



**Friday, March 16, 2018  
Special Meeting**

**Friday  
5:30 P.M.  
Trustees' Room**

**1. Meeting Opening**

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**Subject**                    **1.1 Call to Order**

Meeting                    Mar 16, 2018 - Special Meeting

Category                    1. Meeting Opening

Type

The special meeting of Friday March 16, 2018 was called to order by Trustee Davis at 5:38 pm.

**In the absence of the administrative assistant and Board secretary Trustee Davis appointed Trustee Cathlin Gleason as secretary for the special meeting of Friday March 16, 2018, to record the meeting minutes.**

**Subject**                    **1.2 Roll Call**

Meeting                    Mar 16, 2018 - Special Meeting

Category                    1. Meeting Opening

Type                        Action, Procedural

Trustees presents: Oscar Davis Jr., Cathlin Gleason, and Brian Johnson, and Darren Morton arrived at ( )  
Trustees absent: Tanya Southerland

Also present was: no public attended

**Subject**                    **1.3 Pledge of Allegiance**

Meeting                    Mar 16, 2018 - Special Meeting

Category                    1. Meeting Opening

Type                        Procedural

Pledge of Allegiance was led by Brian Johnson.

**Subject**                    **1.4 Acceptance of Agenda**

Meeting Mar 16, 2018 - Special Meeting  
 Category 1. Meeting Opening  
 Type Action  
 Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board accepted the agenda for the Special meeting of Friday March 16,2018, at the request of Trustee Johnson item 2.1 PLDA Conference resolution will be moved down to 2.6 on the agenda until other trustees arrive.

Upon a motion made by Brian Johnson, seconded by Cthlin Gleason, the PLDA resolution was moved to item 2.6 on the agenda.

The vote carried 3 yes 0 no.

## **2. New Business**

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**Subject 2.1 PLDA Conference Attendance Resolution#0034-18**

Meeting Mar 16, 2018 - Special Meeting

Category 2. New Business

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of the following staff to attend at the Public Library Association Conference taking place in Philadelphia, PA from March 21-24, 2018

**WHEREAS**, the Director of the Mount Vernon Public Library recommends the approval of the following staff to attend at the Public Library Association Conference taking place in Philadelphia, PA from March 21-24, 2018

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve and authorize May Wu (Xiao Yuan Wu), and Deborah Nelson to attend the PLA conference

**NOW, THEREFORE, be it**

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the attendance of May Wu (Xiao Yuan Wu), and Deborah Nelson to attend at the Public Library Association Conference in Philadelphia, PA., from March 21-24, 2018.

Upon a motion made Brian Johnson, seconded by Darren Morton.

On the question,

Trustee Morton ask for a report back, to the Board should the resolution passes and that the training would be a waste of resources.

Trustee Johnson expressed all staff needs training.

Trustee Gleason expressed she would not support the training unless the policy is changed and is less vague. She also mentioned she would like a better understanding of each department to determine what training is necessary for that department.

Yea	Nay	Abstain	Trustees
_____	X_____	_____	Oscar Davis, Jr.
_____	_____	X_____	Cathlin Gleason
X_____	_____	_____	Brian G. Johnson
X_____	_____	_____	Darren M. Morton
_____	_____	_____	Tanya Southerland

**Motion for Resolution #0034-18 does not pass and will not come back before the Board.**

Trustee Gleason mentioned that there is a active shooting training scheduled for April 5, 2018 from 10 am - 1pm.

**Subject**                      **2.2 Proposed Budgets**

Meeting                        Mar 16, 2018 - Special Meeting

Category                        2. New Business

Type

The Director presented her vision for the library to the Board via PowerPoint.

Questions and comments on the presentation

**Trustee Johnson** questioned the feasibility of of the technology at this time amd how to implement it.

**Director's response:** Deborah Nelson is being trained now and David Cambillo will implement for the teen technology center.

**Trustee Johnson:** What is the need for the disability section of the presentation in regards to the deaf and blind patrons and if there is a need in the community and if any other libraries in Westchester have these services? Trustee Johnson mentioned the services for Veterans and if the Director is familiar with the city's services that are offered.

**Director's response:** She has experienced trouble contacting the city person in charge but finally spoke with Bolivar at the city and the city personnel requested the Director to look into this for the department.

Trustee Gleason questioned the Mosio and the fact that if no one has it, how will it work. The Director stated that it works for anyone who has a phone.

Trustee Gleason asked about the fees in the budget of \$3000, and are we are taking the WLS up on the offer of training services.

Trustee Davis asked about the mobile computing lab and we have laptops downstairs that he provided this administration about using Cloud computer connected to the internet. Would it be wise to purchase new laptops or use the already purchased machines and use VDI virtual desktop. There would be no additional cost but we would contract and outside service to maintain them. Trustee Davis also mentioned the Mac computers that are not

being used. His concerns are that the library has big ideas but we are not using the equipment we have.

The Director mentioned, that the ideal situation would be that someone else would purchase this for example, CDBG grant. Bolivar with the city mentioned another funding source.

Trustee Davis suggested that the use needs an assessment and advised the director on weeding books and mentioned each department should have someone weed for that department, and the Law Library needs to be redone and this should be a priority. He also suggested hiring a law librarian. The Director stated the teens supervised by Cathy Webb are doing weeding. The Director, turns the presentation over to Jose Alvelo the Treasurer.

Treasurer Jose Alvelo, recommends a 1.5%. Jose mentioned that all positions are fully funded \$304,000 will come from the reserved funds. Taking the money from the reserve so it won't be such a burden on the taxpayers.

Trustee Johnson mentioned, public private and public public partnerships could offset some costs, and he has heard nothing on how we could address that.

File Attachments  
Proposed Budget 2018-2019 As Revised At 1.5%.pdf (54 KB)

**Subject**                    **2.3 Tax Cap Resolution#0031-18**

Meeting                    Mar 16, 2018 - Special Meeting

Category                    2. New Business

Type                        Action

Recommended Action    At a duly called meeting of the Board of Trustees of the Mount Vernon Public Library,

**MOUNT VERNON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**

**TAX CAP RESOLUTION# 0031-18**

At a duly called meeting of the Board of Trustees of the Mount Vernon Public Library, held on March 16,2018, upon a motion made by Brian Johnson, and seconded by Cathlin Gleason, the following resolution was considered

RESOLVED that, pursuant to General Municipal Law § 3-c(5), the Board of Trustees of the Mount Vernon Public Library overrides, for the purpose of the Mount Vernon Public Library 2018-19 Fiscal Year budget, the tax levy limit imposed by Municipal Law §3-c(3).

Dated: March 16, 2018

Oscar Davis  
Secretary

Vote: In Favor  
Opposed  
Abstentions

**Subject**                    **2.4 Election & Budget Vote Resolution#0032-18**

Meeting                    Mar 16, 2018 - Special Meeting

Category                    2. New Business

Type                        Action

Recommended Action    At a duly called meeting of the Board of Trustees of the Mount Vernon Public Library,

MOUNT VERNON PUBLIC LIBRARY  
BOARD OF TRUSTEES

**ELECTION & BUDGET VOTE RESOLUTION #0032-18**

At a duly called meeting of the Board of Trustees of the Mount Vernon Public Library, held on March 16, 2018, upon a motion made by Brian Johnson, and seconded by Darren Morton, the following resolution was considered

WHEREAS, the Board of Trustees is authorized by the Education Law to call a special district meeting of the Mount Vernon City School District to ask the voters to vote on a tax levy to support the operating budget of the Library and the election of Trustees, and

WHEREAS, the Board of Trustees finds that it is necessary and desirable to conduct a special district meeting of the voters of the Mount Vernon City School District for the purpose of voting on a tax levy to support the operating budget of the Library and to elect Trustee to fill three (3) vacancies on the Board created by the expiration of the terms of Trustees Oscar Davis, Brian Johnson, and Darren Morton.

NOW therefor be it

RESOLVED that, pursuant to Section 260 of Education Law the Board of Trustees calls a special district meeting of the Mount Vernon City School District to be held on May 8, 2018, from the hours of 7:00 a.m. to 9:00 p.m., for the purpose of submitting to the voters of said District a proposed tax levy to support the operating budget of the Mount Vernon Public Library and electing three trustees, and it is further

RESOLVED that, pursuant to Section 260 of the Education Law, the special district meeting shall be established, noticed, and conducted in the same manner and to the same extent as such a meeting would be conducted by the Board of Education, except that the Board of Trustees shall make all determinations and take all action in respect thereto otherwise required of the Board of Education, and except that the meeting shall not be held in the election districts established by the Board of Education, but shall be

held at the Mount Vernon Public Library located at 28 South 1<sup>ST</sup> Avenue, Mount Vernon, New York, and it is further

RESOLVED that, the Board of Trustees authorizes the Library Director to incur costs necessary to conduct the election, including but not limited to printing, postage, publication fees, inspector fees, technician fees, supplies, and professional services which shall be paid by the Library upon presentation to the Board of Trustees of authenticated vouchers in accordance with its usual and customary payment procedures, and it is further

RESOLVED that, the Library Director, in conjunction with a consultant and counsel shall cause the legal notice required under the Education Law to be published in the two official newspapers of the Mount Vernon City School District, and it is further

RESOLVED that, pursuant to Sections 259 and 260 of the Education Law, the Board of Trustees of the Mount Vernon Public Library will submit the following question to the voters of the Mount Vernon City School District at the special district meeting to be held on May 8, 2018:

Shall the sum of \$47,685,386.00 be raised by annual levy of a tax upon the taxable real property within the Mount Vernon City School District for the purpose of funding the operating budget of the Mount Vernon Public Library?

YES 4 NO 0

and it is further

RESOLVED that Sections 260 of the Education Law, the Board of Trustees of the Mount Vernon Public Library will submit the election of three persons to serve as Trustee of the Library, elected at large, for five (5) year terms beginning on July 1, 2018 and ending June 30, 2023, caused by the expiration of the terms Trustees Oscar Davis, Brian Johnson, and Darren Morton, to voters of the Mount Vernon City School District at the special district meeting to be held on May 8, 2018.

Dated: March 16, 2018

Oscar Davis Jr.  
Secretary

Vote: In Favor 4  
Opposed 0  
Abstentions 0

**Subject**                    **2.5 Legal Notice Resolution#0033-18**

Meeting                    Mar 16, 2018 - Special Meeting

Category                    2. New Business

Type Action

Recommended Action NOTICE IS HEREBY GIVEN

**MOUNT VERNON PUBLIC LIBRARY  
NOTICE OF SPECIAL MEETING OF THE  
MOUNT VERNON CITY SCHOOL DISTRICT  
RESOLUTION# 0033-18**

**NOTICE IS HEREBY GIVEN** that on Tuesday May 8, 2018, between the hours of 7:00 A.M. and 9:00 P.M., a special district meeting of the Mount Vernon City School District will be held to take votes on the following issues:

PROPOSITION #1 - Shall the sum of \$4,685,386 be raised by annual levy of a tax upon the taxable real property within the Mount Vernon City School District for the purpose of funding the operating budget of the Mount Vernon Public Library?

and

The election of three Trustees, at large, for a full five (5) year terms ending June 30, 2023, caused by the expiration of the terms of Trustees Oscar Davis, Brian Johnson, and Darren Morton.

**NOTICE IS ALSO GIVEN** that votes on the above issues will be taken on Tuesday, May 8, 2018 between the hours of 7:00 A.M. and 9:00 P.M. at the Mount Vernon Public Library, located at 28 South 1<sup>st</sup> Avenue, Mount Vernon, New York;

**NOTICE IS FURTHER GIVEN** that the Board of Registration shall meet on April 24, 2018 from 11:00 A.M. until 5:00 P.M. at the Mount Vernon Public Library, located at 28 South 1<sup>st</sup> Avenue, Mount Vernon, New York, for the purpose of preparing a register of the said qualified voters of the school district for the special district meeting, at which time any person shall be entitled to have his/her name placed upon such register, provided that at such meeting of the Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at said special district meeting. Additionally, any person otherwise entitled to vote at said special district meeting may register at the Office of the District Clerk of the Mount Vernon City School District on any school day between the hours of 9:00 a.m. and 4:00 p.m. through April 24, 2018. The register of the qualified voters of said School District shall be used by said Board of Registration as the basis for said special district meeting to be held on May 8, 2018. In addition, any person otherwise qualified to vote who is registered with the Board of Elections of Westchester County under the provisions of the Election Law, shall be entitled to vote at said special district meeting without further registration. Immediately upon its completion, said register will be filed in the Mount Vernon Public Library and will be open for inspection by any qualified voter of the District no later than April 24, 2018 to the day of the vote May 8, 2018, on any business day between the hours of 9:00 A.M. and 4:00 P.M.

**NOTICE IS FURTHER GIVEN** that applications for absentee ballots may be obtained at the Mount Vernon Public Library during normal operating hours. If the ballot is to be mailed to the voter, the completed application must be received by the Library no later than seven (7) days before the vote, May 1, 2018. If the ballot is to be delivered personally to the voter, the completed application must be received by the Library no later than 5:00 P.M. on May 7, 2018. Completed absentee ballots must be received by the Library not later than 5:00 P.M. on May 8, 2018.

- A. list of all persons whom absentee ballots shall have been issued will be available in the Library on each of the five days prior to the day of the vote, between the hours of 9:00 A.M. and 4:00 P.M. except Saturdays and Sundays, and on May 8, 2018.

Only qualified voters who are duly registered will be permitted to vote.

Evania Thompson  
Library Director  
MOUNT VERNON PUBLIC LIBR

**Subject**                    **2.6 Budget Calendar & Deadlines**

Meeting                    Mar 16, 2018 - Special Meeting

Category                    2. New Business

Type

File Attachments  
Budget Calendar and Deadlines FYI 2017-2018.pdf (83 KB)

### **3. Executive Session (If Needed)**

### **4. Meeting Closing**

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**Subject**                    **4.1 Adjournment**

Meeting                    Mar 16, 2018 - Special Meeting

Category                    4. Meeting Closing

Type                        Action

Recommended Action    Motion to adjourn meeting.

Upon a motion made by Brian Johnson, seconded by Darren Morton, the Special Board Meeting of Friday March 16, 2018 adjourned at 7:35 pm.