



**Monday, June 10, 2019
Working Meeting**

**Monday
6:30
Trustees' Room**

1. Meeting Opening

Subject **1.1 Call To Order**
 Meeting Jun 10, 2019 - Working Meeting
 Category 1. Meeting Opening
 Type Procedural

The working meeting scheduled Monday June 10, 2019 was canceled. The Board did not meet the quorum quota to conduct a meeting. Trustees' present discussed the items on the agenda only as a review no decision were made.

Subject **1.2 Roll Call**
 Meeting Jun 10, 2019 - Working Meeting
 Category 1. Meeting Opening
 Type Action, Procedural

Trustees

Malcolm I. Clark - absent
 Judy Williams-Davis- absent
 Cathlin Gleason - present
 Tanya Southerland- absent
 Oscar Davis, Jr. - present

Subject **1.3 Pledge of Allegiance**
 Meeting Jun 10, 2019 - Working Meeting
 Category 1. Meeting Opening
 Type Procedural

The working meeting scheduled Monday June 10, 2019 was canceled. The Board did not meet the quorum quota to conduct a meeting. Trustees' present discussed the items on the agenda only as a review no decision were made.

Subject 1.4 Acceptance of Agenda

Meeting Jun 10, 2019 - Working Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by _____, seconded by _____, the Board approved the agenda for the Working meeting of June 10, 2019.

2. Past Meeting Minutes

Subject 2.1 May 13, 2019 Working Meeting

Meeting Jun 10, 2019 - Working Meeting

Category 2. Past Meeting Minutes

Type Minutes

The working meeting scheduled Monday June 10, 2019 was canceled. The Board did not meet the quorum quota to conduct a meeting. Trustees' present discussed the items on the agenda only as a review no decision were made.

3. New Business

Subject 3.1 Daiken Contract Resolution #0088-19

Meeting Jun 10, 2019 - Working Meeting

Category 3. New Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0088-19

**A RESOLUTION TO AWARD A CONTRACT TO DAIKIN FOR SERVICE AND REPAIR OF THE LIBRARY'S DAIKIN HEATING & AIR CONDITIONING UNITS AS PART OF THE HEATING PLANT SYSTEM
NYSL Construction Program Grant #0386-17-6901**

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the service and repair contract with Daiken (sole source) located at 43-24 21st street, Long Island City, N.Y. 11101 for the contract amount of \$17,536.50, in

order to repair two of the Library’s Daikin Heating & Air Conditioning units, as part of the Library’s Heating Plant System

WHEREAS, The Board of Trustees must approve this recommendation **AND WHEREAS** the amount budgeted for the Heating Plant System in the project, per NYSL Construction Program Grant #0386-17-6901 is \$150,260.00

- Total MVPL Contribution \$74,156.00
- Total NYSL Grant \$ 212,579.00

NOW, THEREFORE, be it

RESOLVED, that that upon the request of the Director, and upon the recommendation of the Building and Grounds Committee, the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of the contract to Daikin, in an amount not to exceed \$17,536.50. The contract fee for this service will be expensed from line #1160.07 Restricted Construction Funds.

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This item will be presented at the regular meeting scheduled Wednesday June 19, 2019.

Subject 3.2 ALA Conference Resolution#0089-19

Meeting Jun 10, 2019 - Working Meeting

Category 3. New Business

Type

**Mount Vernon Public Library
Board of Trustees
Resolution # 0089-19**

A RESOLUTION TO ATTEND 2019 AMERICAN LIBRARIES ASSOCIATION (ALA) ANNUAL CONFERENCE & EXHIBITION

WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of the attendance of : Trustee Oscar Davis Jr., Trustee Judy Williams-Davis, Librarian Deborah Nelson, Library Assistant Cathy Webb, and Principal Clerk Maxine Grandison, at the American Library Association Conference & Exhibition taking place in Washington, D.C., from June 20-25, 2019.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve their attendance at the conference,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the attendance of: Trustee Oscar Davis Jr., Trustee Judy Williams-Davis, Librarian Deborah Nelson, Library Assistant Cathy Webb, and Principal Clerk Maxine Grandison, at the American Library Association Conference on June 20 - June 25, 2019 in Washington, D.C. This expense will come from the Professional Meeting budget line 5940.04.

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This item will be presented at the regular meeting scheduled Wednesday June 19, 2019.

4. Personnel

Subject 4.1 M. Narine Resignation Resolution #0085-19

Meeting Jun 10, 2019 - Working Meeting

Category 4. Personnel

Type

Mount Vernon Public Library
Board of Trustee
Resolution #0085-19

A RESOLUTION TO ACCEPT THE RESIGNATION OF MARK NARINE A LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:
Mark Narine, as a Library Aide for the Circulation Department effective June 4, 2019.

The working meeting scheduled Monday June 10, 2019 was canceled. The Board did not meet the quorum quota to conduct a meeting. Trustees' present discussed the items on the agenda only as a review no decision were made.

This item will be presented at the regular meeting scheduled Wednesday June 19, 2019.

Subject 4.2 J. Williams Extra Hours Resolution #0086-19 Extension

Meeting Jun 10, 2019 - Working Meeting

Category 4. Personnel

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0086-19

RESOLUTION TO EXTEND EXTRA WORK HOURS FOR LIBRARY-AIDE JAMICE WILLIAMS TO DO MENDING

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that, Jamice Williams can continue working 22 ½ hours a week, every week instead of 17 ½ hours for the next three months

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that Library-Aide Jamice Williams, can to continue working 22 ½ hours every week , instead of her regular 17 ½ work schedule in order to continue doing mending. This extension is requested for the next months (June thru August 2019), and after the 3 month extension there will be another review of her progress to determine an additional extension. Her salary will be expensed from the Non – Professional salaries account 4550.01 at her current rate of pay - \$12.10 per hour. Effective June 2019.

The working meeting scheduled Monday June 10, 2019 was canceled. The Board did not meet the quorum quota to conduct a meeting. Trustees' present discussed the items on the agenda only as a review no decision were made.

This item will be presented at the regular meeting scheduled Wednesday June 19, 2019.

Subject 4.3 D. Penn Extra Hours Approval Resolution #0087-19

Meeting Jun 10, 2019 - Working Meeting

Category 4. Personnel

Type

**Mount Vernon Public Library
Board of Trustees
Resolution # 0087-19**

RESOLUTION TO APPROVE EXTRA HOURS WORKED AND TO REQUEST APPROVAL OF ADDITIONAL HOURS OF WORK FOR A MAINTENANCE CLEANER

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that the Maintenance Cleaner listed below, be paid 7 ½ extra hours worked over his regular 17 ½ hour schedule for the week ending June 8, 2019,

WHEREAS, the Director of the Mount Vernon Public Library also recommends to the Board that the Maintenance Cleaner listed below, at the request of his supervisor Chris Francis be allowed to work future additional hours as needed. The additional hours are not to exceed 40 hours per pay period.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations

NOW, THEREFORE, be it **RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that that Donald Penn (Maintenance Cleaner) with the permission of his supervisor worked over his normal 17 ½ hour work by ____ hours. His salary will be expensed from the Non – Professional salaries account 4550.01 at his current rate of pay.

NOW, THEREFORE, be it **RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that that Donald Penn (Maintenance Cleaner), will be allowed to work additional hours as needed. The additional hours are not to exceed **43** hours per pay period **(June-August 31, 2019) pending Board President approval.**

The working meeting scheduled Monday June 10, 2019 was canceled. The Board did not meet the quorum quota to conduct a meeting. Trustees' present discussed the items on the agenda only as a review no decision were made.

This item will be presented at the regular meeting scheduled Wednesday June 19, 2019.

Subject 4.4 M. Cabrera Reimbursement Resolution #0090-19
Meeting Jun 10, 2019 - Working Meeting
Category 4. Personnel
Type

**Mount Vernon Public Library
Board of Trustees
Resolution #0090-19**

RESOLUTION TO APPROVE PAYMENT OF STAFF DEVELOPMENT TRAINING (USCIS CITIZENSHIP TRAINING) FOR P.T. LIBRARIAN MAYRA CABRERA

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that p.t. librarian Mayra Cabrera be paid for the six (6) hours worked, by taking the Bridge to Citizenship class on March 25, 2019 in order to begin offering citizenship classes at the Mount Vernon Public Library

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized that p.t. Librarian Mayra Cabrera be paid for six (6) hours worked by taking the Bridge to Citizenship class on March 25, 2019. Her salary will be expensed from the Professional Salaries account 4501.01 at her current rate of pay \$23.84 per hour.

The working meeting scheduled Monday June 10, 2019 was canceled. The Board did not meet the quorum quota to conduct a meeting. Trustees' present discussed the items on the agenda only as a review no decision were made.

This item will be presented at the regular meeting scheduled Wednesday June 19, 2019.

5. Discussion Items

Subject **5.1 EAP Proposal**
Meeting Jun 10, 2019 - Working Meeting
Category 5. Discussion Items
Type

6. Executive Session (If Needed)

7. Meeting Closing

Subject **7.1 Adjournment**
Meeting Jun 10, 2019 - Working Meeting
Category 7. Meeting Closing
Type

The discussion concluded at 7:45 p.m.