Tha Brown Urban Mother Partners, Inc. from Disney for continuing the Mount Vernon reads initiative. The books will be given to residents and families throughout the City of Mount Vernon.

6. Correspondence

7. Personnel

Subject  7.1 MVPL Agreement Document
Meeting  Dec 16, 2020 - Regular Meeting
Category  7. Personnel
Type

Subject  7.2 T. Blackman Step Resolution #0081-20
Meeting  Dec 16, 2020 - Regular Meeting
Category  7. Personnel
Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0081-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Tisha Blackman, Library Clerk-Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of $47,005. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

Subject 7.3 S. Dugaw Step Resolution #0082-20
Meeting Dec 16, 2020 - Regular Meeting
Category 7. Personnel

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Susi Dugaw, Librarian I – Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of $68,338. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Subject 7.4 W. Jones Step Resolution #0083-20
Meeting Dec 16, 2020 - Regular Meeting
Category 7. Personnel

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,


**RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Wayne Jones, Cleaner-Step 5, effective January 1, 2020 due for step increase. His new step is at step 6 with a salary wage of $55,646. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

**Subject** 7.5 A. Nunez Step Resolution #0084-20

**Meeting** Dec 16, 2020 - Regular Meeting

**Category** 7. Personnel

**Type**

Mount Vernon Public Library
Board of Trustees
Resolution # 0084-20

**A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE**

**WHEREAS,** the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS,** Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE,** be it

**RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Amanda Nunez, Library Clerk-Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of $47,005. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

**Subject** 7.6 T. Redahan Step Resolution #0087-20

**Meeting** Dec 16, 2020 - Regular Meeting

**Category** 7. Personnel

**Type**

Mount Vernon Public Library
Board of Trustees
Resolution # 0087-20

**A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE**

**WHEREAS,** the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS,** Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE,** be it

**RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Thomas Redahan, Cleaner-Step 3, effective January 1, 2020 due for step increase. His new step is at step 4 with a salary wage of $51,315. His salary will be paid out of the account 4650.01 Salaries – Maintenance.
A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Doris Hackett, Librarian I – Step 5, effective July 1, 2020, 2019 due for step increase. Her new step is at step 6 with a salary wage of $73,267 with a $400 longevity included. Her salary will be paid out of the account 4501.01 Salaries – Professional.

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Deborah Nelson, Librarian I – Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of $68,336. Her salary will be paid out of the account 4501.01 Salaries – Professional.

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Natalie Stepak, Librarian I – Step 2, effective January 1, 2020 due for step increase. Her new step is at step 3 with a salary wage of $68,336. Her salary will be paid out of the account 4501.01 Salaries – Professional.
A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Nishan Stepak, Librarian III – Step 6, effective January 1, 2020, 2019 due for step increase. His new step is at step 7 with a salary wage of $96,144. His salary will be paid out of the account 4501.01 Salaries – Professional.

8. Items for Review

Subject 8.1 2021 Working Meeting & Regular Meeting Schedules

Meeting Dec 16, 2020 - Regular Meeting
Category 8. Items for Review
Type

Subject 8.2 WLS Invoices

Meeting Dec 16, 2020 - Regular Meeting
Category 8. Items for Review
Type

Subject 8.3 PLDA IT Funding Model Information

Meeting Dec 16, 2020 - Regular Meeting
Category 8. Items for Review
Type

Subject 8.4 Holiday Flyer

Meeting Dec 16, 2020 - Regular Meeting
Category 8. Items for Review
Type

9. Executive Session

https://go.boarddocs.com/ny/mvpl/Board.nsf/Public#
Subject: 9.1 Executive Session Request

Meeting: Dec 16, 2020 - Regular Meeting

Category: 9. Executive Session

10. Meeting Closing