



**Monday, April 29, 2019
Special Meeting**

**Monday 29, 2019
Trustees' Room
6:30**

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Apr 29, 2019 - Special Meeting

Category 1. Meeting Opening

Type Procedural

The Special Board Meeting for Monday April 29, 2019 was called to order at 6:33pm by Trustee Oscar Davis, Jr.

Subject **1.2 Roll Call**

Meeting Apr 29, 2019 - Special Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees present: Malcolm Clark, Judy Williams-Davis, and Oscar Davis Jr.

Trustees absent: Cathlin Gleason, and Tanya Southerland

Also present was: Tyesha Elder; patron, Jose Alvelo; Treasurer, and Doreen McQueen; Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Apr 29, 2019 - Special Meeting

Category 1. Meeting Opening

Type Procedural

Pledge of Allegiance was led by Judy Williams-Davis.

Subject **1.4 Acceptance of Agenda**

Meeting Apr 29, 2019 - Special Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by Malcolm Clark, seconded by Judy Williams-Davis, the Board approved the agenda for Monday April 29, 2019 Special meeting. The vote carried 3 yes and 0 no.

2. Executive Session

Subject 2.1 Executive session Motion

Meeting Apr 29, 2019 - Special Meeting

Category 2. Executive Session

Type

Upon a motion made Judy Williams-Davis, seconded by Malcom Clark the Board entered into executive at 6:35 pm to discuss personnel matters and executive session ended 6:45pm.

Subject 2.2 Search Firm Resolution #0051-19 The Director Search

Meeting Apr 29, 2019 - Special Meeting

Category 2. Executive Session

Type

Resolution #0051-19

A RESOLUTION TO APPROVE THE SEARCH FIRM HIRED TO COMPLETE THE LIBRARY DIRECTOR SEARCH

WHEREAS, the Board of Trustees for the Mount Vernon Public Library authorizes by this resolution to hire The Burgess Group, Corporate Recruiters International, Inc. for the assignment of recruiting a Library Director.

WHEREAS, the Burgess group has reviewed the Job Description specifications and understands the scope of work required to recruit this senior level position of Library Director for the Central Public Library of Mt. Vernon.

WHEREAS, the Burgess Group will introduce benchmark candidates within thirty (30) days or sooner, all searches will be completed in 45-60 days.

WHEREAS, the Burgess Group will guarantee a candidate for one (1) year and for any reason the client terminates the finalist, the Burgess Group will replace him/ her at no cost to the client; except for the monthly office expenses not to exceed \$300 per month until a replacement has been hired.

WHEREAS, management consulting services charges \$15,000 to prepare search plan, source, identify, advertise, evaluate, interview prospective candidates and prepare potential candidates' Executive Briefs to recruit the Library Director

WHEREAS, an additional cost of 15,000 for services for presentation of candidates, interview arrangements and coordination, reference checks and compensation negotiations to recruit the Library

Director will be due upon selection of the candidate.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorizes and agrees to award this Firm the recruitment contract. The expense line item 6150.01 to be used is Professional fees.

Upon a motion made by Malcolm Clark, seconded by Judy Williams-Davis, the Board approved and adopted Resolution #0051-19. **** Pending the approval of the contract payment schedule.**** The vote carried 3 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Malcolm I. Clark
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

3. Meeting Closing

Subject	3.1 Adjournment
Meeting	Apr 29, 2019 - Special Meeting
Category	3. Meeting Closing
Type	

Upon a motion made by Malcolm Clark, seconded by Judy Williams-Davis, the special meeting adjourned at 6:55 p.m.