



Monday, September 13, 2021 Working Meeting

Monday

6:30

Community Room

<https://www.facebook.com/mountvernonpubliclibrary>

1. Meeting Opening

Subject **1.1 Call To Order**

Meeting Sep 13, 2021 - Working Meeting

Category 1. Meeting Opening

Type Procedural

The Working meeting of Monday September 13, 2021, was called to order at 6:32 p.m. by Trustee Vivien Salmon.

Subject **1.2 Roll Call**

Meeting Sep 13, 2021 - Working Meeting

Category 1. Meeting Opening

Type Action, Procedural

Trustees' present: Oscar Davis Jr., Judy William-Davis, Cathlin Gleason, and Vivien Salmon

Trustee Hope Marable was absent

Also present was: Timur Davis; Director, and Doreen McQueen; Administrative Assistant

Subject **1.3 Pledge of Allegiance**

Meeting Sep 13, 2021 - Working Meeting

Category 1. Meeting Opening

Type Procedural

The Pledge of Allegiance

I pledge Allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation under God, indivisible,
with Liberty and Justice for all.

Pledge of Allegiance was led by Judy Williams-Davis

Subject **1.4 Acceptance of Agenda**

Meeting Sep 13, 2021 - Working Meeting

Category 1. Meeting Opening

Type Action

Recommended Action Motion to approve the agenda

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis, the Board approved the agenda for the Working meeting of Monday September 13, 2021. The vote carried 4 yes and 0 no.

Yea	Nay	Abstain	Trustees
X	_____	_____	Oscar Davis, Jr.
X	_____	_____	Judy Williams-Davis
X	_____	_____	Cathlin Gleason
_____	_____	_____	Hope Marable
X	_____	_____	Vivien Salmon

2. Board Meeting Mintues to Review

Subject **2.1 January 11, 2021 Special Meeting**

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject **2.2 January 20 , 2021 Regular Meeting**

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject **2.3 February 8, 2021 Working Meeting**

Meeting Sep 13, 2021 - Working Meeting
Category 2. Board Meeting Mintues to Review
Type Minutes

Subject 2.4 February 17, 2021 Regular Meeting

Meeting Sep 13, 2021 - Working Meeting
Category 2. Board Meeting Mintues to Review
Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.5 February 23, 2021 Special Meeting

Meeting Sep 13, 2021 - Working Meeting
Category 2. Board Meeting Mintues to Review
Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.6 March 1, 2021 Emergency Meeting

Meeting Sep 13, 2021 - Working Meeting
Category 2. Board Meeting Mintues to Review
Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.7 March 17, 2021 Regular Meeting

Meeting Sep 13, 2021 - Working Meeting
Category 2. Board Meeting Mintues to Review
Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.8 April 7 , 2021 Special Meeting

Meeting Sep 13, 2021 - Working Meeting
Category 2. Board Meeting Mintues to Review
Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.9 April 16, 2021 Special Meeting

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.10 April 21, 2021 Regular Meeting

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.11 May 10, 2021 Working Meeting

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.12 June 14, 2021 Special Meeting

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.13 July 1, 2021 Emergency Meeting

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.14 July 6, 2021 Special Meeting

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.15 July 21, 2021 Re-Organizational Meeting

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.16 July 21, 2021 Regular Meeting

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

Subject 2.17 July 29, 2021 Special Meeting

Meeting Sep 13, 2021 - Working Meeting

Category 2. Board Meeting Mintues to Review

Type Minutes

The Board minutes will be reviewed and presented at a later meeting

3. New Business

Subject 3.1 City Quiet Window Bond Fee Resolution #0073-21

Meeting Sep 13, 2021 - Working Meeting

Category 3. New Business

Type

Mount Vernon Public Library
Board of Trustees
Resolution # 0073-21

A RESOLUTION TO APPROVE CITY QUIET WINDOWS BOND FEES

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board this resolution for the Bond Fee and Insurance Cancellation Fee from City Quiet Windows, **WHEREAS**, the Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of City Quiet Windows Bond fee of \$4,161.83 and insurance cancellation notice fee of \$156.00 to properly secure the window construction project. The payment for the job will not exceed \$124,317.83, which is part of the New York State Educational Grant # 0386-20-8601.

Director must verify what is in the original contract the company should be responsible for the bond fees.

File Attachments

City Quiet Docs.pdf (30,993 KB)
 City Quiet Resolution #0038-21 copy from Board Docs.pdf (1,581 KB)
 City Quiet PO#9325.pdf (2,018 KB)

Subject 3.2 COVID 19 Revised Policy Resolution #0074-21

Meeting Sep 13, 2021 - Working Meeting

Category 3. New Business

Type

Mount Vernon Public Library
 Board of Trustees
 Resolution # 0074-21

A RESOLUTION FOR THE ACCEPTANCE OF THE COVID19 POLICY

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board this resolution for the updated and revised Covid-19 Policy

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the acceptance of the updated and revised Covid-19 Policy.

This item will be on the regular meeting for vote

Subject 3.3 WLS IT Agreement Resolution #0076-21

Meeting Sep 13, 2021 - Working Meeting

Category 3. New Business

Type

Mount Vernon
 Board of Trustees
 Resolution #0076-21

A RESOLUTION TO ACCEPT AN AGREEMENT WITH WESTCHESTER LIBRARY SYSTEM (WLS) REGARDING "INFORMATION TECHNOLOGY SERVICE LEVEL AGREEMENT"

WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of the "Information Technology Service Level Agreement" optional information technology services the System will offer System members starting January 1, 2022 (the "IT Service") with the Westchester Library System in order for the Mount Vernon Public Library to receive IT Services, Maintenance, Staff Training, and ILS Support,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must accept the Information Technology Service Level Agreement as presented by Westchester Library System,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the approval of the Information Technology Service Level Agreement with the Westchester Library System in order for the Mount Vernon Public Library to receive "Information Technology Service Level Agreement" the Library cost is \$85,236.56 the annual agreement will begin January 1, 2022 – December 31, 2022.

Item will be removed from the agenda until the Director can explain the agreement

4. Board Items for Review

Subject 4.1 Trustee BOT Interaction Policy

Meeting Sep 13, 2021 - Working Meeting

Category 4. Board Items for Review

Type

This item will be discussed during executive session

Subject 4.2 Golf Outing

Meeting Sep 13, 2021 - Working Meeting

Category 4. Board Items for Review

Type

Changes to the publication were given to the Director to update the flyer

Subject 4.3 125th Anniversary

Meeting Sep 13, 2021 - Working Meeting

Category 4. Board Items for Review

Type

Subject 4.4 Library Reopening

Meeting Sep 13, 2021 - Working Meeting

Category 4. Board Items for Review

Type

File Attachments
[REOPENING PLAN-Revised September 2021 - Copy.pdf \(192 KB\)](#)

Subject 4.5 Grateful Fridge Proposal Document

Meeting Sep 13, 2021 - Working Meeting

Category 4. Board Items for Review

Type

Subject 4.6 Community Relations Coordinator Resolution #0001-21

Meeting Sep 13, 2021 - Working Meeting

Category 4. Board Items for Review

Type

Mount Vernon Public Library
Board of Trustees
Resolution #0001-21

RESOLUTION TO APPOINT CATHERINE WEBB TO THE POSITION OF COMMUNITY RELATIONS COORDINATOR

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized:

Catherine Webb, to fill the permanent position as the Community Relation Coordinator effective immediately at Step 4 her yearly salary based on the salary range for this step is at \$72,119 and will be expensed from account 4501.01 professional salaries. Ms. Webb has been certified by the MV Civil Service Department.

Item will be discussed during executive session

5. Excutive session called & Meeting Closing

Subject 5.1 Adjournment

Meeting Sep 13, 2021 - Working Meeting

Category 5. Excutive session called & Meeting Closing

Type

Upon a motion made by Cathlin Gleason, seconded by Judy Williams-Davis the Board entered into executive session at 7:50p.m. to discuss personnel matters.

The Board concluded executive session at 9:07p.m. and at that time the working meeting also adjourned.