



**MOUNT VERNON  
PUBLIC LIBRARY**  
WHERE OPPORTUNITY AWAITS

**Tuesday, February 13, 2018  
Working Meeting**

**Tuesday  
6:30  
Trustees' Room**

## **1. Meeting Opening**

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**Subject**                    **1.1 Call To Order**

Meeting                    Feb 13, 2018 - Working Meeting

Category                    1. Meeting Opening

Type                        Procedural

The meeting was called to order at 6:58pm by Trustee Oscar Davis Jr.

**Subject**                    **1.2 Roll Call**

Meeting                    Feb 13, 2018 - Working Meeting

Category                    1. Meeting Opening

Type                        Action, Procedural

Trustee's present: Oscar Davis Jr., Brian Johnson, Darren Morton  
Trustee's absent: Cathlin Gleason, Tanya Southerland

Also present was: Juan Jaramillo; Chief Accountant Clerk, Evania Thompson; Director, and Doreen McQueen; Administrative Assistant.

**Subject**                    **1.3 Pledge of Allegiance**

Meeting                    Feb 13, 2018 - Working Meeting

Category                    1. Meeting Opening

Type                        Procedural

Pledge of Allegiance led was Trustee Darren Morton.

**Subject**                    **1.4 Acceptance of Agenda**

Meeting                    Feb 13, 2018 - Working Meeting

Category                    1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by Brian Johnson, seconded by Darren Morton the Board approved the agenda for the working meeting of Tuesday February 13, 2018.

## 2. Old Business

### 3. New Business

**Subject 3.1 New York Power Authority Resolution#0016-18**

Meeting Feb 13, 2018 - Working Meeting

Category 3. New Business

Type Action

Recommended Action WHEREAS, Director of the Mount Vernon Public Library recommends to the Board that they approve the acceptance of the Energy Services Program Master Cost Recovery Agreement of the Power Authority of the State of New York

**WHEREAS**, Director of the Mount Vernon Public Library recommends to the Board that they approve the acceptance of the Energy Services Program Master Cost Recovery Agreement of the Power Authority of the State of New York

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library, have to approve this recommendation,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of the Energy Services Program Master Cost Recovery Agreement of the Power Authority of the State of New York. The Power Authority will prepare a comprehensive energy efficiency audit of the Library that will determine areas of energy consumption and savings. The contract fee for this service is \$6720.00 and will be expensed from line #6650.01 Building Repairs.

Trustee Johnson questioned, " why does the contract list city hall as the project name?"  
**Before the item is presented at the regular board meeting of February 21, 2018 the contract must be changed to Mount Vernon Public Library. Level II energy Audit.**

#### File Attachments

NYPA Documents Contract.pdf (1,794 KB)

NYPA Cost Recovery Agreement Doc..pdf (66,130 KB)

NYPA Capital Project Terms.pdf (8,235 KB)

## 4. Finance

### 5. Personnel

**Subject 5.1 J. Boney Resolution #0012-18**

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

Jason Boney, a provisional part-time summer library aide hired to work for the Community Outreach department beginning July 10, 2017 through August 10, 2017. This resolution is to terminate him from payroll effective February 1, 2018.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject** 5.2 G. McClendon Resolution#0013-18

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

George McClendon, a provisional part-time summer library aide hired to work for the Maintenance department beginning July 10, 2017 through August 10, 2017. This resolution is to terminate him from payroll effective February 1, 2018.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject** 5.3 A. John Resolution#0014-18

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

Aliyah John, a provisional part-time summer library aide hired to work for the Children's room beginning July 10, 2017 through August 10, 2017. This resolution is to terminate her from payroll effective February 1, 2018.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject 5.4 D. Covington Resolution#0015-18**

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:

Denzel Covington, a provisional part-time summer library aide hired to work for the Children's room beginning July 10, 2017 through August 10, 2017. This resolution is to terminate his from payroll effective February 1, 2018.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject 5.5 W. Jones Resolution#0017-18**

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Wayne Jones, Cleaner-Step 4, effective January 1, 2018 due for step increase. His new step is at step 5 with a salary wage of \$46,334. His salary will be paid out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject 5.6 A. Nunez Resolution#0018-18**

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Amanda Nunez, Library Clerk-Step 1, effective January 1, 2018 due for step increase. Her new step is at step 2 with a salary wage of \$ 37,396. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject 5.7 T. Blackman Resolution#0019-18**

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Tisha Blackman, Library Clerk-Step 1, effective January 1, 2018 due for step increase.

Her new step is at step 2 with a salary wage of

\$37,396. Her salary will be paid out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject** 5.8 C. Francis Resolution#0020-18

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Christopher Francis, Janitor-Foreman – Step 6, effective January 1, 2018 due for step

increase. His new step is at step 7 with a salary wage of \$57,923. His salary will be paid

out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject** 5.9 T. Redahan Resolution#0021-18

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE,** be it  
**RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:  
 Thomas Redahan, Cleaner-Step 1, effective January 1, 2018 due for step increase. His new step is at step 2 with a salary wage of \$40,707. His salary will be paid out of the account 4550.01 Salaries – Non-Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject** 5.10 M. Wu (Xiao Yuan) Resolution #0022-18

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS,** the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS,** Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE,** be it

**RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:

Xiao Yuan Wu, Librarian II – Step 4, effective January 1, 2018 due for step increase. Her new step is at step 5 with a salary wage of \$ 68,883. Her salary will be paid out of the account 4501.01 Salaries – Professional.

The Board will move to vote on this item at the regular Board meeting of February 21, 2018.

**Subject** 5.11 S. Dugaw Resolution#0023-18

Meeting Feb 13, 2018 - Working Meeting

Category 5. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS,** the Director of the Mount Vernon Public Library recommends to the Board the following employee change,

**WHEREAS,** Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE,** be it

**RESOLVED,** that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel change:





Meeting Feb 13, 2018 - Working Meeting

Category 7. Upcoming Meeting Schedules

Type

## **Board & Committee Meetings Schedule 2018 February through April**

### **FINANCE COMMITTEE MEETING**

**Meets every 1st Monday of the Month at 5:30 P.M.**

March 5th  
April 22nd

### **BUILDING & GROUNDS MEETING**

**Meets every Thursday of the Month at 5:30 P.M.**

February 1st, 8th, 15th, 22nd  
March 1st  
April 5th

### **PERSONNEL COMMITTEE MEETING**

**Meets every 2<sup>nd</sup> Monday of the Month at 5:30 P.M.**

February 13th(**Tuesday**)  
March 12th  
April 9th

### **WORKING BOARD OF TRUSTEE MEETING**

**Meets every 2<sup>nd</sup> Monday of the Month at 6:30 P.M.**

February 13th (**Tuesday**)  
March 12th  
April 9th

### **TECHNOLOGY COMMITTEE MEETING**

**Meets every 2<sup>nd</sup> Tuesday of the Month at 5:30 P.M.**

March 1st  
April 5th

### **REGULAR BOARD MEETING**

**Meets every 3<sup>rd</sup> Wednesday of the Month at 6:30 P.M.**

February 21st  
March 21st  
April 18th

**POLICY& GOVERNANCE COMMITTEE**

**Meets every 4<sup>th</sup> Friday of the Month at 5:30 P.M.**

February 22nd

March 22nd

April 26th

**8. Meeting Closing**

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**Subject**

**8.1 Adjournment**

Meeting

Feb 13, 2018 - Working Meeting

Category

8. Meeting Closing

Type

The Working meeting of Tuesday February 13, 2018 adjourned at 7:39 p.m.