



**Monday, June 14, 2021
Special Meeting**

**Monday
6:30 p.m.
Via Zoom
<https://www.facebook.com/mountvernonpubliclibrary>**

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Jun 14, 2021 - Special Meeting

Category 1. Meeting Opening

Type Procedural

The Special meeting was called to order at 6:35 p.m. by Oscar Davis J.r..

Subject **1.2 Roll Call**

Meeting Jun 14, 2021 - Special Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustee present: Cathlin Gleason, Judy Williams-Davis (arrived 6:48), Hope Marable (arrived 6:49), Vivien Salmon, and Oscar Davis, Jr.

Also present was: Bob Jahelka, and Anthony Carrella; DSJCPA Accounting, Marcus Griffith Chief Accountant Clerk, Timur Davis; Library Director, and Doreen McQueen; Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Jun 14, 2021 - Special Meeting

Category 1. Meeting Opening

Type Procedural

Pledge of Allegiance was led by Vivien Salmon.

Subject **1.4 Acceptance of Agenda**

Meeting Jun 14, 2021 - Special Meeting
 Category 1. Meeting Opening
 Type Action
 Recommended Action Motion to approve the agenda

Upon a motion made by Judy Williams-Davis, seconded by Cathlin Gleason, the Board approved the agenda for the Special meeting of Monday June 14, 2021. The vote carried 4 yes and 0 no.

2. Executive Session

Subject 2.1 Executive Session
 Meeting Jun 14, 2021 - Special Meeting
 Category 2. Executive Session
 Type

The Board enter into executive session at 7:22 p.m. to discuss financial matters. Executive session ended at 8:07 p.m.

3. New Business

Subject 3.1 Accounting Firm DSJCPA Resolution #0049-21
 Meeting Jun 14, 2021 - Special Meeting
 Category 3. New Business
 Type

**Mount Vernon Public Library
 Board of Trustees
 Resolution #0049-21**

**A RESOLUTION TO ACCEPT HIRE DSJ CPA LLP ACCOUNTING FIRM
 AMENDED SEE BELOW**

WHEREAS, the Trustees of the Mount Vernon Public Library resolve to enter into contractual agreement with DSJ (Demasco, Sena, and Jahelka) LLP, accounting firm. The financial firm to review and oversee the financial processes and procedures.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the hiring of DSJCPA accounting firm and will be expensed from professional services account #6150.01.

This resolution failed

Trustee Gleason -yes

Trustee Williams-Davis - no

Trustee Marable - no, this vendor should not be in a servant capacity and treasurer capacity

Trustee Salmon- no

Trustee Davis- Abstained

Trustees' concerns

Hope Marable- the services should not be together there should be two (2) separates resolutions 1 for reconciliation of records and 1 for treasurer

Vivien Salmon- the person handling the treasurer position will they be handled though DSJ or an outside company and will they be on premises working

Vivien Salmon- is it written in the contract to terminate the services if we are not satisfied?

Judy Williams-Davis & Hope Marable - not a good idea that this company oversees both functions

Judy Williams-Davis - Trustee Salmon asked Bob if the position of treasurer would be filled from his staff and he said yes, and that can't be

Judy Williams-Davis- The CFO should not be a company that can not come into the building. The CFO of the library should be duly vetted and hired by this Board

Oscar Davis- request that DSJ provide resume of all the personnel from DSJ that will be working on the library's account

Responses

Bob (DSJ)-

- The reconciliation and the treasurer duties can be separated into two (2) contracts
- Treasurer will start out virtually, and is not a full time position for them
- The contracts will have the clause added that the contract can be null and void at anytime if the library is not pleased, they will confirm where they have added the information on contract.
- The treasurer position with not be outsourced, it will be filled with someone within DSJ that has the credentials they can report to the Board or whoever we choose

Vote to re-consider the resolution with changes stated

Upon a motion made by Vivien Salmon, seconded ny Cathlin Gleason, the Board is recalling resolution #0049-21. The vote has 4 yes and 1 abstain

Cathin Gleason - Yes

Judy Williams-Davis - Yes

Hope Marble- Abstained, there should be 2 separate resolutions

Vivien Salmon -Yes

Oscar Davis Jr. - Yes

**Mount Vernon Public Library
Board of Trustees
Resolution #0049-21**

**A RESOLUTION TO HIRE DSJ CPA LLP ACCOUNTING FIRM
(Amended)**

WHEREAS, the Trustees of the Mount Vernon Public Library resolve to enter into contractual agreement with DSJ (Demasco, Sena, and Jahelka) LLP, accounting firm. The financial firm is to review and complete Phase I and Phase II of the library financial processes and procedures.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the hiring of DSJCPA accounting firm to complete phase I and phase II of reconciling the libraries finances. DSJ agrees that the Board of Trustees may break this agreement at any time and DSJCPA will revised the contractual agreements to separate the reconciliation and treasurer assignments. This service will be expensed from professional services account #6150.01.

Upon a motion made by Cathlin Gleason, seconded by Hope Marable, the Board approved and adopted resolution #0049-21. The vote carried 5 yes and 0 no.

Yea Nay Abstain Trustees

- X _____ Oscar Davis, Jr.
- X _____ Judy Williams-Davis
- X _____ Cathlin Gleason
- X _____ Hope Marable
- X _____ Vivien Salmon

Subject **3.2 DSJCPA Temporary Treasurer Resolution #0050-21**

Meeting Jun 14, 2021 - Special Meeting

Category 3. New Business

Type

**Mount Vernon Public Library
Board of Trustees
Resolution #0050-21**

**A RESOLUTION TO HIRE DSJ CPA LLP ACCOUNTING FIRM
TEMPORARY TREASURER**

WHEREAS, the Trustees of the Mount Vernon Public Library resolve to enter into contractual agreement with DSJ (Demasco, Sena, and Jahelka) LLP, accounting firm to fill the treasurer position for 90 days.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the hiring of DSJCPA accounting firm to fill the library treasurer position for 90 days. DSJ agrees that the Board of Trustees may break this agreement at any time and DSJCPA understands we will be accepting resumes and re-advertising for the treasurer position. DSJCPA will revised the contractual agreements to separate the reconciliation and treasurer assignments. This service will be expensed from professional services account #6150.01.

Yea Nay Abstain Trustees

- X _____ Oscar Davis, Jr.
- X _____ Judy Williams-Davis
- X _____ Cathlin Gleason
- X _____ Hope Marable
- X _____ Vivien Salmon

4. Meeting Closing

Subject	4.1 Adjournment
Meeting	Jun 14, 2021 - Special Meeting
Category	4. Meeting Closing
Type	

Upon a motion made by Hope Marable, seconded by Vivien Salmon, the Special meeting of Monday June 14, 2021 adjourned at 8:38 p.m. The vote carried 4 yes, 0 no.