



**Monday, July 10, 2017  
Special Meeting**

**Monday  
6:30  
Trustees' Room**

## **1. Meeting Opening**

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**Subject**                    **1.1 Call To Order**

Meeting                    Jul 10, 2017 - Special Meeting

Category                    1. Meeting Opening

Type                        Procedural

The meeting was called to order at 6:46 p.m. by Trustee Oscar Davis.

**Subject**                    **1.2 Roll Call**

Meeting                    Jul 10, 2017 - Special Meeting

Category                    1. Meeting Opening

Type                        Action, Procedural

Trustees present- Trustees: Oscar Davis, Cathlin Gleason, Darren Morton.

Trustees Absent: Brian Johnson, Na'im Tyson.

Also present was: Tonya Southerland; Trustee Elect, Juan Jaramillo; Chief Accountant Clerk, Jose Alvelo; Treasurer, Evania Thompson; Interim Director, and Doreen McQueen; Administrative Assistant.

**Subject**                    **1.3 Pledge of Allegiance**

Meeting                    Jul 10, 2017 - Special Meeting

Category                    1. Meeting Opening

Type                        Procedural

Pledge of Allegiance led by Evania Thomspson.

**Subject**                    **1.4 Acceptance of Agenda**

Meeting                    Jul 10, 2017 - Special Meeting

Category                    1. Meeting Opening

Type Action  
 Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Darren Morton, the Board accepted the agenda for the Special meeting of Monday July 10,2017.

The vote carried 3 yes 0 no.

**2. Finance**

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**Subject 2.1 Funds Transfer- Self Check Resolution#00073-17**  
 Meeting Jul 10, 2017 - Special Meeting  
 Category 2. Finance  
 Type Action  
 Recommended Action WHEREAS, the Interim Director of the Mount Vernon Public Library, requests the approval of the attached Self Check Out Kiosk Funds’ Transfer Authority.

**WHEREAS, the Board shall have the power to make transfers of funds between and within functional unit appropriations**

**WHEREAS, Transfers are most commonly done because of staff turnover or changes in building assignment; shortages due to unanticipated expenses or changes required in services.**

**NOW, THEREFORE, be it**

**RESOLVED,** that upon the request of the Director, and as per the recommendations of the technology and the finance committees, the Board of Trustees for the Mount Vernon Public Library, has approved, adopted, and authorized the reallocation of budgeted funds in the amount of \$25,828.00 from line item 4501.01 (Professional Salaries) to Line item 7901.01 ( Furniture, Fixtures & Equipment).

Upon a motion made by Cathlin Gleason, seconded Darren Morton, **the Board agreed to pull Resolution#00073-17. The Resolution will be brought back at a later date.** The vote carried 3 yes, and 0 no.

Yea	Nay	Abstained	Trustees
X___	___	___	Oscar Davis, Jr.,
___	___	___	Brian G. Johnson
X___	___	___	Cathlin Gleason
X___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

Submitted By: Evania Thompson

File Attachments  
 P.O. Self Check Kiosk.pdf (3,479 KB)  
 Budget Transfer reallocations.pdf (199 KB)  
 Mount Vernon PL\_SelfCheck Quote\_ Revised with Cash Coin option\_revised 070317.pdf (202 KB)  
 Mount Vernon PL\_RFID Tags and Programmng Pad Quote\_070317(1).pdf (132 KB)

**3. Personnel**

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**Subject 3.1 New Hires Resolution #00077-17**

Meeting Jul 10, 2017 - Special Meeting

Category 3. Personnel

Type Action

Recommended Action A RESOLUTION TO ACCEPT NEW HIRES  
WHEREAS, the Interim Director of the Mount Vernon Public Library recommends to the Board the following employee changes,  
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

***NOW, THEREFORE, be it***

***RESOLVED***, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the hire and resignation of the following people:

Approve the appointment of:

**George McClendon**, as a Part-time Aide for the Maintenance Department, supervised by Chris Francis beginning on 7/10/2017 and end 8/31/2017. Part-time aides may work 17.5 hours per week at a salary of \$10.00 per hour.

**Ko Jo Gordon**, as a Part-time Aide for the Community Outreach Department supervised by Cathy Webb beginning on 7/10/2017 and end 8/31/2017, Part-time aides may work 17.5 hours per week at a salary of \$10.00 per hour.

**Jason Boney**, as a Part-time Aide for the Community Outreach Department supervised by Cathy Webb beginning on 7/10/2017 and end 8/31/2017, Part-time aides may work 17.5 hours per week at a salary of \$10.00 per hour.

**Bre'Anna McQueen**, as a Part-time Aide for the Community Outreach Department supervised by Cathy Webb beginning on 7/10/2017 and end 8/31/2017, Part-time aides may work 17.5 hours per week at a salary of \$10.00 per hour.

**Aliya John**, as a Part-time Aide for the Children Room Department, supervised by Scott Griffith beginning on 7/10/2017 and end 8/31/2017, Part-time aides may work 17.5 hours per week at a salary of \$10.00 per hour.

**Denzel Covington**, as a Part-time Aide for the Children Room Department, supervised by Scott Griffith beginning on 7/10/2017 and end 8/31/2017, Part-time aides may work 17.5 hours per week at a salary of \$10.00 per hour.

**LaShawn Brady**, as a Part-time Aide for the Children Room Department, supervised by Scott Griffith beginning on 7/10/2017 and end 8/31/2017, Part-time aides may work 17.5 hours per week at a salary of \$10.00 per hour.

All salaries will come from the Non Professional Budget line#4550.01.

Upon a motion made by Cathlin Gleason, seconded Darren Morton, **the Board agreed to pull Resolution#00077-17. The Resolution will brought back for the regular meeting schedule July 10, 2017 with all the required back up documents.** The vote carried 3 yes, and 0 no.

Yea	Nay	Abstained	Trustees
X___	___	___	Oscar Davis, Jr.,
___	___	___	Brian G. Johnson
X___	___	___	Cathlin Gleason
X___	___	___	Darren M. Morton
___	___	___	Na'im R. Tyson

## 4. Meeting Closing

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**Subject**                    **4.1 Adjournment**

Meeting                    Jul 10, 2017 - Special Meeting

Category                    4. Meeting Closing

Type

The Special meeting for Monday July 10, 2017 adjourned at 7:07 p.m.