



**Wednesday, January 20, 2021
Regular Meeting**

**Wednesday
6:30 P.M.
Via Zoom
<https://www.facebook.com/mountvernonpubliclibrary>**

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Jan 20, 2021 - Regular Meeting

Category 1. Meeting Opening

Type Procedural

The Regular meeting of Wednesday January 20,2021, via Zoom conferencing was called to order at 6:44 p.m. by Oscar Davis Jr.

Subject **1.2 Roll Call**

Meeting Jan 20, 2021 - Regular Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees' present: Cathlin Gleason, Judy Williams-Davis, Hope Marable, and Oscar Davis Jr.

Also present was: Terry Kirchner; WLS Director, Marcus Griffith; Chief Accountant, Timur Davis; Director, and Doreen McQueen; Administrator Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Jan 20, 2021 - Regular Meeting

Category 1. Meeting Opening

Type Procedural

The Pledge of Allegiance

I pledge Allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation under God, indivisible,
with Liberty and Justice for all.

Pledge of Allegiance was led by Trustee Cathlin Gleason.

Subject **1.4 Acceptance of Agenda**

Meeting Jan 20, 2021 - Regular Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved the agenda for the Regular meeting of Wednesday January 20, 2021. The vote carried 4 yes and 0 no.

2. Director's Report

Subject **2.1 Director's Report**

Meeting Jan 20, 2021 - Regular Meeting

Category 2. Director's Report

Type

3. Board Committee Reports

Subject **3.1 Building & Grounds Committee**

Meeting Jan 20, 2021 - Regular Meeting

Category 3. Board Committee Reports

Type

Subject **3.2 Finance Committee**

Meeting Jan 20, 2021 - Regular Meeting

Category 3. Board Committee Reports

Type

Subject **3.3 Marketing Committee**

Meeting Jan 20, 2021 - Regular Meeting

Category 3. Board Committee Reports

Type

Subject **3.4 Personnel Committee**
Meeting Jan 20, 2021 - Regular Meeting
Category 3. Board Committee Reports
Type

Subject **3.5 Policy & Governance**
Meeting Jan 20, 2021 - Regular Meeting
Category 3. Board Committee Reports
Type

Subject **3.6 Strategic Planning Committee**
Meeting Jan 20, 2021 - Regular Meeting
Category 3. Board Committee Reports
Type

Subject **3.7 Technology Committee**
Meeting Jan 20, 2021 - Regular Meeting
Category 3. Board Committee Reports
Type

4. Finance

Subject **4.1 BOT Summary- Reporting M. Griffith**
Meeting Jan 20, 2021 - Regular Meeting
Category 4. Finance
Type

Subject **4.2 Fund Transfer Resolution #0003-21**
Meeting Jan 20, 2021 - Regular Meeting
Category 4. Finance
Type

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES FUNDS TRANSFER
RESOLUTION #0003-21**

WHERE AS: The Mount Vernon Public Library (“MVPL”) maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library (“MVPL”) maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved and adopted resolution #0003-21. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Hope Marable

Subject 4.3 Check Signing Resolution #0004-21

Meeting Jan 20, 2021 - Regular Meeting

Category 4. Finance

Type

MOUNT VERNON PUBLIC LIBRARY

BOARD OF TRUSTEES

CHECK SIGNING RESOLUTION #0004-21

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2021, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated June 20, 2018, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2021. A listing of such checks is attached to this Resolution and includes consecutive check numbers 15512-15562 totaling \$498,776.37. After grouping these checks according to their respective purpose the spreadsheet attached gives a breakdown of the funds.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Cathlin Gleason, seconded by Hope Marabel, the Board approved and adopted resolution #0004-21 with a stipulation that check for PC Pals and Flor De Maria be held until the backup documents are attached. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Hope Marable

5. Old Business

Subject **5.1 Trustee nomination of Brian Johnson**

Meeting Jan 20, 2021 - Regular Meeting

Category 5. Old Business

Type

Motion on the floor from the special meeting of January 11, 2021 board of trustee nomination:

Cathlin Gleason made a motion, Oscar Davis Jr. seconded, to nominate Brian Johnson to serve as the 5th trustee member.

Trustee Gleason: yes
Trustee Williams-Davis: no
Trustee Marable: no
Trustee Davis: yes

Motioned failed

6. New Business

Subject 6.1 Trustee Appointment

Meeting Jan 20, 2021 - Regular Meeting

Category 6. New Business

Type

Motion on the floor from the special meeting of January 11, 2021 board of trustee nomination:

Cathlin Gleason made a motion, Oscar Davis Jr. seconded, to nominate Brian Johnson to serve as the 5th trustee member.

Trustee Gleason: yes
Trustee Williams-Davis: no
Trustee Marable: no
Trustee Davis: yes

Motioned failed

LIST OF CANDIDATES THAT WERE INTERVIEWED FOR 5TH TRUSTEE

1. Chez Darden

Hope Marable nominated Chez Darden, 2nd by Judy Williams- Davis

Oscar Davis Jr., -abstained

Judy Williams-Davis –abstained

Cathlin Gleason- no

Hope Marable –yes

Motion failed

2. Jamie Pessin

Oscar Davis Jr., nominated Jamie Pessin, 2nd By Cathlin Gleason

Oscar Davis Jr., -yes

Judy Williams-Davis –abstained

Cathlin Gleason- yes

Hope Marable –abstained

Motion failed

3. Lorna Kerwin

Judy Williams-Davis nominated Lorna Kerwin, 2nd by Hope Marable

Oscar Davis Jr., -abstained

Judy Williams-Davis –yes

Cathlin Gleason- abstained

Hope Marable –yes

Motion failed

4. Jennifer Ann Sampson

Hope Marable nominated Jennifer Ann Sampson, 2nd by Judy Williams- Davis

Oscar Davis Jr., -abstained

Judy Williams-Davis –yes

Cathlin Gleason- abstained

Hope Marable –yes

Motion failed

5. Ron Hood

Judy Williams-Davis nominated Ron Hood, 2nd by Hope Marable

Oscar Davis Jr., -abstained

Judy Williams-Davis –yes

Cathlin Gleason- abstained

Hope Marable –yes

Motion failed

6. Trustee Judy Williams-Davis reached out to Rev. Marilyn Ridley she has relocated

Trustee Judy Williams-Davis nominated attorney Lauren Raysor-her name was not on the list therefore the nomination there nomination has been withdrawn

7. Michelle Nicholas

Hope Marable nominated Michelle Nicholas, 2nd by Judy Williams- Davis

Oscar Davis Jr., -abstained

Judy Williams-Davis –yes

Cathlin Gleason- no

Hope Marable –yes

Motion failed

Subject **6.2 Donation Resolution #0002-21 Sandford Ramras Estate**

Meeting Jan 20, 2021 - Regular Meeting

Category 6. New Business

Type

**Mount Vernon Public Library
Board of Trustees
Board Resolution #0002-21**

A RESOLUTION TO ACCEPT A MONETARY DONATION

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they accept the monetary donation given on behalf of the Sanford A. Ramaras Estate in the amount of \$1800 dollars.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the donation,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the acceptance of the monetary charity donation made by the Sandford A. Ramaras Estate of \$1800 dollars; check #T-8451977 will be applied to the Gifts & Donation account #3011.01.

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved and adopted resolution #0002-21. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Hope Marable

7. Personnel

Subject 7.1 Community Relations Coordinator Resolution #0001-21

Meeting Jan 20, 2021 - Regular Meeting

Category 7. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0001-21

RESOLUTION TO APPOINT CATHERINE WEBB TO THE POSITION OF COMMUNITY RELATIONS COORDINATOR

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized:

Catherine Webb, to fill the permanent position as the Community Relation Coordinator effective immediately at Step 4 her yearly salary based on the salary range for this step is at \$72,119 and will be expensed from account 4501.01 professional salaries. Ms. Webb has been certified by the MV Civil Service Department.

The Director nominated the employee for the position. Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0001-21. The vote carried 2 yes and 1 no and 1 abstained. This resolution failed.

Yea	Nay	Abstain	Trustees
_____	_____	X_____	Oscar Davis, Jr.
X_____	_____	_____	Judy Williams-Davis
_____	_____	X_____	Cathlin Gleason
X_____	_____	_____	Hope Marable

8. Correspondence

Subject **8.1 Email Correspondence - Mr. Chris Williams**

Meeting Jan 20, 2021 - Regular Meeting

Category 8. Correspondence

Type

9. Executive Session

Subject **9.1 Executive Session Request**

Meeting Jan 20, 2021 - Regular Meeting

Category 9. Executive Session

Type

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board entered into executive at 8:43 p.m. to discuss and appoint a trustee. It has been requested that Terry Kirchner, and the Director attend.

Oscar Davis Jr.- yes
 Cathlin Gleason - yes
 Judy Williams- Davis - yes
 Hope Marable- no

10. Meeting Closing
