Thursday December 7, 2018
Trustees' Room
6:30 P.M.

1. Meeting Opening

Subject 1.1 Call To Order
Meeting Dec 6, 2018 - Special Meeting
Category 1. Meeting Opening
Type Procedural

The Special Board Meeting for Thursday December 6, 2018 was called to order at 6:38 pm by Trustee Oscar Davis, Jr.

Subject 1.2 Roll Call
Meeting Dec 6, 2018 - Special Meeting
Category 1. Meeting Opening
Type Action, Procedural

Trustees present: Oscar Davis, Jr., Judy Williams-Davis, Cathlin Gleason
Trustee absent: Malcolm Clark, Tanya Southerland

Also present was: RJ Impasta; FOA & Son Insurance Broker, Commissioner Terry; library patron, Chris Francis; library staff, Juan Jaramillo; Chief Accountant Clerk, Jose Alvelo; Treasurer, Evania Thompson; Library Director, and Doreen McQueen; Administrative Assistant.

Subject 1.3 Pledge of Allegiance
Meeting Dec 6, 2018 - Special Meeting
Category 1. Meeting Opening
Type Procedural

Pledge of Allegiance was led by Trustee Cathlin Gleason.

Subject 1.4 Acceptance of Agenda
Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved the agenda for Thursday December 6, 2018 Special Meeting.

### 2. Presentation

**Subject**  
2.1 Presentation - NYSLRS

**Meeting**  
Dec 6, 2018 - Special Meeting

**Category**  
2. Presentation

**Type**  
Action

**Recommended Action**  
Motion to approve the agenda

### 3. Old Business

**Subject**  
3.1 Check Signing Resolution # 0131-18 May Wu

**Meeting**  
Dec 6, 2018 - Special Meeting

**Category**  
3. Old Business

**Type**  
Action

**Recommended Action**  
WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

**CHECK SIGNING RESOLUTION #0131-18**

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated October 17, 2018, as reimbursement for PLDA Conference fees, which is within the approved budget for the fiscal year ending June 30, 2018. The listing for the check is attached to this Resolution, check number #13797 totaling $415.00 and will be expensed from account #5940.04, Conferences.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such
expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

This resolution has been pull and will be presented at the next regular board meeting.

Subject 3.2 Check Signing Resolution #0132 D. Nelson
Meeting Dec 6, 2018 - Special Meeting
Category 3. Old Business
Type Action

CHECK SIGNING RESOLUTION #0132-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated October 17, 2018, as reimbursement for PLDA Conference fees, which is within the approved budget for a total of $325.00 was for Accrued expenses for the fiscal year ending June 30, 2019. The listing for the check is attached to this Resolution, check number #13798 and will be expensed from account #1600.00 Accrued expenses.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

This resolution has been pull and will be presented at the next regular board meeting.
WHEREAS: The Mount Vernon Public Library (“MVPL”) submitted a budget for the fiscal year ending June 30, 2019, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

The Administration of the MVPL has prepared a check number 13940 payable to New York & Local Retirement System (NYSLRS), dated November 29, 2018 in the amount of $221,450 payment for the Annual Contributions due to the retirement system for the MVPL. This amount is within the approved budget for the fiscal year ended June 30, 2019.

THEREFORE: Expense distribution will be accordingly, $55,364.00 to account no.1650 (Account Expense-Retirement) for the period April 1, 2018 – June 30, 2018. And $166,092 to line-item 7501.02, Retirement Expense, for the period July 1, 2018 – March 31, 2019. The prepayment of ERS – 2019 Estimate Annual Invoice is entitled to a discount of $1,880.00 for payment December 15, 2018.

FURTHERMORE: The Treasurer has reviewed the check and underlying documentation and makes the following affirmation:

I have reviewed this check and related underlying documentation and certify that it has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that either two signers on Board of Trustees or one Trustee and Treasurer sign this check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either two of the Trustees and/or Treasurer to sign check this resolution.

https://go.boarddocs.com/ny/mvpl/Board.nsf/Public#
Check is delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved and adopted Resolution #0150-18. The vote carried 3 yes and 0 no.

Yea   Nay   Abstain Trustees

___   ___   ___  Malcolm I. Clark
X___   ___   ___  Oscar Davis, Jr.
X____  ___   ___  Judy Williams-Davis
X____  ___   ___  Cathlin Gleason
___   ___   ___  Tanya Southerland

5. Meeting Closing

Subject  5.1 Adjournment

Meeting  Dec 6, 2018 - Special Meeting
Category  5. Meeting Closing
Type