



**Wednesday, September 16, 2020
Regular Meeting**

**Wednesday
6:30 a.m.
Via Zoom**

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Sep 16, 2020 - Regular Meeting

Category 1. Meeting Opening

Type Procedural

The Regular meeting of Wednesday September 16, 2020, via Zoom conferencing was called to order at 6:47 p.m. by Oscar Davis Jr.

Subject **1.2 Roll Call**

Meeting Sep 16, 2020 - Regular Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees' present: Cathlin Gleason, Judy Williams-Davis, Hope Marable, and Oscar Davis Jr.

Also present was: Thomas Terry, Terry Kirchner; Director of WLS (Westchester Library Systems), Marcus Griffith; Prov. Chief Accountant Clerk, Timur Davis; Director, and Doreen McQueen; Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Sep 16, 2020 - Regular Meeting

Category 1. Meeting Opening

Type Procedural

Pledge of Allegiance was led by Timur Davis.

Subject **1.4 Acceptance of Agenda**

Meeting Sep 16, 2020 - Regular Meeting
 Category 1. Meeting Opening
 Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved the agenda for the Regular meeting of Wednesday September 15, 2020. The vote carried 4 yes and 0 no.

2. Director's Report

Subject 2.1 Director Timur A. Davis Report

Meeting Sep 16, 2020 - Regular Meeting

Category 2. Director's Report

Type

File Attachments

Director Report September 2020 Final.pdf (256 KB)

MVPL July-august 2020 Children's Room Report.pdf (651 KB)

Monthy Report 2020.8.pdf (97 KB)

July-August Circulation report.pdf (80 KB)

3. Board Committee Reports

Subject 3.1 Building & Grounds Committee

Meeting Sep 16, 2020 - Regular Meeting

Category 3. Board Committee Reports

Type

Trustee Davis Reported;

- Completion of the camera's installation for the 1st and 2nd floor, starting installation in the adult section
- new men's bathroom door installed

Subject 3.2 Finance Committee

Meeting Sep 16, 2020 - Regular Meeting

Category 3. Board Committee Reports

Type

Trustee Gleason reported

- actively working on bank statements and accounts to provide auditors the required information to complete audits

- Marcus is continuing reconciliation of accounts on all vendors
Trustee acknowledged Marcus hard work and thanked him

Subject **3.3 Marketing Committee**

Meeting Sep 16, 2020 - Regular Meeting

Category 3. Board Committee Reports

Type

no report given

Subject **3.4 Personnel Committee**

Meeting Sep 16, 2020 - Regular Meeting

Category 3. Board Committee Reports

Type

Trustee Williams-Davis reported;

- Discussed with the Director, the concerns in regards of the COVID impact on the staff
- the importance of OSHA standard mask
- Director along with the ddepartment heads an assesstment of the part time staff that will be needed to bring back
- part timers will return to work in stages according the department needs for now

Subject **3.5 Strategic Planning Committee**

Meeting Sep 16, 2020 - Regular Meeting

Category 3. Board Committee Reports

Type

Strategic planning has been assigned to Trustee Hope Marable and will work with the Director and Terry Kirchner for the upcoming central library report for DLD.

Subject **3.6 Technology Committee**

Meeting Sep 16, 2020 - Regular Meeting

Category 3. Board Committee Reports

Type

Trustee Davis reported;

- access locks are in place
- will meet with the mayor and police to monitor offer surveillance at the library
- e-rate monies to be recieved will be about \$200,000
- looking to move towards cloud services
- working on purchasings laptop and hot spots

4. Past Board Minutes

Subject **4.1 December 18, 2019 Regular Meeting**

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

Subject **4.2 January 15, 2020 Regular Meeting**

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

Subject **4.3 March 23, 2020 Special Meeting Minutes**

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

Subject **4.4 April 17, 2020 Special Meeting**

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

Subject **4.5 April 29, 2020 Special Meeting**

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

Subject **4.6 May 7, 2020 Emergency Meeting**

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
_____	_____	X_____	Oscar Davis, Jr.
X_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Hope Marable

Subject 4.7 May 11, 2020 Working Meeting

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
_____	_____	X_____	Oscar Davis, Jr.
X_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Hope Marable

Subject 4.8 May 20, 2020 Regular Meeting

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
_____	_____	X_____	Oscar Davis, Jr.
X_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Hope Marable

Subject **4.9 June 2, 2020 Special Meeting**

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

Subject **4.10 June 8, 2020 Working Meeting**

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

Subject **4.11 June 17, 2020 Regular Meeting**

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

Subject 4.12 June 22, 2020 Special Meeting

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

Subject 4.13 June 30, 2020 Special Meeting

Meeting Sep 16, 2020 - Regular Meeting

Category 4. Past Board Minutes

Type Minutes

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has grouped agenda items 4.1 through 4.13 and has approved to archive the past minutes. Some Trustees' are no longer serving members therefore the minutes will be available, however will not show a Board vote. The vote carried 3 yes and 1 abstained.

Yea	Nay	Abstain	Trustees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Oscar Davis, Jr.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judy Williams-Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cathlin Gleason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hope Marable

5. Correspondence

Subject 5.1 Mailed CSEA Letter

Meeting Sep 16, 2020 - Regular Meeting

Category 5. Correspondence

Type

Mailed correspondence was received from the CSEA union on Monday 9/15/20.

The Board acknowledges receiving the document, however because it relates to a pending legal matter it will not be read into the minutes.

6. Old Buisness

Subject **6.1 Check Signing Resolution #0073-20 August Expenses**

Meeting Sep 16, 2020 - Regular Meeting

Category 6. Old Buisness

Type

**Mount Vernon Public Library
Board of Trustees
Resolution #0073-20**

A RESOLUTION TO APPROVE THE AUGUST

2019 SIGNING OF CHECKS

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the signing of checks with one Trustee and the Board Treasurer,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, *be it*

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized one Trustee and the Board Treasurer to sign the August 2020 checks since there will not be a Board meeting scheduled for the month of August. All warranties for the August 2020 checks will come before the Board at the regular September meeting.

This resolution is no longer needed and will not be presented before the Board again

7. Finance

Subject **7.1 Funds Transfer Resolution #0091-20**

Meeting Sep 16, 2020 - Regular Meeting

Category 7. Finance

Type

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES FUNDS TRANSFER
RESOLUTION #0091-20**

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose

of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library (“MVPL”) maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$852,692 (Eight hundred-fifty two thousand – Six hundred Ninety two dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes the transfer of \$852,692 (Eight hundred-fifty two thousand – Six hundred Ninety two dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Hope Marable, seconded by Cathlin Gleason, the Board will support the approval of Resolution #0091-20 noting that the Chief Accountant Clerk will only transfer what is calculated and make amendment of this resolution to presented at the next Board meeting. The vote carried 3 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
X	_____	_____	Hope Marable

Subject 7.2 Check Signing Resolution #0090-20

Meeting Sep 16, 2020 - Regular Meeting

Category 7. Finance

Type

MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
CHECK SIGNING RESOLUTION #0090-20

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2021, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks for various third parties, dated August 24, 2020 and September 16, 2020 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2021. A listing of such checks is attached to this Resolution and includes consecutive check numbers 15335 - 15434 totaling \$522,281.50 After grouping these checks according to their respective purpose a summary of expenses were as follows:

Payroll Taxes and Deductions	\$ 3,947.51
Books Expenses	12,739.79
Audio Visual Expenses	2,767.16
Periodicals Exp	1,414.99
New Technology	2,690.91
Programs	7,143.69
Supplies	2,163.97
Computer	43,587.90
Telephone	9,328.03
Postage	187.00
Office	158.00
Professional Development	1,412.00
Equipment Maintenance	12,742.18
Memberships	320.56
Professional Fees	27,632.50
Custodial Supplies	3,139.48
Repairs to Building	145,753.90
Security	11,783.94
Service Contracts	4,026.02
Miscellaneous	10,483.57
Insurance	14,468.50
Hospital & Medical	202,167.73
Dental	2,221.77
TOTAL	\$ 522,281.10

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board has approved and adopted Resolution #0090-20 with the following amendments until the necessary. All programming checks are being removed until the MOU agreement are reviewed; Dawn Halasz, John Gallagher, Flor De Maria, Budding Buddhas, Jason Reilly, April Armstrong, and Graham Clarke. Checks for Daiken Applied, Custom Computer Spec., and Communication Analysis are also being removed until verification of service has been provided.

The vote carried 3 yes and 0 no.

Yea Nay Abstain Trustees

X _____ Oscar Davis, Jr.

_____ Judy Williams-Davis

X _____ Cathlin Gleason

X _____ Hope Marable

File Attachments
CheckExpenditure Aug Sept 2020.pdf (74 KB)

8. New Business

Subject **8.1 Schindler Elevator Resolution #0080-20**

Meeting Sep 16, 2020 - Regular Meeting

Category 8. New Business

Type

**Mount Vernon
Board of Trustees
Resolution # 0080-20**

**A RESOLUTION TO APPROVE THE ANNUAL CONTRACT FOR SCHINDLER
ELEVATOR**

WHEREAS, the Administration of the Mount Vernon Public Library recommends to the Board of Trustees, to renew the annual contract for Schindler Elevator Corporation for yearly maintenance from August 1, 2020 to July 31, 2021.

WHEREAS, Board of Trustees for the Mount Vernon Public Library, must approve this recommendation,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the contractual agreement with Schindler Elevator Corporation. The estimated cost for repair and labor will not to exceed \$3884.40 and will be expensed from the Building repair funds account #6000.01.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board approved and adopted Resolution #0080-20. The vote carried 3 yes and 0 no.

Yea Nay Abstain Trustees

X _____ Oscar Davis, Jr.

_____ Judy Williams-Davis

X _____ Cathlin Gleason

X _____ Hope Marable

9. Personnel

Subject **9.1 T. Blackman Step Resolution #0081-20**

Meeting Sep 16, 2020 - Regular Meeting

Category 9. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0081-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Tisha Blackman, Library Clerk-Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of \$47,005. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board agreed to collectively approve agenda items 9.1 through 9.7. The vote carried 2 yes and 1 no.

***** Resolution #'s #0081-20, #0082-20, #0083-20, #0084-20, #0085-20, #0086-20, and #0087-20 *** Did not pass**

Yea Nay Abstain Trustees

_____ X_____ Oscar Davis, Jr.

_____ Judy Williams-Davis

X_____ Cathlin Gleason

X_____ Hope Marable

Subject 9.2 S. Dugaw Step Resolution #0082-20

Meeting Sep 16, 2020 - Regular Meeting

Category 9. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0082-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Susi Dugaw, Librarian I – Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of \$68,338. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board agreed to collectively approve agenda items 9.1 through 9.7. The vote carried 2 yes and 1 no. * Resolution #'s #0081-20, #0082-20, #0083-20, #0084-20, #0085-20, #0086-20, and #0087-20 *** Did not pass**

Yea Nay Abstain Trustees

_____ X_____ Oscar Davis, Jr.

_____ Judy Williams-Davis

X_____ Cathlin Gleason

X_____ Hope Marable

Subject 9.3 W. Jones Step Resolution #0083-20

Meeting Sep 16, 2020 - Regular Meeting

Category 9. Personnel

Type

Mount Vernon Public Library

Board of Trustees
Resolution # 0083-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Wayne Jones, Cleaner-Step 5, effective January 1, 2020 due for step increase. His new step is at step 6 with a salary wage of \$55,646. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board agreed to collectively approve agenda items 9.1 through 9.7. The vote carried 2 yes and 1 no. * Resolution #'s #0081-20, #0082-20, #0083-20, #0084-20, #0085-20, #0086-20, and #0087-20 *** Did not pass**

Yea	Nay	Abstain	Trustees
_____	_____	X_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Hope Marable

Subject 9.4 A. Nunez Step Resolution #0084-20

Meeting Sep 16, 2020 - Regular Meeting

Category 9. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0084-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Amanda Nunez, Library Clerk-Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of \$47,005. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board agreed to collectively approve agenda items 9.1 through 9.7. The vote carried 2 yes and 1 no. * Resolution #'s #0081-20, #0082-20, #0083-20, #0084-20, #0085-20, #0086-20, and #0087-20 *** Did not pass**

Yea	Nay	Abstain	Trustees
_____	_____	X_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Hope Marable

Subject 9.5 D. Nelson Step Resolution #0085-20

Meeting Sep 16, 2020 - Regular Meeting

Category 9. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0085-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Deborah Nelson, Librarian I – Step 3, effective January 1, 2020 due for step increase. Her new step is at step 4 with a salary wage of \$68,336. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board agreed to collectively approve agenda items 9.1 through 9.7. The vote carried 2 yes and 1 no. * Resolution #'s #0081-20, #0082-20, #0083-20, #0084-20, #0085-20, #0086-20, and #0087-20 *** Did not pass**

Yea	Nay	Abstain	Trustees
_____	_____	X_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Hope Marable

Subject 9.6 D. Hackett Step Resolution #0086-20

Meeting Sep 16, 2020 - Regular Meeting

Category 9. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0086-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Doris Hackett, Librarian I – Step 5, effective July 1, 2020, 2019 due for step increase. Her new step is at step 6 with a salary wage of \$73,267 with a \$400 longevity included. Her salary will be paid out of the account 4501.01 Salaries – Professional.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board agreed to collectively approve agenda items 9.1 through 9.7. The vote carried 2 yes and 1 no. * Resolution #'s #0081-20, #0082-20, #0083-20, #0084-20, #0085-20, #0086-20, and #0087-20 *** Did not pass**

Yea Nay Abstain Trustees

_____ X_____ Oscar Davis, Jr.

_____ _____ Judy Williams-Davis

X_____ _____ Cathlin Gleason

X_____ _____ Hope Marable

Subject 9.7 T. Redahan Step Resolution #0087-20

Meeting Sep 16, 2020 - Regular Meeting

Category 9. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0087-20

A RESOLUTION TO ACCEPT PERSONNEL CHANGES: STEP INCREASE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Thomas Redahan, Cleaner-Step 3, effective January 1, 2020 due for step increase. His new step is at step 4 with a salary wage of \$51,315. His salary will be paid out of the account 4650.01 Salaries – Maintenance.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board agreed to collectively approve agenda items 9.1 through 9.7. The vote carried 2 yes and 1 no. * Resolution #'s #0081-20, #0082-20, #0083-20, #0084-20, #0085-20, #0086-20, and #0087-20 *** Did not pass**

Yea	Nay	Abstain	Trustees
_____	_____	X_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
X_____	_____	_____	Cathlin Gleason
X_____	_____	_____	Hope Marable

Subject 9.8 D. McQueen Step Correction Resolution #0088-20

Meeting Sep 16, 2020 - Regular Meeting

Category 9. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0088-20

A RESOLUTION TO ACCEPT AND CORRECT PERSONNEL Payscale AND STEP INCREASE

WHEREAS, the Administration of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following pay scale and step correction for the following employee:

Doreen McQueen, Administrative Assistant has been at Step 4, since October 16, 2017. Her position is a civil service position which entitles her to a step increase every year. Civil service has on file 3 RPC's which has her recorded as October 16, 2017 at step 4, salary \$53, 926, June 25,2019 step 4, salary \$55,541 and May 5, 2020 step 4 with a salary \$56,652. She received a pay scale adjustment from 2010 Pay Scale to 2013 Pay Scale effective 4/1/2013. Based on that payscale the Treasurer reported per 2013 pay scale should be \$51,071. Doreen should be at her civil service step 7. This resolution is to bring her based on the 2013 pay scale for Step 7 to the salary of \$61,525. Her salary will then be reviewed and calculated to meet the most current salary pay scale of 2020. This amount will be paid out of the account 4600.01 Salaries –Administrative.

This item will be reviewed during executive session

Subject **9.9 J.Alvelo Resination Resolution #0089-20**

Meeting Sep 16, 2020 - Regular Meeting

Category 9. Personnel

Type

**Mount Vernon
Board of Trustees
Resolution # 0089-20**

A RESOLUTION TO ACCEPT THE RESIGNATION OF JOSE ALVELO TREASURER OF THE MOUNT VERNON PUBLIC LIBRARY

WHEREAS, the Board of Trustees of the Mount Vernon Public Library accepts the Irrevocable Letter of Resignation dated September 12, 2020, of Jose Alvelo, Treasurer, effective October 7, 2020,

WHEREAS, the Letter of Resignation is Irrevocable by Jose Alvelo dated September 12, 2020, and effective October 7, 2020,

NOW, THEREFORE, *be it*

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and accepted Jose Alvelo’s Irrevocable Letter of Resignation dated September 12, 2020, which is effective October 7, 2020,

Upon a motion made by Hope Marable, seconded by Cathlin Gleason, the Board approved and adopted Resolution #0089-20. The vote carried 3 yes and 0 no.

Yea Nay Abstain Trustees

X _____ Oscar Davis, Jr.

_____ Judy Williams-Davis

X _____ Cathlin Gleason

X _____ Hope Marable

10. Executive Session

Subject **10.1 Executive Session Request**

Meeting Sep 16, 2020 - Regular Meeting

Category 10. Executive Session

Type

11. Meeting Closing
