



## Monday, February 8, 2021 Working Meeting

**Monday  
6:30 P.M.**

### 1. Meeting Opening

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**Subject**                    **1.1 Call To Order**

Meeting                    Feb 8, 2021 - Working Meeting

Category                    1. Meeting Opening

Type                        Procedural

The Working meeting of Monday February 8, 2021, via Zoom conferencing was called to order at 6:39 by Oscar Davis Jr.

**Subject**                    **1.2 Roll Call**

Meeting                    Feb 8, 2021 - Working Meeting

Category                    1. Meeting Opening

Type                        Action, Procedural

Trustees' present: Cathlin Gleason, Judy Williams-Davis, Brian Johnson, Hope Marable and Oscar Davis Jr.

Also present was: Timur Davis; Director and Doreen McQueen; Administrative assistant

**Subject**                    **1.3 Pledge of Allegiance**

Meeting                    Feb 8, 2021 - Working Meeting

Category                    1. Meeting Opening

Type                        Procedural

#### The Pledge of Allegiance

I pledge Allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation under God, indivisible,  
with Liberty and Justice for all.

Pledge of Allegiance was led by Brian Johnson.

**Subject**                    **1.4 Acceptance of Agenda**

Meeting                    Feb 8, 2021 - Working Meeting

Category                    1. Meeting Opening

Type                        Action

Recommended Action    Motion to approve the agenda

Upon a motion made by Brian Johnson, seconded by Hope Marable, the Board approved the agenda for the Working meeting of Monday February 8, 2021. The vote carried 5 yes and 0 no.

## **2. New Business**

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**Subject**                    **2.1 Donation Resolution #0005-21**

Meeting                    Feb 8, 2021 - Working Meeting

Category                    2. New Business

Type

**Mount Vernon Public Library**  
**Board of Trustees**  
**Board Resolution #0005-21**

### **A RESOLUTION TO ACCEPT A MONETARY DONATION**

**WHEREAS**, the Director of Mount Vernon Public Library recommends to the Board to accept the monetary donations processed in the amount totaling \$599.98. A list of donors and itemized amounts is hereto attached to this resolution.

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve this recommendation, the Library has deposited the funds into Contribution Account at Sterling National Bank account #1203301401.

**Dorelle Hunt**, check #691 unspecified donation in the amount of **\$50.00**

**Network for Good**, check # 3576055 unspecified donation in the amount of **\$360.98**

**Stop and Shop**, check # 8505 unspecified donation in the amount of **\$189.00**

**NOW THEREFORE BE IT RESOLVED THAT**, the Board of MVPL enter into the agreement to accept the donated funds on behalf of MVPL.

Dorelle Hunt check - apply to Giving Tuesday Fund Raiser

Network for Good check- apply to Givinig Tuesday Fund Raiser

Stop and Shop check - apply to Earth Day Fund Raiser

## **3. Personnel**

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**Subject**                    **3.1 Step Increase Resolution #0006-21 Non Professional Staff 2020**

Meeting                    Feb 8, 2021 - Working Meeting

Category                    3. Personnel

Type

**Mount Vernon Public Library  
Board of Trustees  
Resolution # 0006-21**

**A RESOLUTION TO ACCEPT PERSONNEL STEP INCREASES FOR THE SALARY NON-PROFESSIONAL STAFF**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee’s changes. A list of the non –professional employee’s, that are due their annual step increases for the year 2020 is adhered to this resolution with the necessary backup,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel employees new step increase changes effective January of the 2020 calendar year. Their salaries will be expensed from account 4550.01 Salaries – Non-Professional. The necessary backup including Resolution #0152-19 the MOU Agreement that certifies the salary increases beginning 2014 through 2024 will be satisfied until the next Board and Union agreement is negotiated.

- Tisha Blackman, Library Clerk, Step 4,
- Wayne Jones, Cleaner, Step 6
- Amanda Nunez, Library Clerk, Step 4
- Thomas Redahan, Cleaner, Step 4

A separate resolution should be created for each staff member, including their step and salary

**Subject**                    **3.2 Step Increase Resolution #0007-21 Professional Staff 2020**

Meeting                    Feb 8, 2021 - Working Meeting

Category                    3. Personnel

Type

**Mount Vernon Public Library  
Board of Trustees  
Resolution # 0007-21**

**A RESOLUTION TO ACCEPT PERSONNEL STEP INCREASES FOR THE PROFESSIONAL SALARIED STAFF**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee's changes. A list of the professional salaried employee's that are due their annual step increases for the year 2020 is adhered to this resolution with the necessary backup,  
**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel employees new step increase changes effective January of the 2020 calendar year. Their salaries will be expensed from account 4501.01 Salaries Professional. The necessary backup including Resolution #0152-19 the MOU Agreement that certifies the salary increases beginning 2014 through 2024 will be satisfied until the next Board and Union agreement is negotiated.

Susan Dugaw, Librarian 1, Step 4  
 Doris Hackett, Library Assistant, Step 6 Final Step  
 Deborah Nelson, Librarian 1, Step 4  
 Nishan Stepak, Librarian 3, Step 7 Final Step

**\*\* backup evaluations for Deborah, Nishan and Susan will be loaded by the regular meeting review on Thursday 2/11/21 \*\***

A separate resolution should be created for each staff member, including their step and salary

**Subject** 3.3 Step Increase Resolution #0008-21 Non Professional Staff 2021

Meeting Feb 8, 2021 - Working Meeting

Category 3. Personnel

Type

**Mount Vernon Public Library  
 Board of Trustees  
 Resolution # 0008-21**

**A RESOLUTION TO ACCEPT PERSONNEL STEP INCREASES FOR THE SALARY NON-PROFESSIONAL STAFF 2021**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee's changes. A list of the non –professional employee's, that are due their annual step increases for the year 2021 is adhered to this resolution with the necessary backup,  
**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel employees new step increase changes effective January of the 2021 calendar year. Their salaries will be expensed from account 4550.01 Salaries – Non-Professional. The necessary backup including Resolution #0152-19 the MOU Agreement that certifies the salary increases beginning 2014 through 2024 will be satisfied until the next Board and Union agreement is negotiated.

Tisha Blackman, Library Clerk, Step 5,  
Wayne Jones, Cleaner, Step 7 **Final Step**  
Amanda Nunez, Library Clerk, Step 5  
Thomas Redahan, Cleaner, Step 5

**\*\* waiting on evaluations for Wayne, Thomas, and Tisha - will be completed by regular meeting review Thursday 2/11/21 \*\***

A separate resolution should be created for each staff member, including their step and salary

**Subject 3.4 Staff Increase Resolution #0009-21 Professional Staff 2021**

Meeting Feb 8, 2021 - Working Meeting

Category 3. Personnel

Type

**Mount Vernon Public Library  
Board of Trustees  
Resolution # 0009-21**

**A RESOLUTION TO ACCEPT PERSONNEL STEP INCREASES FOR THE PROFESSIONAL SALARIED STAFF**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee’s changes. A list of the professional salaried employee’s that are due their annual step increases for the year 2021 is adhered to this resolution with the necessary backup,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the following personnel employees new step increase changes effective January of the 2021 calendar year. Their salaries will be expensed from account 4501.01 Salaries Professional. The necessary backup including Resolution #0152-19 the MOU Agreement that certifies the salary increases beginning 2014 through 2024 will be satisfied until the next Board and Union agreement is negotiated.

Susan Dugaw, Librarian 1, Step 5  
Deborah Nelson, Librarian 1, Step 5

**\*\* backup evaluation for Deborah will be completed by regular meeting review on Thursday 2/11/21 \*\***

A separate resolution should be created for each staff member, including their step and salary

**Subject 3.5 Retirement Resolution #0010-21**

Meeting Feb 8, 2021 - Working Meeting

Category 3. Personnel

Type

**Mount Vernon Public Library  
Board of Trustees**

## Resolution # 0010-21

### A RESOLUTION TO ACCEPT PERSONNEL CHANGES

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the retirement of:

Cheryl Berent, after 22 years of service and completing her years of service working as a reference librarian has submitted documents to retire effective December 22, 2020.

**Awaiting backup document it will be loaded by the regular meeting review of Thursday 2/11/21.**

**The Director will provide backup**

#### 4. Executive Session

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**Subject**                    **4.1 Executive Session Request**

Meeting                    Feb 8, 2021 - Working Meeting

Category                    4. Executive Session

Type

executive session was not requested

#### 5. Meeting Closing

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**Subject**                    **5.1 Meeting Closing**

Meeting                    Feb 8, 2021 - Working Meeting

Category                    5. Meeting Closing

Type

Upon a motion made by Brian Johnson, seconded by Hope Marable, the Working meeting of Monday February 8, 2021 adjourned at 7:12pm