



**Monday, July 8, 2019
Working Meeting**

**Monday
6:30
Trustees' Room**

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Jul 8, 2019 - Working Meeting

Category 1. Meeting Opening

Type Procedural

The meeting was called to order at _____ by _____.

Subject **1.2 Roll Call**

Meeting Jul 8, 2019 - Working Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees present:

Trustees absent:

Also present was:

Subject **1.3 Pledge of Allegiance**

Meeting Jul 8, 2019 - Working Meeting

Category 1. Meeting Opening

Type Procedural

Pledge of Allegiance was led by _____.

Subject **1.4 Acceptance of Agenda**

Meeting Jul 8, 2019 - Working Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by _____, seconded by _____, the Board approved the agenda for the Working meeting of Monday July 8, 2019. The vote carried ____ yes and ____ no.

Yea Nay Abstain Trustees

_____	_____	_____	Malcolm I. Clark
_____	_____	_____	Oscar Davis, Jr.
_____	_____	_____	Judy Williams-Davis
_____	_____	_____	Cathlin Gleason
_____	_____	_____	Tanya Southerland

2. Past Meeting Minutes

Subject 2.1 June 10, 2019 Minutes- Working Meeting

Meeting Jul 8, 2019 - Working Meeting

Category 2. Past Meeting Minutes

Type Minutes

Subject 2.2 July 1, 2019 Minutes- Special Meeting

Meeting Jul 8, 2019 - Working Meeting

Category 2. Past Meeting Minutes

Type Minutes

3. New Business

Subject 3.1 EAP Contract Resolution #0116-19

Meeting Jul 8, 2019 - Working Meeting

Category 3. New Business

Type

Mount Vernon Public Library
Board of Trustee
Resolution#0116-19

A RESOLUTION TO ENTER INTO A CONTRACT FOR EAP (EMPLOYEE ASSISTANCE PROGRAM, MANAGEMENT ASSISTANCE PROGRAM, WORK-LIFE, WELLNESS) WITH CARE PLUS SOLUTIONS, INC.

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve a contract with Care PLUS Solutions Inc., located at 29 Chase Road - Ste. # 225 Scarsdale, N.Y. 10583 to purchase the one-five session package at an annual total Cost of \$1,532.40 per year

WHEREAS, The Board of Trustees must approve this recommendation

NOW, THEREFORE, be it

RESOLVED, that that upon the request of the Director, and upon the recommendation of the Personnel Committee, the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of an annual contract with Care Plus Solutions Inc., in an amount not to exceed \$1,532.40 per year. The contract fees for this services will be expensed from line # _____ .

Subject 3.2 Sexual Harassment Policy Resolution #0115-19

Meeting Jul 8, 2019 - Working Meeting

Category 3. New Business

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0115-19

A RESOLUTION TO ADOPT A NEW SEXUAL HARASSMENT POLICY IN ORDER TO COMPLY WITH NEW YORK STATE LAW
All Employers in

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board, that they approve the adoption of a new Sexual Harassment Policy in order to comply with the 2019 New York State law,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the new Sexual Harassment Policy

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized to accept a new Sexual Harassment Policy in order to comply with the 2019 State Law.

Subject 3.3 Ability Beyond Contract Resoultion #0117-19 (D. Covington)

Meeting Jul 8, 2019 - Working Meeting

Category 3. New Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0117-19

**A RESOLUTION TO APPROVE A PARTNERSHIP WITH ABILITY BEYOND
TO ALLOW DENZEL COVINGTON TO WORK AS A SUMMER AIDE**

WHEREAS, Director of the Mount Vernon Public Library recommends to the Board that they approve the acceptance of the letter by Ability Beyond, who will pay for 150 hours of work based learning experience at a minimum wage rate of \$12.00 an hour, for Denzel Covington to work during the weeks of July 8, 2019 thru August 16, 2019. Mr. Covington may work up to 24 hours per week under this agreement.

WHEREAS, Board of Trustees for the Mount Vernon Public Library, have to approve this recommendation,

NOW, THEREFORE, be it

that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the letter by Ability Beyond, who will pay for 150 hours of work based learning experience at a minimum wage rate of \$12.00 an hour, for Denzel Covington to work during the weeks of July 8, 2019 thru August 16, 2019. There is no cost to the Mount Vernon Public Library and Mr. Covington may work up to 25 hours per week. Mr. Covington will work in the Children’s Department.

4. Personnel

Subject 4.1 D. Morgan Resolution #0104-19 Summer Aide Hire

Meeting Jul 8, 2019 - Working Meeting

Category 4. Personnel

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0104-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Dezhaun Morgan, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Subject 4.2 J. Boney Resolution #0105-19 Summer Aide Hire

Meeting Jul 8, 2019 - Working Meeting

Category 4. Personnel

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0105-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of: Jayson Boney, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current

Subject 4.3 J. Blessitt Resolution #0106-19 Summer Aide Hire

Meeting Jul 8, 2019 - Working Meeting

Category 4. Personnel

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0106-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of: Joaquin Blessitt, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Subject **4.4 S. Gilmore Resolution #0107-19 Summer Aide Hire**

Meeting Jul 8, 2019 - Working Meeting

Category 4. Personnel

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0107-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of: Shanice Gilmore, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Her rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Subject **4.5 N. Hill Resolution #0108-19 Summer Aide Hire**

Meeting Jul 8, 2019 - Working Meeting
 Category 4. Personnel
 Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0108-19

RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
 Nia Hill, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week. Her rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Subject 4.6 J. Hutchins Resolution #0109-19 Summer Aide Hire

Meeting Jul 8, 2019 - Working Meeting
 Category 4. Personnel
 Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0109-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Jalen Hutchins, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Subject 4.7 J. Laing Resolution #0110-19 Summer Aide Hire

Meeting Jul 8, 2019 - Working Meeting

Category 4. Personnel

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0110-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of: Jazhyoun Laing, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Subject 4.8 A. Seabrook Resolution #0111-19 Summer Aide Hire

Meeting Jul 8, 2019 - Working Meeting

Category 4. Personnel

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0111-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Abraham Seabrook, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Subject 4.9 D. Simpson Resolution #0112-19 Summer Aide Hire

Meeting Jul 8, 2019 - Working Meeting

Category 4. Personnel

Type

Mount Vernon Public Library
Board of Trustee
Resolution # 0112-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Derrick Simpson, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Subject 4.10 J. White Resolution #0113-19 Summer Aide Hire

Meeting Jul 8, 2019 - Working Meeting
 Category 4. Personnel
 Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0113-19

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of: Javaughn White, a Part-time Summer Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

Subject 4.11 G. Hamilton Resolution #0114-19 PT Library Aide

Meeting Jul 8, 2019 - Working Meeting
 Category 4. Personnel
 Type

Mount Vernon Public Library
 Board of Trustee
 Resolution # 0114-19

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Georgia Hamilton, a Part-time Library Aide effective July 8, 2019 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Ms. Hamilton position will fill the vacancy created by Kojo Gordon. Her rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$12.00 as per the current hourly wage for Part-time, Library Aide.

5. Items for Discussion

Subject	5.1 Policies for review
Meeting	Jul 8, 2019 - Working Meeting
Category	5. Items for Discussion
Type	

6. Executive Session (If Needed)

Subject	6.1 Executive session
Meeting	Jul 8, 2019 - Working Meeting
Category	6. Executive Session (If Needed)
Type	

7. Meeting Closing

Subject	7.1 Adjournment
Meeting	Jul 8, 2019 - Working Meeting
Category	7. Meeting Closing
Type	

Upon a motion made by _____, seconded by _____, the working meeting of Monday July 8, 2019 adjourned at _____. The vote carried ___ yes, ___ no.