



MOUNT VERNON
PUBLIC LIBRARY
WHERE OPPORTUNITY AWAITS

Monday, September 10, 2018
September 10, 2018 Working Meeting Canceled

Monday
6:30
Trustees' Room

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 1. Meeting Opening

Type Procedural

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject **1.2 Roll Call**

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 1. Meeting Opening

Type Action, Procedural

Trustee's present:

Malcolm I. Clark - absent

Oscar Davis, Jr.- present

Judy Williams-Davis- present

Cathlin Gleason - absent

Tanya Southerland - absent

Also present was: Jose Alvelo; Treasurer, Juan Jaramillo; Chief Accountant Clerk, Evania Thompson; Library Director, and Doreen McQueen; Administrative Assistant.

Subject **1.3 Pledge of Allegiance**

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 1. Meeting Opening

Type Procedural

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject 1.4 Acceptance of Agenda

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

2. Past Meeting Minutes

Subject 2.1 6/19/18 Special Meeting Minutes

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 2. Past Meeting Minutes

Type Minutes

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject 2.2 7/9/18 Working Meeting Minutes

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 2. Past Meeting Minutes

Type Minutes

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject 2.3 7/18/18 Regular Meeting Minutes

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 2. Past Meeting Minutes

Type Minutes

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

3. Old Business - Finance

Subject	3.1 Check Signing Resolution #0096-18 OLA Consulting
Meeting	Sep 10, 2018 - September 10, 2018 Working Meeting Canceled
Category	3. Old Business - Finance
Type	Action
Recommended Action	WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0096-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated June 29, 2018, for Repairs to Building fees, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for the check is attached to this Resolution, check number #13546 totaling \$2,642.25.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject **3.2 Check Signing Resolution #0099-18 Leslie Alpert**

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 3. Old Business - Finanace

Type Action

Recommended Action WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0099-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated July 18, 2018, for Professional fees, which is within the approved budget for the fiscal year ending June 30, 2018. The listing for the check is attached to this Resolution, check number #13581 totaling \$1,697.50.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject **3.3 Check Signing Resolution #0103-18 D.J.H. Mechanical**

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 3. Old Business - Finance

Type

CHECK SIGNING RESOLUTION #0103-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated July 27, 2019, for Building Repairs fees, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for the check is attached to this Resolution, check number #13618 totaling \$4,250.00.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject 3.4 Check Signing Resolution #0104-18 R.M. Neilson

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 3. Old Business - Finance

Type Action

Recommended Action WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0104-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated June 29, 2018, for Repairs to Building fees, which is within the approved budget for the fiscal year ending June 30, 2019. The listing for the check is attached to this Resolution, check number #13547 totaling \$6,840.00.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject	3.5 Cass Maintenance Resolution #0105-18
Meeting	Sep 10, 2018 - September 10, 2018 Working Meeting Canceled
Category	3. Old Business - Finance
Type	Action
Recommended Action	WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the proposal for an annual maintenance contract of \$500.00 now that the three year warranty for our Cass Business Telephone System has expired,

CHECK SIGNING RESOLUTION #0105-18

A RESOLUTION TO APPROVE AN ANNUAL MAINTENANCE CONTRACT WITH CASS BUSINESS TELEPHONE SYSTEMS

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they approve the proposal for an annual maintenance contract of \$500.00 now that

the three year warranty for our Cass Business Telephone System has expired, **WHEREAS**, THE Board of Trustees must approve this recommendation **NOW, THEREFORE**, be it **RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library approves, adopts and authorizes the acceptance of the proposal for an annual maintenance contract of \$500.00 with Cass Business Telephone Systems, for a term of one (1) year, beginning July 1, 2018 – June 30, 2019.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject	3.6 Check Signing Resolution #0106-18 Cass Maintenance
Meeting	Sep 10, 2018 - September 10, 2018 Working Meeting Canceled
Category	3. Old Business - Finanace
Type	Action
Recommended Action	WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0106-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to a third party, dated August 6, 2018, for Accured Expenses, which is within the approved budget for the fiscal year ending June 30, 2018. The listing for the check is attached to this Resolution, check number #13626 totaling \$500.00.

FURTHERMORE: The Administration has reviewed the check and underlying documentation and makes the following affirmation:

The Administration has reviewed the check and related underlying documentation and certify that the check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this the check delineated on the attached check register in

accordance with the policies and procedures of the MVPL and the affirmation by the Board President.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

4. Finance

Subject	4.1 Funds Transfer Resolution#0107-18
Meeting	Sep 10, 2018 - September 10, 2018 Working Meeting Canceled
Category	4. Finance
Type	Action
Recommended Action	WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

RESOLUTION #0107-18

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the

Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject	4.2 Check Signing Resolution #0108-18
Meeting	Sep 10, 2018 - September 10, 2018 Working Meeting Canceled
Category	4. Finance
Type	Action
Recommended Action	WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

CHECK SIGNING RESOLUTION #0108-18

WHEREAS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2018, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated August 15, 2018, as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2018. A listing of such checks is attached to this Resolution and includes consecutive check numbers 13634-13680 totaling \$198,006.75. After grouping these checks according to their respective purpose, a total of \$73.21 was for Lost Book expenses, \$10,864.41 was for Book expenses, \$3,432.74 was for Audio Visual expenses, \$322.00 was for Periodicals expenses, \$2,800.00 was for New Technology, \$2,669.12 was for Program expenses-MV, \$1,061.82 was for Marketing expenses, \$2,095.20 was for Supplies expenses-Main, \$60.00 was for Computer Software & Supp. Expenses, \$268.58 was for Telephone Telecommunication expenses, \$68,458.11 was for WLS Terminal expenses, \$34.58 was for Postage expenses, \$1,111.98 was for Office expenses, \$375.00 was for Publicity & Print expenses-MV, \$7.63 was for Staff & Train. & Dev. Expenses, \$225.00 was for Equipment Maintenance expenses-MV, \$370.00 was for Miscellaneous expenses-MV, \$10,430.30 was for Professional Fees, \$3,339.61 was for Electricity expenses-MV, \$126.40 was for Fuel expenses-MV, \$1,552.50 was for Custodial Supplies-MV, \$4,275.00 was for Repairs to Building expense-MV, \$15,238.95 was for Security Guard expenses, \$2,039.57 was for Service Contract expense-MV, \$1,011.54 was for Miscellaneous Building expense-MV, \$62,415.64 was for Hospital & Medical Insurance, \$2,091.87 was for Dental expenses, \$1,255.99 was for GiveGab expense- Lets Build Robot.

FURTHERMORE: The Administration has reviewed the checks and underlying documentation and makes the following affirmation:

The Administration has reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

5. New Business

Subject	5.1 NYS Construction Grant Phase III Application Resolution#0114-18
Meeting	Sep 10, 2018 - September 10, 2018 Working Meeting Canceled
Category	5. New Business
Type	Action
Recommended Action	WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board of Trustees the approval of a resolution to allow the filing of the NYS Library Construction Grants Phase III #0386-19-8012 application

A RESOLUTION FOR THE 2018-2019 NYS CONSTRUCTION GRANT, PHASE III #0386-19-8012 APPLICATION

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board of Trustees the approval of a resolution to allow the filing of the NYS Library Construction Grants Phase III #0386-19-8012 application , in order to repair and upgrade the water damaged areas, young adult, fiction, children's, the un-useable back offices and the un-useable study room A.

WHEREAS, the Board of Trustees for the Mount Vernon Public Library must approve these recommendations, and sign the assurances for state library aid.

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the NYS construction grant application for the Capital project phase III, #0386-19-8012.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject **5.2 NYLA Conference Resolution#0115-18**

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 5. New Business

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of Deborah Nelson attendance at the New York Library Association Conference taking place in Rochester, NY from November 7-10, 2018..

WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of Deborah Nelson attendance at the New York Library Association Conference taking place in Rochester, NY from November 7-10, 2018..

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve her attendance at the conference,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the attendance of Deborah Nelson at the New York Library Association Conference.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

6. Personnel

Subject **6.1 Hiring of P/T Summer Aide L. Hayden Resolution#0109-18**

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 6. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0109-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it **RESOLVED**, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:
Lia Hayden, a Part-time Summer Aide effective July 17, 2018 through August 24, 2018 to work up to 17.5 hours per week for the Chief Accountant Clerk Department under the supervision of Mr. Juan Jaramillo. Her rate of pay, which will come from expense account 4600.01 Salaries Administrative, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject	6.2 Hiring of P/T Summer Aide N. Hill Resolution#0110-18
Meeting	Sep 10, 2018 - September 10, 2018 Working Meeting Canceled
Category	6. Personnel
Type	Action
Recommended Action	WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0110-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Nia Hill, a Part-time Summer Aide effective July 17, 2018 through August 17, 2018 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. Her rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject	6.3 Hiring of P/T Summer Aide D. Evans Resolution#0111-18
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Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 6. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0111-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Dillon Evans, a Part-time Summer Aide effective July 17, 2018 through August 17, 2018 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject 6.4 Hiring of P/T Summer Aide Y. Adeyi Resolution#0112-18

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 6. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0112-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Yussuf Adeyi, a Part-time Summer Aide effective July 17, 2018 through August 17, 2018 to work up to 17.5 hours per week for the Community Outreach Department under the

supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject 6.5 Hiring of P/T Summer Aide J. Hutchins Resolution#0113-18

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 6. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0113-18

A RESOLUTION TO HIRE A PART-TIME SUMMER LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the summer appointment of:

Jalen Hutchins, a Part-time Summer Aide effective July 17, 2018 through August 17, 2018 to work up to 17.5 hours per week for the Community Outreach Department under the supervision of Ms. Cathy Webb. His rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject 6.6 Hiring of P/T Library Aide J. Youngs Resolution#0116-18

Meeting Sep 10, 2018 - September 10, 2018 Working Meeting Canceled

Category 6. Personnel

Type Action

Recommended Action WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

Resolution # 0116-18

A RESOLUTION TO HIRE A PART-TIME LIBRARY AIDE

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Jaden Youngs, as a Part-time Library Aide effective September 10, 2018 to work up to 17.5 hours per week for the Circulation desk under the supervision of Mrs. Doris Hackett. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

Subject	6.7 Hiring of P/T Library Aide J. Walters Resolution#0117-18
Meeting	Sep 10, 2018 - September 10, 2018 Working Meeting Canceled
Category	6. Personnel
Type	Action
Recommended Action	WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Jordan Walters, as a Part-time Library Aide effective September 10, 2018 to work up to 17.5 hours per week for the Circulation desk under the supervision of Mrs. Doris Hackett. His rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$11.00 as per the current hourly wage for Part-time, Library Aide.

The Working Meeting of Monday September 10, 2018 was canceled. The Board did not have a quorum. This meeting will not be re-scheduled. The items for this agenda will be addressed at the regular schedule Board meeting on Wednesday September 19, 2018.

7. Executive Session (If Needed)

8. Upcoming Meeting Schedules

Subject	8.1 Upcoming Meetings
Meeting	Sep 10, 2018 - September 10, 2018 Working Meeting Canceled
Category	8. Upcoming Meeting Schedules

Type

BUILDING & GROUNDS MEETING

Meets every Thursday of the Month at 5:30 P.M.

September 6, 13th, 20th, 27th
October 4th, 11th, 18th, 25th
November 1st, 8th, 15th, 29th
December 6th, 13th, 20th, 27th
January 3rd, 10th, 17th, 24th, 31st 2018

FINANCE COMMITTEE MEETING

Meets every 1st Monday of the Month at 5:30 P.M.

September 4th (Tuesday)
October 1st
November 5th
December 3rd
January 7th 2018

PERSONNEL COMMITTEE MEETING

Meets every 2nd Monday of the Month at 5:30 P.M.

September 10th
October 9th (Tuesday)
November 13th (Tuesday)
December 11th
January 14th 2018

POLICY & GOVERNANCE COMMITTEE

Meets every 4th Friday of the Month at 5:30 P.M.

September 27th
October 25th
November 22 – Thanksgiving Day **(Board must decide on new date)**
December 27th
January 24th 2018

TECHNOLOGY COMMITTEE MEETING

Meets every Thursday of the Month at 6:30 P.M.

September 6, 13th, 20th, 27th
October 4th, 11th, 18th, 25th
November 1st, 8th, 15th, 29th
December 6th, 13th, 20th, 27th
January 3rd, 10th, 17th, 24th, 31st 2018

REGULAR BOARD MEETING

Meets every 3rd Wednesday of the Month at 6:30 P.M.

September 19th
October 17th
November 21st – Thanksgiving Eve

December 19th

January 16th 2018

WORKING BOARD OF TRUSTEE MEETING

Meets every 2nd Monday of the Month at 6:30 P.M.

September 10th

October 9th (Tuesday)

November 13th (Tuesday)

December 11th

January 14th 2018

9. Meeting Closing
