



Tuesday, June 1, 2021
Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting

Tuesday

6:30
Via Zoom
<https://www.facebook.com/mountvernonpubliclibrary>

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Jun 1, 2021 - Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting

Category 1. Meeting Opening

Type Procedural

The Special meeting of Tuesday June 1, 2021 was called to order at 6:34 p.m. by Oscar Davis Jr.

Subject **1.2 Roll Call**

Meeting Jun 1, 2021 - Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees present: Cathlin Gleason (left at 7:03pm), Brian Johnson, Oscar Davis Jr., Hope Marable (joined at 6:45), and Judy Williams Davis (joined at 6:45pm).

Also present was: Timur Davis; Director, and Doreen McQueen; Administrative Assistant

Subject **1.3 Pledge of Allegiance**

Meeting Jun 1, 2021 - Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting

Category 1. Meeting Opening

Type Procedural

Pledge of allegiance was led by Brian Johnson
The Pledge of Allegiance

I pledge Allegiance to the flag
of the United States of America
and to the Republic for which it stands,

one nation under God, indivisible,
with Liberty and Justice for all.

Subject **1.4 Acceptance of Agenda**

Meeting Jun 1, 2021 - Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Trustee Davis requested to amend the agenda. The new business category 3, items removed were resolutions #0038-21 City Quiet Window Bid, #0040-21 Public Relations, and #0039-21 Century Protective Security, the Board were unable to review items to cast a vote. They will be presented at the next Board meeting

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved the amended agenda for the Special meeting of Tuesday June 1, 2021. The vote carried 3 yes and 0 no.

Yea	Nay	Abstain	Trustees
X			Oscar Davis, Jr.
X			Cathlin Gleason
X			Brian Johnson
			Hope Marable * not present for the vote
			Judy Williams-Davis * not present for the vote

2. Finance

Subject **2.1 Funds Transfer Resolution #0047-21**

Meeting Jun 1, 2021 - Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting

Category 2. Finance

Type

MOUNT VERNON PUBLIC LIBRARY BOARD OF TRUSTEES FUNDS TRANSFER

RESOLUTION #0047-21

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the

tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorized the transfer of exactly \$292,018.51 (Two hundred ninety two thousand eighteen dollars and fifty one cents from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$292,018.51 (Two hundred ninety two thousand eighteen dollars and fifty one cents from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board approved and adopted resolution #0047-21. The vote carried 3 yes and 0 no.

Yea	Nay	Abstain	Trustees
X			Oscar Davis, Jr.
X			Cathlin Gleason
X			Brian Johnson
			Hope Marable * not present for the vote
			Judy Williams-Davis * not present for the vote

Subject 2.2 Check Signing Resolution #0048-21

Meeting Jun 1, 2021 - Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting

Category 2. Finance

Type

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
CHECK SIGNING RESOLUTION #0048-21**

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2021, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated May 19, 2021, 2020 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June

30, 2021. A listing of such checks is attached to this Resolution and includes consecutive check numbers totaling \$135,206.51. After grouping these checks according to their respective purpose, a total \$3,499.62 was for Book expenses, \$1,489.80 was for Audio Visual expenses, \$29.96 was for Periodicals expenses, \$1,212.57 was for New Technology, \$1,000.00 was for Program expenses-MV, \$915.47 was for Supplies expenses-Main, \$530.23 was for Telephone – Telecommunication Exp., \$800.00 was for Postage Exp.-Main(UPS), \$81.00 was for Postage Exp.-MV(USPS), \$79.00 was for Office expense, \$25.00 was for Conference Exp., \$1,059.30 was for Professional Dev. Fees, \$1,250.00 was for Equipment Maint. Exp.MV, \$437.35 was for Miscellaneous Exp.-MV, \$1,099.42 was for Fuel Exp., \$2,709.92 was for Custodial supplies, \$790.59 was for Miscellaneous Build. Exp.-MV, \$118,197.28 was for Hospital & Medical Insurance Expense.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

Upon a motion made by _____, seconded by _____, the Board approved and adopted resolution #0048-21. The vote carried ___ yes and ___ no.

Yea	Nay	Abstain	Trustees
_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Brian Johnson
_____	_____	_____	Hope Marable

3. New Business

Subject	3.1 MWF COVID 19 SANITATION Resolution #0045-21
Meeting	Jun 1, 2021 - Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting
Category	3. New Business
Type	

Mount Vernon Public Library

Board of Trustees
Resolution #0045-21(Amended as stated below)

A RESOLUTION TO APPROVE DONATION OF SERVICES FROM MFW NEW YORK LLC TO PROVIDE COVID-19 SANITIZING

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board, authorization for MFW New York LLC to provide Covid-19 Sanitizing once a week a once a week,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized MFW NEW YORK LLC to provide Covid19 Sanitation Cleaning once a week. Duration of services and time will be confirmed and outline in the MOU attached to this resolution.

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved and adopted resolution #0045-21. The vote carried 5 yes and 0 no.

Yea	Nay	Abstain	Trustees
X			Oscar Davis, Jr.
X			Judy Williams-Davis
X			Cathlin Gleason
X			Brian Johnson
X			Hope Marable

Subject 3.2 Part Time Maintenance Cleaner Extension Resolution #0046-21

Meeting Jun 1, 2021 - Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting

Category 3. New Business

Type

Mount Vernon Public Library
Board of Trustee
Resolution #0046-21

A RESOLUTION TO EXTEND THE EMPLOYMENT OF THE TWO (2) ON CALL PART TIME PIER-DIEM MAINTENANCE CLEANERS

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the need to extend the employment of the 2 (two) Pier-Diem part- time maintenance cleaners,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the continuing employment of 2 (two) Pier-Diem part- time cleaners for the

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5. Meeting Closing

Subject

5.1 Adjournment

Meeting

Jun 1, 2021 - Special Meeting 6/1/2021 Items from 5/18/2021 Regular Meeting

Category

5. Meeting Closing

Type

Upon a motion made by Brian Johnson, seconded by Hope Marable, the Board adjourned the meeting at 7:15 p.m.