



**Monday, December 9, 2019  
Working Meeting**

**Monday  
6:30  
Trustees' Room**

**1. Meeting Opening**

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**Subject**                    **1.1 Call To Order**  
 Meeting                    Dec 9, 2019 - Working Meeting  
 Category                    1. Meeting Opening  
 Type                        Procedural

The working meeting was called to order at 6:33p.m by Oscar Davis Jr.

**Subject**                    **1.2 Roll Call**  
 Meeting                    Dec 9, 2019 - Working Meeting  
 Category                    1. Meeting Opening  
 Type                        Action, Procedural

Trustees present: Malcolm Clark, Cathlin Gleason, Judy Williams-Davis, Oscar Davis Jr.

Trustees absent: Tanya Southerland

Also present was: Legislator Lyndon Williams, Gerald Dennis; NSSA, Jose Alvelo; Treasurer, Juan Jaramillo; Chief Accountant Clerk, Evania Thompson; Director, Doreen McQueen; Administrator Assistant.

**Subject**                    **1.3 Pledge of Allegiance**  
 Meeting                    Dec 9, 2019 - Working Meeting  
 Category                    1. Meeting Opening  
 Type                        Procedural

Pledge of Allegiance was led by Legislator Lyndon Williams.

**Subject**                    **1.4 Acceptance of Agenda**  
 Meeting                    Dec 9, 2019 - Working Meeting  
 Category                    1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved the agenda for the working meeting of Monday December 9, 2019. The vote carried 4 yes and 0 no.

Yea Nay Abstain Trustees

X\_\_\_ \_\_\_ \_\_\_ Malcolm I. Clark

X\_\_\_ \_\_\_ \_\_\_ Oscar Davis, Jr.

X\_\_\_ \_\_\_ \_\_\_ Judy Williams-Davis

X\_\_\_ \_\_\_ \_\_\_ Cathlin Gleason

\_\_\_ \_\_\_ \_\_\_ Tanya Southerland

## 2. Presentation

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**Subject 2.1 NSSA Proposal- Legislator Lyndon Williams & Mr. Gerald Dennis**

Meeting Dec 9, 2019 - Working Meeting

Category 2. Presentation

Type

Recap of presentation given by Legislator Williams and Gerald Dennis of NSSA.

Legislator Lyndon Williams stated;

He would actively work to promote the program for the Central Library and would like to draw attention locally and nationally.

Mr. Dennis:

- Works to provide children with advance STEM programs, structured for six grades students
- has touched over 2,000 children within his 6 years of service
- 10 week program Mondays & Wednesdays
- Class of 25 students each

Comments by Trustees'

Trustee Gleason expressed this is a great idea, how much space will be needed

Trustee Davis stated; we must make sure the information gets out to the 6 graders, the teen lab needs to be expedited. We also need someone dedicated to marketing for this program.

Legislator Williams will help us brand the library

## 3. New Business

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**Subject 3.1 Budget Vote Calendar Resolution#0164-19**

Meeting Dec 9, 2019 - Working Meeting  
 Category 3. New Business  
 Type

**Mount Vernon Public Library  
 Board of Trustees  
 Board Resolution # 0164-19**

**A RESOLUTION TO APPROVE THE INTERNAL BUDGET VOTE CALENDAR**

**WHEREAS**, the Administration of the Mount Vernon Public Library recommends to the Board that they approve the internal budget vote calendar for the 2020 election,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE, be it**

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of the proposed internal budget vote calendar for 2020.

Trustees reviewed, all budget material must be available for the regular meeting in order to vote, including the cost not to exceed amount.

**Subject 3.2 Extra Hours Resolution #0165-19 ( T. Isacc & D. Kershaw)**  
 Meeting Dec 9, 2019 - Working Meeting  
 Category 3. New Business  
 Type

**Mount Vernon Public Library  
 Board of Trustees  
 Resolution #0165-19**

**RESOLUTION TO APPROVE EXTRA WORK HOURS FOR P.T. LIBRARY- CLERKS  
 TASHAWNA ISSAC & DEBORAH KERSHAW**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board that Part Time Clerks, TaShawna Isaac, and Deborah Kershaw be allowed to work additional hours in order to assist with the Budget Vote Election of 2020.

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

**NOW, THEREFORE, be it**

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that Part Time Library-Clerks TaShawna Isaac, and Deborah Kershaw be permitted to work over their normal 17.5 hour work week to assist with the 2020 Budget Vote Election. Their salary will be expensed from the Non – Professional salaries account 4550.01 at her current rate of pay of \$16.62 per hour.

The Board will vote at next regular meeting.

**Subject**                    **3.3 Donation Resolution #0166-19 (Kurr Foundation)**

Meeting                    Dec 9, 2019 - Working Meeting

Category                    3. New Business

Type

**Mount Vernon Public Library  
Board of Trustee  
A RESOLUTION TO ACCEPT THE KURR FOUNDATION MONETARY DONATION**

**Resolution #0166-19**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board that they accept the Kurr Foundation' monetary donation in the amount of \$2,500 to support the creation of a Teen Lab.

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve the donation,

**NOW, THEREFORE**, *be it*

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the acceptance of the monetary donation made by the Kurr Foundation of \$2,500 dollars; check #0320 in the amount of \$2,500 will be applied to account #4379.02, the Kurr Foundation Grant (Teen-Lab).

The Board has reviewed and will vote at the next regular meeting.

**4. Executive Session (If Needed)**

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**Subject**                    **4.1 Executive session**

Meeting                    Dec 9, 2019 - Working Meeting

Category                    4. Executive Session (If Needed)

Type

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark the Board entered into executive session at 7:33p.m. to discuss personnel matters.

**5. Committee & Library Closing Schedule for Review**

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**Subject**                    **5.1 2020 Committee Schedules January- May**

Meeting                    Dec 9, 2019 - Working Meeting

Category                    5. Committee & Library Closing Schedule for Review

Type

Trustees,

Clarification is still needed for a few committees, please review the attached schedule. The for the January through May of 2020.

**Subject**                    **5.2 2020 Library Closing Schedule**

Meeting                    Dec 9, 2019 - Working Meeting

Category                    5. Committee & Library Closing Schedule for Review

Type

Please review the notation in reference to Independence Day, Saturday July 4th

## **6. Meeting Closing**

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**Subject**                    **6.1 Adjournment**

Meeting                    Dec 9, 2019 - Working Meeting

Category                    6. Meeting Closing

Type

Upon a motion made by Malcolm Clark, seconded by Cathlin Gleason, the working meeting of Monday December 9, 2019 adjourned at 7:57p.m. The vote carried 4 yes and 0 no.