Tuesday, February 13, 2018
Working Meeting

Tuesday
6:30
Trustees' Room

1. Meeting Opening

Subject 1.1 Call To Order
Meeting Feb 13, 2018 - Working Meeting
Category 1. Meeting Opening
Type Procedural

The meeting was called to order at 6:58pm by Trustee Oscar Davis Jr.

Subject 1.2 Roll Call
Meeting Feb 13, 2018 - Working Meeting
Category 1. Meeting Opening
Type Action, Procedural

Trustee's present: Oscar Davis Jr., Brian Johnson, Darren Morton
Trustee's absent: Cathlin Gleason, Tanya Southerland

Also present was: Juan Jaramillo; Chief Accountant Clerk, Evania Thompson; Director, and Doreen McQueen; Administrative Assistant.

Subject 1.3 Pledge of Allegiance
Meeting Feb 13, 2018 - Working Meeting
Category 1. Meeting Opening
Type Procedural

Pledge of Allegiance led was Trustee Darren Morton.

Subject 1.4 Acceptance of Agenda
Meeting Feb 13, 2018 - Working Meeting
Category 1. Meeting Opening
Upon a motion made by Brian Johnson, seconded by Darren Morton the Board approved the agenda for the working meeting of Tuesday February 13, 2018.

### 2. Old Business

### 3. New Business

**Recommendation Action** Motion to approve the agenda

**WHEREAS,** Director of the Mount Vernon Public Library recommends to the Board that they approve the acceptance of the Energy Services Program Master Cost Recovery Agreement of the Power Authority of the State of New York

**WHEREAS,** Board of Trustees for the Mount Vernon Public Library, have to approve this recommendation,

**NOW, THEREFORE,** be it

**RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of the Energy Services Program Master Cost Recovery Agreement of the Power Authority of the State of New York. The Power Authority will prepare a comprehensive energy efficiency audit of the Library that will determine areas of energy consumption and savings. The contract fee for this service is $6720.00 and will be expensed from line #6650.01 Building Repairs.

Trustee Johnson questioned, "why does the contract list city hall as the project name?"

Before the item is presented at the regular board meeting of February 21, 2018 the contract must be changed to Mount Vernon Public Library. Level II energy Audit.

**File Attachments**
- NYPA Documents Contract.pdf (1,794 KB)
- NYPA Cost Recovery Agreement Doc..pdf (66,130 KB)
- NYPA Capital Project Terms.pdf (8,235 KB)

### 4. Finance

### 5. Personnel

**Recommendation Action** Motion to approve the agenda

**Subject** 3.1 New York Power Authority Resolution#0016-18

**Meeting** Feb 13, 2018 - Working Meeting

**Category** 3. New Business

**Type** Action

**Recommended Action** WHEREAS, Director of the Mount Vernon Public Library recommends to the Board that they approve the acceptance of the Energy Services Program Master Cost Recovery Agreement of the Power Authority of the State of New York

**WHEREAS,** Board of Trustees for the Mount Vernon Public Library, have to approve this recommendation,

**NOW, THEREFORE,** be it

**RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of the Energy Services Program Master Cost Recovery Agreement of the Power Authority of the State of New York. The Power Authority will prepare a comprehensive energy efficiency audit of the Library that will determine areas of energy consumption and savings. The contract fee for this service is $6720.00 and will be expensed from line #6650.01 Building Repairs.

Before the item is presented at the regular board meeting of February 21, 2018 the contract must be changed to Mount Vernon Public Library. Level II energy Audit.

**Subject** 5.1 J. Boney Resolution #0012-18

**Meeting** Feb 13, 2018 - Working Meeting

**Category** 5. Personnel
WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

Jason Boney, a provisional part-time summer library aide hired to work for the Community Outreach department beginning July 10, 2017 through August 10, 2017. This resolution is to terminate him from payroll effective February 1, 2018.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

George McClendon, a provisional part-time summer library aide hired to work for the Maintenance department beginning July 10, 2017 through August 10, 2017. This resolution is to terminate him from payroll effective February 1, 2018.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.
WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes, 

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations, 

NOW, THEREFORE, be it 

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of: 

Aliyah John, a provisional part-time summer library aide hired to work for the Children’s room beginning July 10, 2017 through August 10, 2017. This resolution is to terminate her from payroll effective February 1, 2018. 

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

Subject 5.4 D. Covington Resolution#0015-18
Meeting Feb 13, 2018 - Working Meeting
Category 5. Personnel

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes, 

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations, 

NOW, THEREFORE, be it 

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of: 

Denzel Covington, a provisional part-time summer library aide hired to work for the Children’s room beginning July 10, 2017 through August 10, 2017. This resolution is to terminate his from payroll effective February 1, 2018. 

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

Subject 5.5 W. Jones Resolution#0017-18
Meeting Feb 13, 2018 - Working Meeting
Category 5. Personnel
WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Wayne Jones, Cleaner-Step 4, effective January 1, 2018 due for step increase. His new step is at step 5 with a salary wage of $46,334. His salary will be paid out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

Subject 5.6 A. Nunez Resolution#0018-18
Meeting Feb 13, 2018 - Working Meeting
Category 5. Personnel
Type Action

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Amanda Nunez, Library Clerk-Step 1, effective January 1, 2018 due for step increase. Her new step is at step 2 with a salary wage of $37,396. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

Subject 5.7 T. Blackman Resolution#0019-18
Meeting Feb 13, 2018 - Working Meeting
Category 5. Personnel
Type Action

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Tisha Blackman, Library Clerk-Step 1, effective January 1, 2018 due for step increase. Her new step is at step 2 with a salary wage of $37,396. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

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WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Christopher Francis, Janitor-Foreman – Step 6, effective January 1, 2018 due for step increase. His new step is at step 7 with a salary wage of $57,923. His salary will be paid out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

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WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Thomas Redahan, Cleaner-Step 1, effective January 1, 2018 due for step increase. His new step is at step 2 with a salary wage of $40,707. His salary will be paid out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
NOW, THEREFORE, be it
RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:
Xiao Yuan Wu, Librarian II – Step 4, effective January 1, 2018 due for step increase. Her new step is at step 5 with a salary wage of $68,883. Her salary will be paid out of the account 4501.01 Salaries – Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,
WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,
Suzi Dugaw, Librarian I – Step 1, effective January 1, 2018 due for step increase. Her new step is at step 2 with a salary wage of $54,927. Her salary will be paid out of the account 4501.01 Salaries – Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Nishan Stepak, Librarian III – Step 4, effective January 1, 2018 due for step increase. His new step is at step 5 with a salary wage of $76,088. His salary will be paid out of the account 4501.01 Salaries – Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

6. Executive Session (If Needed)

Subject 6.1 Executive Session

Meeting Feb 13, 2018 - Working Meeting

Category 6. Executive Session (If Needed)

Type

Upon a motion made by ____________, the Board entered into executive session at ______p.m.

Subject 6.2 BCP Repository Library Response C360162

Meeting Feb 13, 2018 - Working Meeting

Category 6. Executive Session (If Needed)

Type

7. Upcoming Meeting Schedules

Subject 7.1 Scheduled Meetings

https://go.boarddocs.com/ny/mvpl/Board.nsf/Public#
Board & Committee Meetings Schedule 2018
February through April

FINANCE COMMITTEE MEETING
Meets every 1st Monday of the Month at 5:30 P.M.
March 5th
April 22nd

BUILDING & GROUNDS MEETING
Meets every Thursday of the Month at 5:30 P.M.
February 1st, 8th, 15th, 22nd
March 1st
April 5th

PERSONNEL COMMITTEE MEETING
Meets every 2nd Monday of the Month at 5:30 P.M.
February 13th (Tuesday)
March 12th
April 9th

WORKING BOARD OF TRUSTEE MEETING
Meets every 2nd Monday of the Month at 6:30 P.M.
February 13th (Tuesday)
March 12th
April 9th

TECHNOLOGY COMMITTEE MEETING
Meets every 2nd Tuesday of the Month at 5:30 P.M.
March 1st
April 5th

REGULAR BOARD MEETING
Meets every 3rd Wednesday of the Month at 6:30 P.M.
February 21st
March 21st
April 18th
8. Meeting Closing

Subject  8.1 Adjournment
Meeting  Feb 13, 2018 - Working Meeting
Category  8. Meeting Closing

Type

The Working meeting of Tuesday February 13, 2018 adjourned at 7:39 p.m.