



MOUNT VERNON
PUBLIC LIBRARY

WHERE OPPORTUNITY AWAITS

Monday, February 26, 2018 Special Meeting

Monday
5:30
Trustee's Room

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Feb 26, 2018 - Special Meeting

Category 1. Meeting Opening

Type Procedural

The Special meeting of Monday February 26, 2018, was called to order at 5:48 p.m. by Trustee Oscar Davis, Jr.

Subject **1.2 Roll Call**

Meeting Feb 26, 2018 - Special Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustee's present: Oscar Davis Jr., Cathlin Gleason (arrived at 5:48p.m.), Brian Johnson, Darren Morton.

Trustee absent: Tanya Southerland

Also present was: Juan Jaramillo; Chief Accountant Clerk, Jose Alvelo; Treasurer, Evania Thompson; Library Director, and Doreen McQueen; Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Feb 26, 2018 - Special Meeting

Category 1. Meeting Opening

Type Procedural

Pledge of Allegiance led was by Trustee Brian Johnson.

Subject **1.4 Acceptance of Agenda**

Meeting Feb 26, 2018 - Special Meeting
 Category 1. Meeting Opening
 Type Action
 Recommended Action Motion to approve the agenda

Upon a motion made by Brian Johnson, seconded by Darren Morton, the Board approved the agenda for the Special Board Meeting of Monday February 26, 2018. The vote carried 3 yes and 0 no.

Yea	Nay	Abstained	Trustees
X	___	___	Oscar Davis, Jr.,
X	___	___	Cathlin Gleason
___	___	___	Brian G. Johnson
X	___	___	Darren M. Morton
___	___	___	Tanya Southerland

2. Finance

Subject 2.1 Check Signing Resolution#0028-18

Meeting Feb 26, 2018 - Special Meeting
 Category 2. Finance
 Type Action

Recommended Action WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated February 21, 2018 as payment for Black Westchester Magazine, which is within the approved budget for the fiscal year ending June 30, 2018. The listing for the check is attached to this Resolution, check number #13180 totaling \$750.00 for Publicity and Printing.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

Trustee Gleason: The strategic plan was put together for a purpose. No where in the budget presented does it shows the things the library needs, remodeling circulation, children programs, more staff, carpeting, teen area, etc. There is nothing tangible in the budget presented.

The Director stated, that her and Jose had spoke but they had not made any decisions.

Trustee Johnson: there should be milestones, set goal markers! We will never get outside money if we can not articulate what our needs are.

Trustee Morton: How much will each proposed percentage effect each household? What are the fixed expenses? The problem the trustee's are having is the library is being managed and not being led. Neither of you (director, and Treasurer) are leading nor have expressed the financial vision. Where is the capital fund? You must still think how we can best manage the library. Is there an operational gap? Leadership for the library must take an assertive roll. If the director is in every meeting then the Board should be briefed on the needs of the library.

Trustee final remarks

Trustee Davis: The budget proposal must go back and be re-done

Trustee Gleason: there isn't a lot of time you must go back and get this fixed

Trustee Johnson: this must be done by next Wednesday 3/7/18

File Attachments

Proposed Budget Scenarios - Fiscal Year July 1, 2018 to June 30 ,2019.pdf (56 KB)

4. Executive Session

Subject **4.1 Executive Session**

Meeting Feb 26, 2018 - Special Meeting

Category 4. Executive Session

Type

Upon a motion made by Darren Morton, seconded by Brian Johnson, the Board entered into executive session at 6:27p.m. to discuss personnel matters. Executive session ended at 6:58p.m.

5. Meeting Closing

Subject **5.1 Adjournment**

Meeting Feb 26, 2018 - Special Meeting

Category 5. Meeting Closing

Type

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson the special meeting of Monday February 26, 2018 adjourned at 7:01p.m.