



MOUNT VERNON  
PUBLIC LIBRARY  
WHERE OPPORTUNITY AWAITS

**Wednesday, November 14, 2018**  
**November 14, 2018 Working Meeting**

**Wednesday**  
**6:30**  
**Trustees' Room**

## **1. Meeting Opening**

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**Subject**                    **1.1 Call To Order**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    1. Meeting Opening

Type                        Procedural

The meeting was called to order at 7:00 p.m by Trustee Oscar Davis Jr.

**Subject**                    **1.2 Roll Call**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    1. Meeting Opening

Type                        Action, Procedural

Trustees present;

Malcolm I. Clark , Oscar Davis, Jr., Judy Williams-Davis, Cathlin Gleason

Trustee absent; Tanya Southerland

Also present was: Juan Jaramillo; Chief Accountant Clerk, Jose Alvelo; Treasurer, Evania Thompson; Library Director, and Doreen McQueen; Administrative Assistant.

**Subject**                    **1.3 Pledge of Allegiance**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    1. Meeting Opening

Type                        Procedural

Pledge of Allegiance was by omitted.

**Subject**                    **1.4 Acceptance of Agenda**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Malcolm Clark, the Board approved the agenda for the Working meeting of Wednesday November 14, 2018. The vote carried 4 yes and 0 no.

## 2. Old Business

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**Subject 2.1 G. Grant Retainer Resolution #0130-18**

Meeting Nov 14, 2018 - November 14, 2018 Working Meeting

Category 2. Old Business

Type Action

**WHEREAS**, the Director of the Mount Vernon Public Library recommends the acceptance of the retainer, \$5,000 per month, for legal services provided by the Law Office of Ghenya B. Grant,

**WHEREAS**, the Board of Trustees for the Mount Vernon Public Library must approve this recommendation,

**NOW, THEREFORE, be it**

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the signing of the contract for a retainer of \$5000.00 per month, for legal services provided by the Law Office of Ghenya B. Grant. The retainer will be expensed from Professional fees, line item 6150.00.

Trustee Gleason questioned the specific of Ms. Grant services and and all finances should go through the treasurer especially when they involve contracts and should have their expiration noted.

Trustee Davis stated the old bills should be reviewed to find out what the previous charges were and were we offered in discounts and if not inquire about rate discounts, and present back for the regular meeting of November 20, 2018.

## 3. Personnel

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**Subject 3.1 R. Mapp Resignation Resolution #0140-28**

Meeting Nov 14, 2018 - November 14, 2018 Working Meeting

Category 3. Personnel

Type Action

Resolution #0140-18

### **A RESOLUTION TO ACCEPT THE RESIGNATION OF ROXANNE MAPP A SUBSTITUTE PART TIME LIBRARIAN I**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE, be it**

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:

Roxanne Mapp, as a Substitute Librarian I, effective as of October 30, 2018.

The Board will move to vote on this item at the regular meeting scheduled November 20, 2018. The Board also expressed we must hire staff that can fulfill our work needs.

**Subject**                    **3.2 J. Walters Resignation Resolution#0141-18**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    3. Personnel

Type                        Action

Resolution # 0141-18

**A RESOLUTION TO ACCEPT THE RESIGNATION OF JORDAN WALTERS A LIBRARY AIDE**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:

Jordan Walters, a part time summer library aide, effective November 5, 2018.

The Board will move to vote on this item at the regular meeting scheduled November 20, 2018.

**Subject**                    **3.3 Summer Hires Termination Resolution #0142-18**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    3. Personnel

Type                        Action

Resolution #0142-18

**A RESOLUTION TO ACCEPT THE TERMINATION OF THE 2018 SUMMER AIDES**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, be it

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of the following:

**Dillon Evans**, a part-time summer library aide for the Community Outreach Department, working up to 17.5 per week, at the pay rate of \$11.00 an hour. His summer employment ended August 31, 2018.

**Yussuf Adeyi**, a part-time summer library aide for the Community Outreach Department, working up to 17.5 per week, at the pay rate of \$11.00 an hour. His summer employment ended August 31, 2018.

**Jazhouyn Laing**, a part-time summer library aide for the Community Outreach Department, working up to 17.5 per week, at the pay rate of \$11.00 an hour. His summer employment ended August 31, 2018.

**Jalen Hutchins**, a part-time summer library aide for the Community Outreach Department, working up to 17.5 per week, at the pay rate of \$11.00 an hour. His summer employment ended August 31, 2018

**Nia Hill**, a part-time summer library aide in the business office, working up to 17.5 per week, at the pay rate of \$11.00 an hour. Her summer employment ended August 31, 2018.

Corrections must be made to the resolution in regards to Nia Hill and Jazhouyn Laing. The Board will move to vote on this item at the regular meeting scheduled November 20, 2018.

<b>Subject</b>	<b>3.4 Maintenance Summer Cleaner Resignation Resolution#0143-18</b>
Meeting	Nov 14, 2018 - November 14, 2018 Working Meeting
Category	3. Personnel
Type	Action

Resolution # 0143-18

**A RESOLUTION TO ACCEPT THE TERMINATION OF GEORGE MCCLENDON A 2018 SUMMER PART TIME MAINTENANCE CLEANER**

**WHEREAS**, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

**WHEREAS**, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

**NOW, THEREFORE**, *be it*

**RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of the following:

**George McClendon**, a part-time summer cleaner in the maintenance department, working up to 17.5 per week, at the pay rate of \$11.00 an hour. His summer employment

ended August 31, 2018.

The Board will move to vote on this item at the regular meeting scheduled November 20, 2018.

#### **4. Items for Review**

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**Subject**                    **4.1 2019 Regular Board Meeting Schedule**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    4. Items for Review

Type

**Subject**                    **4.2 2019 Library Holiday Closings**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    4. Items for Review

Type

#### **5. Executive Session (If Needed)**

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**Subject**                    **5.1 Executive Session Request**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    5. Executive Session (If Needed)

Type

Upon a motion made by Malcolm Clark, seconded by Williams-Davis, the Board entered into executive session at 7:25 p.m.

#### **6. Meeting Closing**

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**Subject**                    **6.1 Adjournment**

Meeting                    Nov 14, 2018 - November 14, 2018 Working Meeting

Category                    6. Meeting Closing

Type

Meeting adjourned at 8:05 p.m.